



## Snohomish County Council

**Committee:** Committee of the Whole  
**ECAF:** 2023-0734  
**Proposal:** Motion 23-277

**Analyst:** Deb Evison Bell  
**Analyst Review:** James Martin  
**Date:** July 11, 2023

### **Consideration:**

The proposed motion would approve and authorize the County Executive to execute the Amendment 1 to the Agreement for Professional Services for Cayenta Upgrades, under SCC 3.04.140(8).

### **Background:**

In 1996 the County selected Cayenta Canada Corporation, formerly SFG Technologies, Inc., through RFP-01-95 to install and implement an enterprise integrated financial management software system. Cayenta's integrated financial management system software is the backbone that organizes, consolidates, and services the fiscal needs of Snohomish County across the enterprise. Since financial information contained in this system is critical to County operations, as well as ensuring fiscal responsibility and accountability, it is equally critical that this system be maintained and supported.

The hardware currently supporting the application software will reach end of life in October 2023, and the County signed [Motion 21-316](#) in September 2021 to upgrade the database platform from Oracle to SQL (Structural Query Language). The complexity of this combined SQL and version upgrade has required additional professional services. In March 2023, Change Order CO-002 to the Master Agreement redefined the deliverables surrounding the Budget Preparation module. In June 2023, Change Order CO-006 to the Master Agreement amended the Statement of Work to further define Milestone 22 into sub-Milestones.

### **Current Proposal:**

*Scope:* The proposed motion would approve and authorize the execution of Amendment 1 to the Agreement for Professional Services, and as part of the Amendment 1, both parties agree to Change Order CO-006 to the Master Agreement for additional interface and reporting work. This additional work will result in an increase in cost to the Master Agreement.

*Duration:* The original contract duration was from October 1, 2021, through August 31, 2023. The contract was extended for two years by letter last month, as allowed by the contract, and no formal amendment was required for the extension. The proposed Amendment 1 would terminate on August 31, 2025.

*Fiscal Implications:* The total cost for professional support shall not exceed \$1,277,854.00. (This includes a \$28,000 travel fee allowance and \$110,024 license fees added to the Master Agreement in Amendment 9 ([Motion 21-315](#))). This is a proposed increase of \$398,400.00 plus applicable sales tax.

		Total Costs
MOTION 21-316		\$907,454.00
PROPOSED MOTION 23-277		\$398,400.00
Total		\$1,277,854.00

**2023 Budget:** There are sufficient funds in the 2023 Information Technology budget for the expenditure.

**Future Budget Impacts:** There are sufficient funds in the Information Technology Department budget for the proposed expenditures.

**Handling:** URGENT (Current hardware will reach end of life in October 2023)

**Approved-as-to-form:** YES

**Risk Management:** APPROVE

**Executive Recommendation:** APPROVE

**Analysis:** The proposed professional service agreement allows for continued use, changes and upgrades stipulated in the agreement and will allow for the continuation of accessible financial enterprise management software systems.

**Requests:** For Council to consider the motion.