



Snohomish County Council

Administrative Session

Meeting Minutes

Megan Dunn, Council Chair
Jared Mead, Council Vice-Chair
Councilmembers: Sam Low, Nate Nehring

Tuesday, August 30, 2022

9:00 AM

Jackson Board Room
& Remote Meeting

PRESENT:

Council Chair Dunn
Vice-Chair Mead (*remote*)
Councilmember Low
Councilmember Nehring
District 3 (*vacant*)
Geoffrey Thomas, Chief of Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Dunn called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that four members were present.

C. Special Report

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to committees

All items assigned as listed below.

- 1. Finance and Economic Development**
- 2. Law and Justice/Human Services**

3. Conservation, Sustainability and Recreation

- a. Ordinance 22-035, approving and authorizing the Snohomish County executive to sign the Interlocal Agreement between Snohomish County and the Tulalip Tribes of Washington to Implement Portions of the Community Floodplain Solutions - Phase II Project [2022-0825](#)

4. Planning and Community Development**5. Public Works and Infrastructure**

- a. Motion 22-357, approve and authorize the County Executive to execute Amendment 1 to the Master Services and Purchasing Agreement between Snohomish County and Axon Enterprise Inc. [2022-0698](#)
- b. Motion 22-358, approving a budget transfer between programs within the Road Fund 102 [2022-0837](#)

6. Committee of the Whole**F. Clerk's Report on Pending Legislation - No Report****G. Reports of Council committees:**

Committee Chairs announced upcoming committee meetings as listed on the agenda.

1. Finance and Economic Development

(Next meeting is scheduled for Tuesday, September 13, 2022, at 10:00 a.m.)

2. Law and Justice/Human Services

(Next meeting is scheduled for Tuesday, September 13, 2022, at 1:00 p.m.)

3. Conservation, Sustainability and Recreation

(Next meeting is scheduled for Tuesday, September 13, 2022, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, September 6, 2022, at 11:00 a.m.)

5. Public Works and Infrastructure

(Next meeting is scheduled for Tuesday, September 6, 2022, at 10:00 a.m.)

H. Reports of outside committees

Councilmember Low reported that he attended the Boards and Commission dinner at the Fairgrounds and was able to thank everyone for all of their work, he stated it was a good event.

I. Chairperson's Report

1. Planning Commission Pending Issues (August 24, 2022) [2022-0834](#)

J. Chief of Staff's Report

Geoffrey Thomas, Chief of Staff, reported that staff is working on the 2023 Budget calendar. He said they are looking at holding department presentations for the week of October 3rd and the CIP presentation on October 12th. More information will follow over the next week. He said the last committee meeting is currently anticipated to be September 27th and reconvening on December 6th.

Mr. Thomas reported that yesterday afternoon the position of councilmember in District 3 became vacant after Councilmember Wright submitted her resignation. Mr. Thomas explained the process of appointing a councilmember to fill the vacant position.

Councilmember Low inquired about the District 3 aide position and asked who people should contact if they have questions regarding District 3. Mr. Thomas said to contact Jill Ford, himself, or contact.council@snoco.org.

Mr. Thomas responded to Councilmember Nehring regarding time frames for budget meetings. He also responded to Councilmember Low and said a Budget Calendar should be available by this Friday.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE**L. Other Business**

1. Review of Motion 22-356, approving Administrative Matters presented at Council General Legislative Session on August 31, 2022 [2022-0835](#)
 - a. Receiving the 1st Quarter 2022 Contract Report from the Executive Office [2022-0786](#)
 - b. Setting a public hearing date on September 21, 2022, at the hour of 10:30 a.m. to consider Ordinance 22-031, relating to funding the County Arts Program, setting maximum dollar amount for projects to be subject to 1% contribution to arts fund; amending Chapter 2.95 Snohomish County Code [2022-0772](#)

M. Executive Session(s):

1. Pending Litigation
Pursuant to RCW 42.30.110(1)(i)
DPA: Jason Cummings

At 9:07 a.m., Geoffrey Thomas, Chief of Staff, stated that pursuant to RCW 42.30.110(1)(i), the Council will convene into Executive Session to discuss a matter of Pending Litigation for an initial 15 minutes, with potential action to follow.

PRESENT:

Council Chair Dunn
Council Vice-Chair Mead (*remote*)
Councilmember Low
Councilmember Nehring
District 3 (*vacant*)
Geoffrey Thomas, Chief of Staff
Heidi Beazizo, Council Staff (*remote*)
Jim Martin, Council Staff
Deb Bell, Council Staff
Nicole Gorle, Council Staff
Ryan Countryman, Council Staff
Jason Cummings, Prosecutor's Office
Christopher Huck, Outside Counsel
Alessandra Durham, Executive's Office (*remote*)
Lacey Harper, Executive's Office (*remote*)
Ken Klein, Executive's Office (*remote*)
Cassie Fannin, Council Staff (*remote*)

Executive Session began at 9:08 a.m. for an initial 15 minutes to 9:23 a.m.
At 9:23 a.m., an extension was announced for five minutes to 9:28 a.m.
At 9:28 a.m., an extension was announced for five minutes to 9:33 a.m.
At 9:33 a.m., an extension was announced for five minutes to 9:38 a.m.
At 9:38 a.m., an extension was announced for two minutes to 9:40 a.m.
The Executive Session ended at 9:40 a.m.

(There was no Council action as a result of the Executive Session)

N. Adjourn

At 9:41 a.m. Council Chair Dunn reconvened the Council and there being no further business, she adjourned the Council for the day.