



# Snohomish County Council

## Administrative Session

### Meeting Minutes

Jared Mead, Council Chair  
Nate Nehring, Council Vice-Chair  
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

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**Tuesday, August 29, 2023**

**9:00 AM**

**Jackson Board Room  
& Remote Meeting**

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#### **PRESENT:**

Council Chair Mead  
Council Vice-Chair Nehring (*remote*)  
Councilmember Low (*remote*)  
Councilmember Dunn  
Councilmember Peterson (*remote*)  
Heidi Beazizo, Chief of Staff  
Ryan Countryman, Council Staff  
Debbie Eco, Clerk of the Council

#### **A. Call to Order**

Council Chair Mead called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

#### **B. Roll Call**

The clerk called the roll and stated that all five members were present.

#### **C. Special Reports**

#### **D. Public Comment**

There were no persons present wishing to provide public comment.

#### **E. Introduction and Assignment of Legislation to Committees**

*All items assigned as listed below:*

- 1. Community Safety and Justice**
  - a. Motion 23-369, approving the 2023-2026 Interlocal Agreement between Snohomish County and Mukilteo School District #6 relating to school resource officer services [2023-0989](#)
- 2. Finance, Budget and Administration**
  - a. Motion 23-361, approving a contract with the Language Exchange, Inc. for on call interpreting and translating services for Snohomish County [2023-0919](#)
- 3. Health and Community Services**
  - a. Motion 23-367, approving and authorizing the Snohomish County Executive to execute the AAA State Federal Agreement #2369-50009 Amendment 01 with the State of Washington, Department of Social and Health Services [2023-0994](#)
- 4. Planning and Community Development**
  - a. Motion 23-363, authorizing the Snohomish County Executive to sign Amendment A1 to Reimbursable Agreement with Department of Transportation Federal Aviation Administration for Overtime Support [2023-0979](#)
  - b. Motion 23-365, authorizing the Snohomish County Executive to sign Contract Amendment with Hillis Clark Martin & Peterson, P.S. for Environmental Legal Services for the Snohomish County Airport (Amendment No. 2 Other Airport Areas) [2023-0990](#)
  - c. Motion 23-366, authorizing the Snohomish County Executive to sign Contract Amendment with Hillis Clark Martin & Peterson, P.S. for Environmental Legal Services for the Snohomish County Airport (Amendment No. 5 Tect) [2023-0992](#)
  - d. Motion 23-368, authorizing the County Council to approve lease form update [2023-0976](#)
- 5. Public Infrastructure and Conservation**
  - a. Ordinance 23-086, granting a non-exclusive franchise authorizing limited use of the public road rights-of-way in portions of Unincorporated Snohomish County, Washington to Seven Lakes Water Association Inc. [2023-0970](#)
- 6. Committee of the Whole**
  - a. Ordinance 23-087, approving and authorizing the County Executive to sign an Interlocal Agreement between Snohomish County, the Town of Woodway, the City of Shoreline, and Olympic View Water and Sewer District for the Point Wells Annexation Area [2023-0980](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and said this ordinance would authorize the Executive to enter into an interlocal agreement regarding the Town of Woodway's proposed annexation of the Point Wells area.

He spoke, briefly, to the agreement, the hearing process, and provided the current scheduled hearing dates for the other agencies involved. He stated there is a lot of supporting material in the agenda packet, including written staff reports from both Planning & Development Services and Council staff. He said the Council staff report includes updated fiscal impact information. *[see link 2023-0980 for supporting material]*

Although not directly related to the annexation agreement, Mr. Countryman explained that there are no longer any active county permits to redevelop the site.

**ACTION:** Councilmember Dunn made a motion to set time and date for a public hearing for Wednesday, October 4, 2023, at the hour of 10:30 a.m. Vice-Chair Nehring seconded the motion and it carried unanimously.

- b. Motion 23-354, approval of the reappointment of Mark Craven as a citizen member of the Conservation Futures Program Advisory Board [2023-0937](#)

Ryan Countryman, Sr. Legislative Analyst, provided a background information for the appointee and the Board. He said Mr. Craven will be completing his first term on the Board and more details are provided in the written staff report. *[see link 2023-0937 for written staff report]*

**ACTION:** Councilmember Dunn made a motion to approve Motion 23-354. Vice-Chair Nehring seconded the motion and it carried unanimously.

***Items c through f, Motions 23-357 through 23-360, were discussed together.***

Heidi Beazizo, Chief of Staff, provided a staff report. She said items c through f represent four small capital project agreements. She noted a typo in her staff report where she referenced the city of Everett in conjunction with the Edmonds Senior Center. She said it is the city of Edmonds and has requested the clerks make that correction in her staff report.

