

SEPA Consultant Contract

2024 Comprehensive Plan *Update*



Planning Committee Presentation, February 20, 2024



Planning for a resilient, vibrant, and inclusive future

On-Call Consultant Selection Process

- Interdisciplinary effort:
 - Planning and Development Services
 - Department of Public Works
 - Department of Conservation and Natural Resources
- Interviewed on-call consultant July 7, 2023
- Negotiations completed in January of 2024
- Contract will begin upon approval, run through December 31, 2024



Task Assignment No. 1

Formal Task Assignment Document

2023 – 2025 SNOHOMISH COUNTY ON-CALL TASK ASSIGNMENT

Name of Project: Final Environmental Impact Statement (FEIS)
Project Number: PDS
Discipline: Planning & Development Services
Task No.: TA#1 Completion Date: 12/31/2024

The COUNTY desires to authorize services pursuant to the AGREEMENT entered into with **BERK Consulting, Inc.**, and executed on December 16, 2022, as amended by Supplement No. 1 on November 30, 2023 and identified as Agreement No. **OCC23/3-1(B)**, On-Call Consultant Services for **Comprehensive Plan Review**.

All provisions in the AGREEMENT remain in effect except as expressly modified by this TASK ASSIGNMENT and are incorporated herein by reference.

ATTACHED TO THIS TASK ASSIGNMENT

- Scope of Work
- Cost Estimate with Total Hours to Perform Work
- Items unique to the project not included in the AGREEMENT and which are to be reimbursed at cost with no markup.

The **Total Amount Authorized** under this TASK ASSIGNMENT, inclusive of all fees and other costs is shown below:

Original Task Assignment Total: \$383,354.00
Previous Task Amendment Total: \$0.00
Current Task Amendment Total: \$0.00
Total Task Assignment Not to Exceed: \$383,354.00

No other payment shall be allowed unless a TASK ASSIGNMENT Amendment for changed Scope of Work has been signed and authorized before work is performed.

All work under this TASK ASSIGNMENT shall be performed pursuant to the terms, conditions, specifications, and limitations contained in the AGREEMENT.

If you concur with this TASK ASSIGNMENT and agree to the items as stated above, please sign and date in the appropriate spaces below and return to the COUNTY for final action.

Hours

	Berk	Confluence	Fehr & Peers	Geosyntec	Parametrix	Total
10. Final EIS						
10.1 Preferred Alternative and Response to Comments	292	42	130	52	213	729
10.2 Prepare Preliminary FEIS	122	34	90	28	222	496
10.3 Public FEIS	68	13	24	16	160	281
10.4 Docket + Council Motion Support	270	18	72	24	219	603
Subtotal	752	107	316	120	814	2,109
Share	35.7%	5.1%	15%	5.7%	38.6%	

Budget

	Berk	Confluence	Fehr & Peers	Geosyntec	Parametrix	Total
10. Final EIS						
10.1 Preferred Alternative and Response to Comments	\$46,954	\$6,774	\$20,830	\$13,437	\$37,639	
10.2 Prepare Preliminary FEIS	\$18,992	\$5,134	\$11,842	\$6,717	\$39,208	
10.3 Public FEIS	\$11,294	\$1,880	\$3,497	\$4,058	\$27,088	
10.4 Docket + Council Motion Support	\$47,472	\$3,092	\$10,401	\$6,720	\$40,693	
Subtotal	\$124,712	\$16,879	\$46,570	\$30,931	\$144,629	\$363,721
Share	34.3%	4.6%	12.8%	8.5%	39.8%	
Project Expenses	\$1,557					
5% Escalation	\$18,076					
Estimated Project Total	\$383,354					

Docket

	Berk	Confluence	Fehr & Peers	Geosyntec	Parametrix	Total
10.4 Docket + Council Motion Support	\$47,472	\$3,092	\$10,401	\$6,720	\$40,693	
Final Dockets XXI	\$26,075	\$1,803	\$5,200	\$3,640	\$23,081	\$59,800
Council Motions	\$21,397	\$1,288	\$5,200	\$3,080	\$17,612	\$48,577

- Pass through dollars ~ \$59,800



Questions?