

**SNOHOMISH COUNTY THROUGH ITS HEALTH DEPARTMENT
2025-2027 CONSOLIDATED CONTRACT**

CONTRACT NUMBER: CLH32067

AMENDMENT NUMBER: 10

PURPOSE OF CHANGE: To amend this contract between the DEPARTMENT OF HEALTH hereinafter referred to as “DOH”, and SNOHOMISH COUNTY through its health department, a Local Health Jurisdiction, hereinafter referred to as “LHJ”, pursuant to the Modifications/Waivers clause, and to make necessary changes within the scope of this contract and any subsequent amendments thereto.

IT IS MUTUALLY AGREED: That the contract is hereby amended as follows:

1. Exhibit A Statements of Work, includes the following statements of work, which are incorporated by this reference and located on the DOH Finance SharePoint site in the Upload Center at the following URL:
<https://stateofwa.sharepoint.com/sites/doh-ofsfundingresources/sitpages/home.aspx?e1:9a94688da2d94d3ea80ac7fbc32e4d7c>
 - ☒ Adds Statements of Work for the following programs:
OSS LMP Implementation - Effective July 1, 2025
 - ☐ Amends Statements of Work for the following programs:
 - ☐ Deletes Statements of Work for the following programs:
2. Exhibit B-10 Allocations, attached and incorporated by this reference, amends and replaces Exhibit B-9 Allocations as follows:
 - ☒ Increase of **\$75,361** for a revised maximum consideration of **\$22,535,453**.
 - ☐ Decrease of _____ for a revised maximum consideration of _____.
 - ☐ No change in the maximum consideration of _____.
Exhibit B Allocations are attached only for informational purposes.
3. Exhibit C Federal Grant Awards Index, incorporated by this reference, and located in the ConCon, Funding & BARS library at the URL provided above.

Unless designated otherwise herein, the effective date of this amendment is the date of execution.

ALL OTHER TERMS AND CONDITIONS of the original contract and any subsequent amendments remain in full force and effect.

IN WITNESS WHEREOF, the undersigned has affixed his/her signature in execution thereof.

SNOHOMISH COUNTY	STATE OF WASHINGTON DEPARTMENT OF HEALTH
Signature: <i>Lacey Harper</i>	Signature: <i>Brinda Hinkley</i>
Date: Dec 5, 2025	Date: Dec 8, 2025