Ms. Beazizo explained that funding for the small capital partnership projects is included in the 2023 Budget and if approved today, payments will be made on a reimbursement basis for the approved projects, the total fiscal impact is \$32,656.00.

- c. Motion 23-357, approving the agreement with the Town of Darrington to provide funding for Dot Park Fencing, an approved Small Capital Projects Partnership (SCPP) Project [2023-0940](#)

**ACTION:** Councilmember Dunn made a motion to approve Motion 23-357. Councilmember Low seconded the motion and it carried unanimously.

- d. Motion 23-358, approving the agreement with the City of Monroe to provide funding for Skykomish River Park pickleball courts, an approved Small Capital Projects Partnership (SCPP) Project [2023-0941](#)

**ACTION:** Councilmember Dunn made a motion to approve Motion 23-358. Councilmember Low seconded the motion and it carried unanimously.

- e. Motion 23-359, approving the agreement with the Edmonds Senior Center (DBA Edmonds Waterfront Center) to provide funding for Plinth Fall Hazard Rail an Approved Small Capital Projects Partnership (SCPP) Project [2023-0942](#)

**ACTION:** Councilmember Dunn made a motion to approve Motion 23-359. Councilmember Peterson seconded the motion and it carried unanimously.

- f. Motion 23-360, approving the agreement with the City of Everett to provide funding for Clark Park Off Leash Dog Area, an approved Small Capital Projects Partnership (SCPP) Project [2023-0943](#)

**ACTION:** Councilmember Dunn made a motion to approve Motion 23-360. Councilmember Peterson seconded the motion and it carried unanimously.

**F. Clerk's Report on Pending Legislation - No Report**

**G. Reports of Council Committees:**

*Council committee meetings in September are Special Meetings of the County Council and will be held in the Stillaguamish Room on the First Floor of the Robert J. Drewel Building*

**1. Community Safety and Justice**

*(Next meeting is scheduled for Tuesday, September 12, 2023, at 1:00 p.m.)*

**2. Finance, Budget and Administration**

*(Next meeting is scheduled for Tuesday, September 12, 2023, at 10:00 a.m.)*

**3. Health and Community Services**

*(Next meeting is scheduled for Tuesday, September 12, 2023, at 11:00 a.m.)*

**4. Planning and Community Development**

*(Next meeting is scheduled for Tuesday, September 5, 2023, at 11:00 a.m.)*

**5. Public Infrastructure and Conservation**

*(Next meeting is scheduled for Tuesday, September 5, 2023, at 10:00 a.m.)*

**H. Reports of Outside Committees****I. Chairperson's Report**

1. Upcoming Planning Commission Meeting Topics August 2, 2023 [2023-0909](#)

**J. Chief of Staff's Report****K. Full Council Action on Items from Committee of the Whole**

*See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.*

**L. Other Business**

1. Motion 23-364, approving Administrative Matters presented at General Legislative Session on August 30, 2023 [2023-0985](#)
  - a. Receiving the American Rescue Plan Act Proposed Spending Plan for Public Health [2023-0975](#)
  - b. Approving Bid Award Recommendation Bid 23-049RB for Backhoes and Articulating Wheel Loaders to Pape Machinery for an estimated annual amount of \$1,347,500.00 plus applicable Washington State sales tax; initial term is three years with an option to extend for two additional one-year terms [2023-0977](#)

- c. Approving Piggyback Bid Award Recommendation for the use of a “piggyback” competitive bid issued and awarded by The National Association of State Procurement Professionals (NASPO) in conjunction with The Arizona State Procurement Office for BlueVoyant in the amount of \$975,000.00 [2023-0983](#)
- d. Approving Piggyback Award Recommendation for the use of a “piggyback” competitive bid issued and awarded by The National Association of State Procurement Professionals (NASPO) in conjunction with The Arizona State Procurement Office for Microsoft in the amount of \$9,000,000.00 [2023-0991](#)
- e. Setting a public hearing date on September 20, 2023, at the hour of 10:30 a.m. to consider the following:
  - 1) Ordinance 23-078, relating to County businesses, requiring the acceptance of cash as payment for goods and/or services, adding a new Chapter 6.70 SCC, and providing an effective date [2023-0905](#)
  - 2) Ordinance 23-082, related to the 2023 Budget; making a supplemental appropriation in General Fund 002 to provide expenditure authority for funds received from the Washington State Administrative Office of the Courts [2023-0930](#)
  - 3) Ordinance 23-081, approving agreement with Washington State Department of Health for Pregnancy Risk Assessment Monitoring System Data Sharing [2023-0927](#)

**M. Executive Session(s):**

**N. Adjourn**

There being no further business, Chair Mead adjourned the Council for the day at 9:12 a.m.