

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

MOTION NO. 23-089

AUTHORIZING THE COUNTY EXECUTIVE TO SIGN A CONTRACT FOR  
PROFESSIONAL SERVICES FOR TAX PAYMENT PROCESSING WITH  
RETAIL LOCKBOX. INC.

WHEREAS, in response to Snohomish County RFP No. 22-045BC, the Treasurer's Office intends to enter into an Agreement for Professional services (the "Agreement") with Retail Lockbox, Inc. (the "Contractor"), for lockbox payment processing services (the "Services"); and

WHEREAS, the parties have exercised extensions of the Agreement as contemplated within the terms of the Agreement, over which time the Contractor has become thoroughly familiar with the County's current property tax software; and

WHEREAS, the initial term of the agreement will expire February 15, 2024 and contains provisions for extension or renewal for up to two (2) additional two (2) year terms;


NOW, THEREFORE, ON MOTION, the Snohomish County Council hereby approves the Agreement for Professional Services and authorizes the Snohomish County Executive, or designee, to sign Professional Services Agreement with Lockbox, Inc. for the amount, not to exceed, \$45,000, and further authorizes the Executive or designee to approve amendments, provided that sufficient appropriation authority exists.

PASSED this 8<sup>th</sup> day of March, 2023.

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

  
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Council Chair

ATTEST:

  
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Deputy Clerk of the Council