APPROVED AS TO FORM ONLY
Assistant Attorney General

Indirect Rate January 1, 2025-Indefinite: MTDC De Minimus

Chart of Accounts Program Title	Federal Award Identification #	Amend #	Assist List **	BARS Revenue Code**	Statement of Work LHHJ Funding Period		DOH Use Only Chart of Accounts Funding Period		Amount	Funding Period SubTotal	Chart of Accounts Total
					Start Date	End Date	Start Date	End Date			
PS SSI2 Sub Award Management Task 3	01J89801	Amd 9	66.123	333.66.12	01/01/25	07/30/27	07/01/21	08/31/28	\$636,990	\$711,990	\$711,990
PS SSI2 Sub Award Management Task 3	01J89801	Amd 1	66.123	333.66.12	01/01/25	07/30/27	07/01/21	08/31/28	\$75,000		
FFY23 CRI BP5 LHHJ Funding	NU90TP922043	Amd 6	93.069	333.93.06	01/01/25	06/30/25	07/01/23	06/30/25	\$3,511	\$3,511	\$3,511
FFY23 PHEP BP5 LHHJ Funding	NU90TP922043	Amd 6	93.069	333.93.06	01/01/25	06/30/25	07/01/23	06/30/25	\$147,955	\$147,955	\$147,955
FFY25 PHEP BP2-CDC-LHHJ Partners	NU90TU000055	Amd 9	93.069	333.93.06	07/01/25	06/30/26	07/01/25	06/30/26	\$302,555	\$302,555	\$837,873
FFY24 PHEP BP1-CDC-LHHJ Partners	NU90TU000055	Amd 6	93.069	333.93.06	01/01/25	06/30/25	07/01/24	06/30/25	\$321,191	\$535,318	
FFY24 PHEP BP1-CDC-LHHJ Partners	NU90TU000055	Amd 1	93.069	333.93.06	01/01/25	06/30/25	07/01/24	06/30/25	\$214,127		
FFY25 PHEP CRI BP2-CDC-LHHJ Partners	NU90TU000055	Amd 9	93.069	333.93.06	07/01/25	06/30/26	07/01/25	06/30/26	\$172,813	\$172,813	\$345,626
FFY24 PHEP CRI BP1-CDC-LHHJ Partners	NU90TU000055	Amd 6	93.069	333.93.06	01/01/25	06/30/25	07/01/24	06/30/25	\$103,688	\$172,813	
FFY24 PHEP CRI BP1-CDC-LHHJ Partners	NU90TU000055	Amd 1	93.069	333.93.06	01/01/25	06/30/25	07/01/24	06/30/25	\$69,125		
FFY25 TB Elimination CDC	NU52PS910277	Amd 2	93.116	333.93.11	01/01/25	12/31/25	01/01/25	12/31/25	\$71,275	\$71,275	\$71,275
FFY25 CDC IQIP Regional Reps	NH23IP922619	Amd 6	93.268	333.93.26	01/01/25	06/30/25	07/01/24	06/30/25	\$68,262	\$68,262	\$109,714
FFY24 CDC IQIP Regional Reps	NH23IP922619	Amd 6	93.268	333.93.26	01/01/25	06/30/25	07/01/23	06/30/25	\$41,452	\$41,452	
FFY25 CDC VFC Ops	NH23IP922619	Amd 6	93.268	333.93.26	01/01/25	06/30/25	07/01/24	06/30/25	\$24,659	\$24,659	\$24,659
COVID 19 Vaccines R4	NH23IP922619	Amd 4, 5	93.268	333.93.26	01/01/25	06/30/25	01/01/25	06/30/25	\$2,050,170	\$2,050,170	\$2,050,170
FFY26 Immunizations Discre CDC YR1	NGA Not Received	Amd 9	93.268	333.93.26	07/01/25	06/30/26	07/01/25	06/30/26	\$3,750	\$3,750	\$3,750
FFY26 Immunizations IQIP CDC YR1	NGA Not Received	Amd 9	93.268	333.93.26	07/01/25	06/30/26	07/01/25	06/30/26	\$37,090	\$37,090	\$37,090
FFY25 EIP COVID AIM CDC	NU50CK000642	Amd 6	93.317	333.93.31	01/01/25	12/31/25	01/01/25	12/31/25	\$2,436	\$132,750	\$132,750
FFY25 EIP COVID AIM CDC	NU50CK000642	Amd 1	93.317	333.93.31	01/01/25	12/31/25	01/01/25	12/31/25	\$130,314		
FFY25 EIP FluSurv AIM CDC	NU50CK000642	Amd 6	93.317	333.93.31	01/01/25	12/31/25	01/01/25	12/31/25	\$42,648	\$42,648	\$42,648
FFY24 ELC Core Vector Borne CDC	NU51CK000364	Amd 6	93.323	333.93.32	05/01/25	07/31/25	08/01/24	07/31/25	\$3,000	\$3,000	\$3,000
FFY20 ELC EDE LHHJs CDC	NU50CK000515	Amd 1, 9	93.323	333.93.32	01/01/25	12/31/25	01/15/21	07/31/26	\$1,122,598	\$1,122,598	\$1,122,598
FFY20 ELC EDE Refugee CDC	NU50CK000515	Amd 8	93.323	333.93.32	07/01/25	06/30/26	01/15/21	07/31/26	\$120,000	\$120,000	\$120,000
FFY21 CDC COVID-19 PHWFD-LHHJ	NU90TP922181	Amd 6	93.354	333.93.35	01/01/25	06/30/25	07/01/23	06/30/25	\$20,882	\$20,882	\$20,882
FFY23 Refugee Health Promo DSHS IAR	2501WARSSS	Amd 6	93.566	333.93.56	01/01/25	09/30/26	10/01/23	09/30/26	\$101,938	\$239,438	\$239,438
FFY23 Refugee Health Promo DSHS IAR	2501WARSSS	Amd 1	93.566	333.93.56	01/01/25	09/30/26	10/01/23	09/30/26	\$137,500		

