

**AMENDMENT NO. 2 TO AGREEMENT
BETWEEN SNOHOMISH COUNTY AND
ODAT SERVICES LLC**

This Amendment No. 2 is made and entered into on the 1st day of March, 2026, between SNOHOMISH COUNTY, hereinafter called “County,” and ODAT SERVICES LLC, hereinafter called the “Contractor.”

WHEREAS, the Parties hereto have previously entered into an agreement (the “Original Agreement”) for Contractor to provide peer navigator support to unhoused individuals who use drugs in Snohomish County; and

WHEREAS, the parties previously amended the Original Agreement to extend the term, increase the total amount, and modify the Scope of Services (the “First Amendment”); and

WHEREAS, both parties desire to further amend to extend the term, increase the total amount, and modify the Scope of Services of the Original Agreement in order to facilitate additional work by the Contractor;

NOW THEREFORE, in consideration of the terms, conditions, covenants and performance contained herein or attached and incorporated, and made a part hereof, the parties hereto agree as follows:

1. Section 2 of the Original Agreement is hereby amended in its entirety to read as follows:

Term of Agreement; Time of Performance. This Agreement shall be effective May 1, 2025, (the “Effective Date”) and shall terminate August 31, 2026, PROVIDED, HOWEVER, that the term of this Agreement may be extended or renewed for up to two (2) additional one (1) year terms, at the sole discretion of the County, by written notice from the County to the Contractor. The Contractor shall commence work upon the Effective Date and shall complete the work required by this Agreement no later than August 31, 2026, PROVIDED, HOWEVER, that the County’s obligations after December 31, 2026 are contingent upon local legislative appropriation of necessary funds for this specific purpose in accordance with the County Charter and applicable law.

2. Section 3F of the Original Agreement is hereby amended in its entirety to read as follows:

Contract Maximum. Total charges under this Agreement, all fees and expenses included, shall not exceed \$140,250.00 (ONE HUNDRED FORTY THOUSAND AND TWO HUNDRED FIFTY DOLLARS) for the initial term of this Agreement (excluding extensions or renewals, if any).

3. Schedule A and Schedule A1 to the Original Agreement remain effective for work completed under the Original Agreement through February 28, 2026. Thereafter, beginning March 1, 2026, Schedule A2, attached hereto and incorporated herein by this reference, shall be in effect.
4. Schedule B to the Original Agreement remains effective for work completed under the Original Agreement through February 28, 2026. Thereafter, beginning March 1, 2026, Schedule B1, attached hereto and incorporated herein by this reference, shall be in effect.
5. All other terms and conditions of the Original Agreement, as amended, shall remain in full force and effect except as expressly modified by this Amendment No. 2.

Schedule A2
Scope of Services

Contractor will:

- A. Provide support to people who use drugs (PWUD) in Snohomish County via the supervision of one (1.0) full-time-employment (FTE) ODAT Peer Navigator. The ODAT Peer Navigator will assist people with substance use and mental health challenges to find and access services in Snohomish County.
- B. Provide support via the supervision of one (1.0) full-time-employed (FTE) CDC Foundation (CDCF) funded Peer Navigator. The CDCF Peer Navigator will assist people with substance use and mental health challenges to find and access services in Snohomish County. Outreach should be prioritized geographically based on agreement between the CDCF, the Contractor, and the County.
- C. Document and report on ODAT Peer Navigator client engagement and outcomes such as linkages to/retention in care on a weekly basis.
- D. Prioritize mentorship of the ODAT and CDCF Peer Navigators, including coordinating onboarding trainings, introducing them to relevant partners, and assisting in problem- solving. Trainings should include topics such as office safety training, peer navigation best practices, and how they can utilize tools for boundary setting to reduce burnout.
- E. Maintain relationships with a variety of health and social services partners to establish necessary protocols for the ODAT and CDCF Peer Navigators to operate within communities in Snohomish County.
- F. Purchase and distribute low- cost incentives and wellness kit items to support engagement with people most impacted by overdose in Snohomish County via the ODAT and CDCF Peer Navigators. The Contactor will document the total number of kits distributed in the monthly invoice. Any items not on this list must be pre-approved by the Health Department to ensure compliance with allowable costs for CDC's Overdose Data to Action (OD2A) funds. The total cost of all items within each kit must not exceed \$30.00. Kits may include one or more of the following:
 - i. A bag to hold all items;
 - ii. Wellness items, as follows:
 - a. Individually wrapped abdominal wound pad;
 - b. Individually wrapped gauze dressing (sterile);
 - c. Individual bandage (non-sterile);
 - d. Bar of antibacterial soap;
 - e. Bottle of hand sanitizer;
 - f. Packet of anti-bacterial ointment;
 - g. Packet of acetaminophen tablets or other OTC pain relievers;
 - h. Package of personal cleansing wipes;

