



# Health and Community Services

Cynthia Foley

Council Initiated:

Yes

No

**ECAF:** 2024-1804

**Motion:** 24-319

**Type:**

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

**Requested Handling:**

- Normal
- Expedite
- Urgent

**Fund Source:**

- General Fund
- Other
- N/A

**Executive Rec:**

- Approve
- Do Not Approve
- N/A

**Approved as to**

**Form:**

- Yes
- No
- N/A

**Subject:** Amendment No.3 to the Contract for Advancing Health Literacy with North Counties Human Services

**Scope:** Snohomish County contracts with North Counties Human Services for health literacy services. The work is funded by the Advancing Health Literacy to Enhance Equitable Community Response to COVID-19 grant from the U.S. Department of Health and Human Services. The contractor is responsible for developing and disseminating health safety information and promoting changes to the health care delivery system that promote access to services.

Proposed Motion 24-319 approves Amendment No. 3 to the agreement, increasing the contract not to exceed amount by \$40,000 and bringing the contract total to \$140,000.

**Duration:** The contract was executed on October 25, 2022, and terminates on a date determined by the U.S. Department of Health and Human Services.

**Fiscal Impact:**       Current Year     Future-Year     N/A

Expenditures	2022-2023	Current Year	2025	2026	2027	Total
Fund 125	\$50,000	\$90,000				\$140,000
						0
<b>Totals</b>	<b>\$50,000</b>	<b>\$90,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$140,000</b>

**Authority Granted:** Motion 24-319 authorizes the County Executive to sign Amendment No. 3 to the agreement with North Counties Family Services for health literacy services.

**Background:** In Summer of 2022, Council took actions that initiated integration of the Health District into the County. On June 8, 2022, Council approved a Notice to withdraw from the Snohomish Health District through Motion 22-248<sup>1</sup> indicating the County’s intent to withdraw from the District at the end of the year and establish a county health department. On August 24, 2022, Council approved a Common Interest and Non-Disclosure and Joint Defense Agreement with the Snohomish Health District through Ordinance 22-030<sup>2</sup>. The agreement details actions for the Health District to move to become a Snohomish County Department.

Prior to the formation of the Snohomish County Health Department, the Health District entered into the agreement with North Counties Family Services for health literacy services on October 25, 2022.

<sup>1</sup> [2022-0600 - Motion 22-248 \(legistar.com\)](#)

<sup>2</sup> [2022-0752 - Ordinance 22-030 \(legistar.com\)](#)

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On June 19, 2023, a designee of the County Executive approved Amendment No. 1 to North Counties Family Services for health literacy services. This amendment allows the contract to terminate on a date determined by the U.S. Department of Health and Human Services. The amendment names the County as the party responsible for reimbursing the grant subrecipient.

On May 22, 2024, Council approved Motion 24-202<sup>3</sup>, authorizing Amendment No. 2 to the contract with North Counties Family Services for Advancing Health Literacy, replacing references to the “Health District” with “Snohomish County” and increasing the contract amount by \$50,000, bringing the total not to exceed amount to \$100,000.

	Approval	Start	End	Total NTE Amount
Original	Health District	10/25/2022	06/30/2023	\$50,000
Amendment No. 1	Exec. approval	06/19/2023	As determined by HHS	Unchanged
Amendment No. 2	Council via Motion <a href="#">24-202</a>	05/29/2024	As determined by HHS	\$100,000
Amendment No. 3	Proposed Motion <a href="#">24-319</a>	Upon Execution	As determined by HHS	\$140,000

**Requested Action:** Move to GLS for Council consideration.

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<sup>3</sup> [2024-0821 - Motion 24-202 \(legistar.com\)](#)