Indirect Rate January 1, 2025-Indefinite: MTDC De Minimus

Chart of Accounts Program Title	Federal Award Identification #	Amend #	Assist List **	BARS Revenue Code**	Statement of Work LHHJ Funding Period		DOH Use Only Chart of Accounts Funding Period		Amount	Funding Period SubTotal	Chart of Accounts Total
					Start Date	End Date	Start Date	End Date			
FFY25 Hi-Imp HIV Dis Ctrl Prev CDC	NU62PS924813	Amd 8	93.940	333.93.94	07/01/25	05/31/26	06/01/25	05/31/26	\$101,440	\$101,440	\$110,662
FFY25 Hi-Imp HIV Dis Ctrl Prev CDC	NU62PS924813	Amd 8	93.940	333.93.94	06/01/25	06/30/25	06/01/25	05/31/26	\$9,222	\$9,222	
FFY24 Hi-Imp HIV Prev CDC	NU62PS924813	Amd 1	93.940	333.93.94	01/01/25	05/31/25	08/01/24	05/31/25	\$46,109	\$46,109	\$46,109
FFY24 Hi-Imp HIV Prevention CDC	NU62PS924813	Amd 1	93.940	333.93.94	01/01/25	05/31/25	08/01/24	05/31/25	\$33,334	\$33,334	\$33,334
FFY25 Hi-Imp HIV Testing Prev CDC	NU62PS924813	Amd 8	93.940	333.93.94	07/01/25	05/31/26	06/01/25	05/31/26	\$73,333	\$73,333	\$73,333
FFY22 PH Infrastructure Comp A1-LHJ	NE11OE000053	Amd 6	93.967	333.93.96	01/01/25	11/30/27	12/01/22	11/30/27	\$89	\$191,366	\$191,366
FFY22 PH Infrastructure Comp A1-LHJ	NE11OE000053	Amd 3	93.967	333.93.96	01/01/25	11/30/27	12/01/22	11/30/27	\$191,277		
FFY23 PCHD STD Prev Dis Control CDC	NH25PS005146	Amd 8	93.977	333.93.97	07/01/25	11/30/25	01/01/23	01/31/26	\$29,369	\$29,369	\$64,643
FFY23 PCHD STD Prev Dis Control CDC	NH25PS005146	Amd 6	93.977	333.93.97	01/01/25	06/30/25	01/01/23	01/31/26	\$23,496	\$35,274	
FFY23 PCHD STD Prev Dis Control CDC	NH25PS005146	Amd 1, 6	93.977	333.93.97	01/01/25	06/30/25	01/01/23	01/31/26	\$11,778		
FFY25 HRSA MCHBG LHJ Contracts	B04MC54583	Amd 1	93.994	333.93.99	01/01/25	09/30/25	10/01/24	09/30/25	\$333,660	\$333,660	\$333,660
FFY26 MCHBG LHJ Contracts HRSA YR1	NGA Not Received	Amd 9	93.994	333.93.99	10/01/25	09/30/26	10/01/25	09/30/26	\$444,879	\$444,879	\$444,879
SFY25 State Disease Control & Prev		Amd 1	N/A	334.04.91	01/01/25	06/30/25	07/01/24	06/30/25	\$75,748	\$75,748	\$75,748
SFY26 State Dis Cntrl Prev RW Match		Amd 8	N/A	334.04.91	07/01/25	06/30/26	07/01/25	06/30/26	\$146,951	\$146,951	\$146,951
SFY25 STD Prevention		Amd 1	N/A	334.04.91	01/01/25	06/30/25	07/01/24	06/30/25	\$26,666	\$26,666	\$26,666
SFY26 STD Prevention RW Match		Amd 8	N/A	334.04.91	07/01/25	06/30/26	07/01/25	06/30/26	\$38,800	\$38,800	\$38,800
SFY25 STI Program Expansion Proviso		Amd 1	N/A	334.04.91	01/01/25	06/30/25	07/01/24	06/30/25	\$307,389	\$307,389	\$307,389
SFY25 LHJ Opioid Campaign Proviso		Amd 3	N/A	334.04.93	01/01/25	06/30/25	07/01/24	06/30/25	\$24,500	\$56,000	\$56,000
SFY25 LHJ Opioid Campaign Proviso		Amd 1	N/A	334.04.93	01/01/25	06/30/25	07/01/24	06/30/25	\$31,500		
Rec Shellfish/Biotoxin		Amd 8	N/A	334.04.93	07/01/25	06/30/26	07/01/25	06/30/26	\$7,500	\$7,500	\$10,500
Rec Shellfish/Biotoxin		Amd 1	N/A	334.04.93	01/01/25	06/30/25	07/01/23	06/30/25	\$3,000	\$3,000	
Small Onsite Management (ALEA)		Amd 10	N/A	334.04.93	07/01/26	06/30/27	07/01/25	06/30/27	\$6,572	\$6,572	\$56,046
Small Onsite Management (ALEA)		Amd 10	N/A	334.04.93	07/01/25	06/30/26	07/01/25	06/30/27	\$36,968	\$36,968	
Small Onsite Management (ALEA)		Amd 7	N/A	334.04.93	01/01/25	06/30/25	07/01/23	06/30/25	\$1,307	\$12,506	
Small Onsite Management (ALEA)		Amd 6	N/A	334.04.93	01/01/25	06/30/25	07/01/23	06/30/25	(\$3,226)		
Small Onsite Management (ALEA)		Amd 3	N/A	334.04.93	01/01/25	06/30/25	07/01/23	06/30/25	\$14,425		
SFY27 Wastewater Management-GFS		Amd 10	N/A	334.04.93	07/01/26	06/30/27	07/01/26	06/30/27	\$31,821	\$31,821	\$31,821
SFY25 Wastewater Management-GFS		Amd 6	N/A	334.04.93	01/01/25	06/30/25	07/01/24	06/30/25	(\$31,968)	\$0	
SFY25 Wastewater Management-GFS		Amd 3	N/A	334.04.93	01/01/25	06/30/25	07/01/24	06/30/25	\$31,968		