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- i. Individually wrapped towelette wipes;
 - j. Roll of surgical tape;
 - k. Saline solution;
 - l. Sterile water;
 - m. Compressed tablet washcloths;
 - n. Self-adhesive bandage wrap;
 - o. Large square band-aids;
 - p. Menstrual supplies (tampons, pads);
 - q. Clothing, including socks, bras, underwear, tee-shirts, pants, and jackets;
 - r. Pillow;
 - s. Chapstick/lip balm/petroleum jelly;
 - t. Blankets; and/or,
 - u. Toiletries, including shampoo, conditioner, body wash, deodorant, toothpaste, toothbrush, dental floss, hair comb.
- G. Work with the Health Department to adapt program activities to better meet the needs of the priority population based on ongoing evaluation results.
- H. Provide access to Contractor facilities and resources to support this scope of work; and as may be required or necessary, provide the CDCF Peer Navigator with the following access to facilities: on-site workspace, printer access, copy machine access, meeting room access, kitchen/breakroom access, clearance to enter the office, and parking.
- I. The parties agree to abide by the terms and conditions of any existing agreements between the County and CDC Foundation and/or between the Contractor and CDC Foundation regarding the supervision, performance and termination of the CDCF Peer Navigator.
- J. Neither request, nor allow CDCF Peer Navigator to perform unallowable duties as outlined in the Notice of Award, Uniform Guidance, and all governing federal rules and regulations, including performing duties related to fundraising, lobbying, research, and clinical work.
- K. For CDCF Peer Navigator working on-site at Contractor's location, ensure the safety of the CDCF Peer Navigator, including requiring and utilizing safe infection prevention control practices, such as proper personal protective equipment, as set forth by the CDC; and inform the Health Department of the CDCF Peer falling ill.

Contractor will manage the ODAT and CDCF Peer Navigators who shall perform the following tasks:

- A. Be responsible for providing a range of services to clients in Snohomish County. The ODAT and CDCF Peer Navigators should have/maintain relevant certifications, such as Peer Counselor, Certified Peer Support Specialist, and/or Recovery Coach.

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- B. Meet each client to initiate relationship building and promote the client's readiness for services.
- C. Conduct individual, crisis, and family support through face-to-face sessions, telephone calls, text messages, and email.
- D. Assist clients in completing referrals to treatment services, developing service plans, or connecting with other relevant service providers to promote successful linkage to/retention in treatment services.
- E. Maintain appropriate documentation and metric reporting on client engagement and linkages to/retention in care.
- F. Maintain close collaboration and good communication with County staff around protocols, successes, and challenges.
- G. Establish and maintain relationships with community partners to create an established referral network that all Peer Navigators in Snohomish County can utilize for their clients.
- H. Have flexibility to work evenings and weekends as needed.

County will:

- A. Provide a point of contact with Health Department staff supporting this work;
- B. Provide programmatic support as needed around trainings, educational materials, resources, and other areas as requested;
- C. Provide support with data collection and program evaluation;
- D. Coordinate with CDC Foundation to hire and onboard the CDCF Peer Navigator according to Health Department policies and procedures;
- E. Coordinate with CDC Foundation on associated tasks including providing the CDCF Peer Navigator with a laptop, cellphone, County email, and supporting mileage reimbursement for outreach.

Schedule B1
Compensation

Salary and Wages			
Job Title	FTE	Hourly Wage	Cost per month
Peer Navigator/CDC Foundation (CDCF) Peer Navigator Supervisor	1.0	\$35.00	\$6,067.00
Program Manager	0.1	\$70.00	\$1,190.00
Program Founder	0.1	\$225.00	\$1,800.00
Fringe Benefits (25%)			\$2,264.25
Total			\$11,321.25
Other Categories			
Item Requested	Description	Cost per month	
Setworks	Cost for documentation on Setworks by CDCF peer	\$45.00	
Mileage	Travel for outreach	\$200.00	
Cell Phone	Phones for Peers	\$50.00	
Training	Professional Development	\$200.00	
Wellness Kits	\$30 per kit containing cold weather items, wound care items, toiletries and hygiene items, and other approved basic necessities for client engagement	\$400.00	
Total			\$895.00
Monthly Summary			
Monthly Budget Summary			
A. Salaries and Wages		\$11,321.25	
B. Other Categories		\$895.00	
		Indirect Rate (10%)	\$1,221.62
Total Amount			\$13,437.87