

BID AWARD RECOMMENDATION

To: Council Chair
Through: Dave Somers, County Executive

Date: July 24, 2023

From: Purchasing Division

Bid No: SW-010-21SB

General Legislative Session: (Date of next Wed GL mtg)

Funding: \$2,180,000 per year from
Department of Commerce Grants
Federal, State, and Utility Grants

Product/Service: Weatherization Assistance Program,
Ductless Heat Pump Installation

Department: Conservation and Natural Resources-
Weatherization

Contract Term: Two (2) years with an option to
extend for one additional year

BRIEF DESCRIPTION:

This Small Works process is in support of the County's Weatherization Program. The Program objectives are to:

1. Make cost effective, energy efficiency and related repair improvements to homes occupied by low-income residents to reduce energy bills;
2. Increase home health, safety, and durability; and
3. Provide educational services to household members and help residents to better understand and control their energy use.

The Small Works process is utilized for this Program to encourage participation from small contractors that benefit from lower bond requirements and more flexible work schedules. Products and services covered in this Bid include supplying and installing split-system ductless heat pumps and thermostats; testing, inspecting and reporting any repair-work required.

Using the Small Works process, bidders are qualified and enter into master agreements with the County. Each project is competed and awarded to the lowest, responsible bidder.

QUALIFIED CONTRACTORS:

Right On Heating & Sheet Metal Inc.

Annual Amount: \$300,000.00

AWARD AUTHORITY:

This bid award recommendation is before the County Council for approval to award in accordance with Snohomish County Code section 3.04.120, "Competitive bidding," and section 3.04.140(3) and (8), "Award, execution, by whom," which establish the County Council as the award authority for bids/contracts subject to bidding requirements greater than \$250,000. The County Council approves the bid award recommendation and authorizes the County Executive to execute an Agreement and subsequent amendments for the products/services described above.

AWARD RECOMMENDATION:

The Conservation and Natural Resources Director endorses this bid award recommendation.

The Purchasing Manager, or designee, has electronically recommended this bid award on ECAF 2022-0884.

The County Executive, or designee, has electronically recommended this award on ECAF 2022-0884.

APPROVED:

Jared Mead
Council Chair

8/9/2023

Date