Indirect Rate January 1, 2025-Indefinite: MTDC De Minimus

Chart of Accounts Program Title	Federal Award Identification #	Amend #	Assist List **	BARS Revenue Code**	Statement of Work LHHJ Funding Period		DOH Use Only Chart of Accounts Funding Period		Amount	Funding Period SubTotal	Chart of Accounts Total
					Start Date	End Date	Start Date	End Date			
ADAP State (Rebate)		Amd 1	N/A	334.04.98	01/01/25	06/30/25	07/01/23	06/30/25	\$86,555	\$86,555	\$86,555
Prev ADAP State (Rebate)		Amd 8	N/A	334.04.98	07/01/25	06/30/26	07/01/25	06/30/27	\$335,835	\$335,835	\$335,835
FFY25 RW Grant Year Rebate		Amd 1	N/A	334.04.98	04/01/25	06/30/25	04/01/25	06/30/25	\$43,277	\$43,277	\$86,554
FFY24 RW Grant Year Rebate		Amd 1	N/A	334.04.98	01/01/25	03/31/25	04/01/24	03/31/25	\$43,277	\$43,277	
SFY26 FPHS-LHJ Funds-GFS		Amd 9	N/A	336.04.25	07/01/25	06/30/26	07/01/25	06/30/26	\$6,831,000	\$6,831,000	\$13,837,000
SFY25 FPHS-LHJ Funds-GFS		Amd 1	N/A	336.04.25	01/01/25	06/30/25	07/01/24	06/30/25	\$7,006,000	\$7,006,000	
SFY25 FPHS-LHJ-Redirect Funds		Amd 1	N/A	336.04.25	01/01/25	06/30/25	07/01/24	06/30/25	\$90,000	\$90,000	\$90,000
SFY25 Lead Management (FPHS)		Amd 6	N/A	336.04.25	01/01/25	06/30/25	07/01/24	06/30/25	\$13,873	\$13,873	\$13,873
YR1 Stimulus - Local Asst (10% of 15%) SS		Amd 8	N/A	346.26.64	01/01/25	12/31/27	07/01/23	06/30/28	\$4,400	\$4,400	\$4,400
YR 28 SRF - Local Asst (15%) SS		Amd 8	N/A	346.26.64	01/01/25	12/31/27	07/01/24	06/30/29	(\$4,400)	\$0	\$0
YR 28 SRF - Local Asst (15%) SS		Amd 6	N/A	346.26.64	01/01/25	12/31/27	07/01/24	06/30/29	\$4,400		
YR 27 SRF - Local Asst (15%) SS		Amd 6	N/A	346.26.64	01/01/25	06/30/25	07/01/23	06/30/25	(\$4,400)	\$0	
YR 27 SRF - Local Asst (15%) SS		Amd 1	N/A	346.26.64	01/01/25	06/30/25	07/01/23	06/30/25	\$4,400		
Sanitary Survey Fees SS-State		Amd 1, 8	N/A	346.26.65	01/01/25	12/31/27	07/01/23	12/31/27	\$4,400	\$4,400	\$4,400
YR1 Stimulus - Local Asst (10% of 15%) TA		Amd 8	N/A	346.26.66	01/01/25	12/31/27	07/01/23	06/30/28	\$4,000	\$4,000	\$4,000
YR 28 SRF - Local Asst (15%) TA		Amd 8	N/A	346.26.66	01/01/25	12/31/27	07/01/24	06/30/29	(\$4,000)	\$0	\$0
YR 28 SRF - Local Asst (15%) TA		Amd 6	N/A	346.26.66	01/01/25	12/31/27	07/01/24	06/30/29	\$4,000		
YR 27 SRF - Local Asst (15%) TA		Amd 6	N/A	346.26.66	01/01/25	06/30/25	07/01/23	06/30/25	(\$4,000)	\$0	
YR 27 SRF - Local Asst (15%) TA		Amd 1	N/A	346.26.66	01/01/25	06/30/25	07/01/23	06/30/25	\$4,000		
TOTAL									\$22,535,453	\$22,535,453	
Total consideration:	\$22,460,092									GRAND TOTAL	\$22,535,453
	\$75,361										
GRAND TOTAL	\$22,535,453									Total Fed	\$7,322,915
										Total State	\$15,212,538

