



Snohomish County Council

Committee: Public Works and Infrastructure

Analyst: Deb Evison Bell

ECAF: 2022-1244

Proposal: Motion 22-553

Date: January 17, 2023

Consideration:

The proposed motion would approve and authorize the County Executive to execute Amendment 8 to the Website Development and Hosting Agreement with Icon Enterprises Inc. D/B/A CivicPlus, pursuant to SCC 3.04.140(8).

Background:

Snohomish County entered into an Agreement for Website Development and Hosting in 2013 with Icon Enterprises Inc, DBA CivicPlus. Snohomish County encourages the use of technology to provide easy public access for residents. The County continues to implement additional functionality and online services.

A total of seven previous amendments to the Agreement for additional digital accessibility compliance tools, including accessibility to the County's website and the enhancement of integrated development suites have enabled the County to create more a complete and modern content. This includes the addition of PlatinumPlus Security services in 2018, Media Hosting in 2019, Civic Optimize in 2021, and the addition of a sandbox environment, with additional SMS text capacity, Audio Eye Managed, and Design Center Pro added in 2022.

Section 7 of the Agreement states that the County may extend the Agreement for two (2) additional five-year terms by providing written notice to CivicPlus. The County desires to continue the service for an additional five-year term, as allowed in the original agreement.

Current Proposal:

Scope: The proposed Amendment 8 would extend the Agreement for the term an additional five (5) years.

Duration: Amendment 8 of the agreement is from August 1, 2023, through July 31, 2028.

Fiscal Implications: The annual service fees would begin with the term and are \$119,587.37 and shall increase annually thereafter by three (3) percent upon renewal.

	Start	End	Motion	Total Expense
Original	7/22/2013	7/31/2023	13-261	\$454,229.00
Amendment 1	3/18/2015	7/31/2023	Executive	\$3,354.14
Amendment 2	10/19/2016	7/31/2023	16-393	\$14,793.00
Amendment 3	5/22/2019	7/31/2023	19-132	\$37,328.00
Amendment 4	12/22/2021	7/31/2023	21-469	\$32,333.00
Amendment 5	5/12/2022	7/31/2023	22-157	\$2,621.44
Amendment 6	7/13/2022	7/31/2023	22-278	\$1,023.75

Amendment 7	7/15/2022	7/31/2023	22-302	\$42,083.00
Amendment 8	8/1/2023	7/31/2028	22-553	\$634,906.00

2023 Budget: This contract was included in the IT Department 2023 budget request.

Future Budget Impacts: Funding for ongoing maintenance and support was included in the approved 2023.

Handling: Normal

Approved-as-to-form: YES

Risk Management: APPROVE

Executive Recommendation: APPROVE

Requests: Move to GLS on January 25, 2023, for Council to consider the motion.