



Snohomish County Council
Planning and Community Development Committee
Meeting Minutes

Nate Nehring, Committee Chair
Megan Dunn, Committee Vice-Chair
Committee Members: Stephanie Wright, Sam Low, Jared Mead

Ryan Countryman, Senior Legislative Analyst
Russell Wiita, Legislative Aide
Lisa Campfield, Asst. Clerk of the Council

Tuesday, July 5, 2022

11:00 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Committee Chair Nehring
Committee Vice-Chair Dunn (*not present*)
Committee Member Wright (*remote*)
Committee Member Low
Committee Member Mead (*remote*)
Ryan Countryman, Council Staff
Debbie Eco, Clerk of the Council
Lisa Campfield, Asst. Clerk of the Council

CALL TO ORDER

Committee Chair Nehring called the meeting to order at 11:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

ROLL CALL

The clerk called the roll and stated that four members were present.

PUBLIC COMMENT

There were no persons present wishing to provide public comment.

ACTION ITEMS

1. Motion 22-280, authorizing the County Executive to sign a consultant services agreement for engineering services for Planning & Development Services [2022-0616](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He said this motion would provide engineering services for Planning and Development Services. He noted no amendments are necessary for this motion however, there is an updated Formal Task Assignment Document that shall accompany the motion to General Legislative Session.

Mr. Countryman said the contract is for up to \$126,720.00, but that there are limited fiscal implications as the funds being utilized are from vacant positions within the department. The contract shall end on December 31, 2023 and take effect upon the execution of the contract.

ACTION: Move to Consent Agenda, General Legislative Session July 13th for consideration.

2. Motion 22-283, concerning the County Council's Position on a Proposed full merger of Fire Protection District No. 23 into Fire Protection District No. 17 - BRB #04-2022 [2022-0656](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He said the purpose of this merger annexation is to allow the smaller Fire District No. 23 to merge with the larger Fire District No. 17. The effective date of this merger would be January 1, 2023.

ACTION: Move to Consent Agenda, General Legislative Session July 13th for consideration.

3. Motion 22-284, authorizing the County Executive to sign 2019-2022 Snohomish County On-Call Consultant Services Task No. 3a (Occ19-3-1(D)) with Berk Consulting, Inc. [2022-0659](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and summarized the work to be done under the contract related to the 2024 Comprehensive Plan. Mr. Countryman said the contract shall not exceed \$551,881.00 with work concluding by December 31, 2023 and that no budget amendments are necessary.

ACTION: Move to Consent Agenda, General Legislative Session July 13th for consideration.

Meeting adjourned at 11:08 a.m.