*Assistance Listing Number fka Catalog of Federal Domestic Assistance

**Federal revenue codes begin with "333". State revenue codes begin with "334".

Exhibit A
Statement of Work
Contract Term: 2025-2027

DOH Program Name or Title: OSS LMP Implementation - Effective July 1, 2025

Local Health Jurisdiction Name: Snohomish County Health Department

Contract Number: CLH32067

SOW Type: Original **Revision # (for this SOW)**

Period of Performance: July 1, 2025 through June 30, 2027

Funding Source <input type="checkbox"/> Federal <Select One> <input checked="" type="checkbox"/> State <input type="checkbox"/> Other	Federal Compliance (check if applicable) <input type="checkbox"/> FFATA (Transparency Act) <input type="checkbox"/> Research & Development	Type of Payment <input checked="" type="checkbox"/> Reimbursement <input type="checkbox"/> Fixed Price
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Statement of Work Purpose: The purpose of this statement of work is to fund implementation of the on-site sewage system (OSS) local management plan (LMP). This funding is for the 2025-2027 biennium. Additional funding was added on top of original SFY26 ALEA award to cover belated claim for June 2025 invoice of \$357.

Revision Purpose: N/A

DOH Chart of Accounts Master Index Title	Master Index Code	Assistance Listing Number	BARS Revenue Code	LHJ Funding Period Start Date End Date		Current Allocation	Allocation Change Increase (+)	Total Allocation
SMALL ONSITE MANAGEMENT (ALEA)	26705100	N/A	334.04.93	07/01/25	06/30/26	0	36,968	36,968
SFY27 WASTEWATER MANAGEMENT - GFS	26701170	N/A	334.04.93	07/01/26	06/30/27	0	31,821	31,821
SMALL ONSITE MANAGEMENT (ALEA)	26705100	N/A	334.04.93	07/01/26	06/30/27	0	6,572	6,572
						0	0	0
						0	0	0
						0	0	0
TOTALS						0	75,361	75,361

GOALS & MEASURABLE OBJECTIVES

This table summarizes starting and target metrics achieved by implementing the tasks below. This data is reported on an ongoing basis in the semiannual progress reports.

Description (e.g., "OSS compliance")	Units (e.g. "systems")	Starting Amount	Targets
OSS compliant with inspections countywide	Percent of OSS		
OSS failures identified and/or investigated countywide	Number of OSS failures identified		
OSS failures repaired/replaced countywide	Number of OSS Failures repaired/replaced		
Rebates provided to low-income homeowners for M&M activities	Number of rebates issued		

Task #	Task/Activity/Description	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
Task 1. Grant Administration This task is to fund the required financial and reporting activities necessary to meet state DOH and Auditor requirements including administration of LHJ local management plan and OSS LMP grant program.				

Task #	Task/Activity/Description	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1.1	Bi-monthly Invoicing and Progress Reports DOH Consolidated Contracts (ConCon) requires billing within 60 days of completing work. LHJ will submit invoices through the ConCon process and will send progress reports and deliverables to the LMP Contract Manager. Invoices must be submitted at least bi-monthly (per ConCon requirements) but no more frequently than monthly. Invoices will be reviewed for consistency with progress. The LMP Contract Manager may require monthly invoices.	Bimonthly/Monthly invoices	Bimonthly/monthly for duration of contract period	Reimbursement up to \$X based on actual costs.
1.2	Semi-Annual Progress Reports Reporting periods are semiannually from January 1 – June 30 and July 1 – December 31. Progress reports include data described in the outcome column.	Data about the following: <ul style="list-style-type: none">Qualitative:<ul style="list-style-type: none">Summary of workBarriers to LMP ImplementationQuantitative:<ul style="list-style-type: none">OSS inventory metricsEnforcement actionsOutreach and Education efforts	Due July 15 for the duration of the contract period	
Task 2. Local Management Plan Implementation This task includes all work done to implement the county’s LMP excluding grant management tasks and inspection rebates/incentives.				
2.1	Database Maintenance and Quality Assurance/Quality Control (QA/QC) Database maintenance and QA/QC is ongoing to ensure accurate tracking methods for all OSS in the county. Specific tasks include: <ul style="list-style-type: none">Conduct QA/QC on 5% of all reports submitted semi-annually online to ensure correct property information, system information and reporting requirements.	Data on the following: <ul style="list-style-type: none">% of reports reviewed semi-annually.	Report in semi-annual progress report.	Reimbursement up to \$X based on actual costs.
2.2	Operations and Maintenance (O&M) Program Administration <ul style="list-style-type: none">Failure and repair trackingEnforcement activity for failed systemsO&M reports indicating deficiencies reviewed and investigated as needed.Assess feasibility of setting up automatic email reminders to homeowners through online database, Online RME.	Data on the following: <ul style="list-style-type: none">Number of OSS failures identified and/or investigatedNumber of enforcement activitiesNumber of repairs permittedNumber of deficient O&M reports reviewed/investigated.Report on status of feasibility for automatic reminders.	Report in semi-annual progress report in Subtask 1.2.	
2.3	Education and Outreach Education and outreach is conducted for OSS owners, and realtors. Specific tasks include: <ul style="list-style-type: none">Technical assistance provided to public as needed.	<ul style="list-style-type: none">Number of occurrences of technical assistance provided to public. 7Post one targeted social media advertisement quarterly	Report in semi-annual progress report.	

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Task #	Task/Activity/Description	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	<ul style="list-style-type: none">Reoccurring Septic Care social media campaign/advertisement.Reoccurring maintenance reminders for homeowners.	<ul style="list-style-type: none">Provide annually 1 email newsletter per year to homeowners for maintenance reminder.		
2.4	Professional Development and Coordination <ul style="list-style-type: none">The LHJ will participate in LMP and West Side Coordinators Meetings and will network between counties.The LHJ will support professional development through:<ul style="list-style-type: none">Attending DOH OSS Program trainings	Attendance and contribution at four (4) meetings per year	Report attendance semi-annually, as scheduled in Task 1.2	
Task 3. Homeowner Inspection Rebates/Incentives Program Provide low-income rebates to homeowners.				
3.1	Low-Income Homeowner Inspection Rebates The LHJ will provide rebates to homeowners for pumping, inspections, and minor repairs. Rebates issued will be up to \$X.	a. Provide draft and final process/policy documents to DOH b. Up to X# rebates will be issued for M&M activities. This is based off a \$X average per rebate.	a. Prior to issuing any rebates b. By grant closeout	Reimbursement up to \$X based on actual costs

DOH Program and Fiscal Contact Information for all ConCon SOWs can be found on the [DOH Finance SharePoint](#) site. Questions related to this SOW, or any other finance-related inquiry, may be sent to finance@doh.wa.gov.