



Snohomish County Council

Administrative Session

Meeting Minutes

Stephanie Wright, Council Chair
Megan Dunn, Council Vice-Chair
Councilmembers: Sam Low, Nate Nehring, Jared Mead

Monday, September 20, 2021

10:30 AM

Remote Meeting via Zoom

PRESENT:

Council Chair Wright
Council Vice-Chair Dunn
Councilmember Low
Councilmember Nehring
Councilmember Mead
Geoffrey Thomas, Chief of Staff
Jim Martin, Council Staff
Lacey Harper, Executive's Office
Kelly Snyder, Public Works Director
Josh Weiss, Gordon Thomas Honeywell
Paul Hoover, Gordon Thomas Honeywell
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Wright called the meeting to order at 10:30 a.m. and provided instructions for those wishing to provide public comment remotely via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

1. State Legislative Update - Gordon Thomas Honeywell

[2021-0767](#)

Lacey Harper, Executive's Office, provided an introduction. Josh Weiss, Gordon Thomas Honeywell, provided an update and lengthy discussion ensued related to details and requests for the Legislative Agenda.

Mr. Weiss spoke about transportation and Kelly Snyder, Public Works Director, provided additional information. Mr. Weiss and Ms. Snyder responded to questions from Councilmember Low.

*[Council Chair Wright left the meeting at 10:51 a.m.
Council Vice-Chair Dunn began facilitating the meeting]*

2. Federal Infrastructure Bill, Draft Letter [2021-0766](#)
Paul Hoover - Gordon Thomas Honeywell

Paul Hoover, Gordon Thomas Honeywell, provided a brief background and explained he is seeking approval for the letter related to infrastructure and the list for federal priority projects. Lacey Harper, Executive's Office, said her office has had an opportunity to review and they have no additional recommendations. There was a consensus by the four members present to approve.

Geoffrey Thomas, Chief of Staff, said he will coordinate with the Executive's Office to finalize the letter.

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to committees

All items assigned as listed below:

1. Finance and Economic Development

- a. Motion 21-331, authorizing the Snohomish County Executive to execute Amendment No. 1 with Arora Engineers, Inc. for integrated data management systems solutions at the Snohomish County Airport [2021-0709](#)
- b. Motion 21-332, authorizing the Snohomish County Executive to sign a contract amendment with Kaplan Kirsch & Rockwell, LLP in an amount not to exceed \$50,000.00 for legal services regarding federal aviation law and regulation [2021-0716](#)

2. Law and Justice/Human Services

- a. Motion 21-322, confirming the appointment of Karen O'Meara Pullen to the Chemical Dependency and Mental Health Program Advisory Board [2021-0725](#)
- b. Motion 21-323 confirming the appointment of Jamie Reed to the Chemical Dependency and Mental Health Program Advisory Board [2021-0726](#)

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- c. Motion 21-324, confirming the appointment of Dennis Wheeler to the Chemical Dependency and Mental Health Program Advisory Board [2021-0727](#)
 - d. Motion 21-325, confirming the reappointment of Jack Eckrem to the Chemical Dependency and Mental Health Program Advisory Board [2021-0728](#)
 - e. Motion 21-326, confirming the reappointment of John Flood to the Chemical Dependency and Mental Health Program Advisory Board [2021-0729](#)
 - f. Motion 21-327, confirming the reappointment of Carolyn Hetherwick Goza to the Chemical Dependency and Mental Health Program Advisory Board [2021-0730](#)
 - g. Motion 21-328, confirming the reappointment of Mark Smith to the Chemical Dependency and Mental Health Program Advisory Board [2021-0731](#)
 - h. Motion 21-329, confirming the reappointment of Jerry Strieck to the Chemical Dependency and Mental Health Program Advisory Board [2021-0732](#)
- 3. Conservation, Sustainability and Recreation**
- a. Motion 21-318, approving an interlocal agreement between the city of Mukilteo and Snohomish County for disbursement of funds for improvement to 76th Street [2021-0707](#)
 - b. Motion 21-319, authorizing the County Executive to execute Amendment No. 5 to the professional services agreement with J.A. Brennan Associates, PLLC for master plan update and day-use improvements at Kayak Point Park [2021-0719](#)
 - c. Motion 21-335, authorizing approval of Amendment No. 1 to the agreement for professional services with Shannon & Wilson, Inc. for Meadowdale Beach Park and Estuary Restoration Project [2021-0741](#)
- 4. Planning and Community Development**
- a. Motion 21-320, convening Board of Equalization [2021-0713](#)
 - b. Motion 21-334, referring proposed code revisions relating to increasing exemption thresholds for minor new construction and adopting new categorical exemptions per the State Environmental Policy Act to promote infill development in Urban Growth Areas to the Department of Planning and Development Services [2021-0742](#)
- 5. Public Works and Infrastructure**
- a. Motion 21-330, approving a 2021 budget transfer between sub-funds in data processing Capital Fund 315 [2021-0575](#)
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- b. Motion 21-321, authorizing the County Executive to sign Amendment No. 1 to professional services agreement CC06-18 with Applied Research Associates, LLC for the Snohomish County pavement condition survey project [2021-0710](#)
- c. Motion 21-336, authorizing the Executive to sign a professional services agreement with Kidder Mathews for real estate brokerage and consultation services [2021-0714](#)

*[Council Chair Wright re-entered the meeting at 11:05 a.m.
Council Vice-Chair Dunn continued facilitating the meeting]*

6. Committee of the Whole

- a. Ordinance 21-070, relating to the 2021 Budget; making a supplemental appropriation in Grant Control Fund 130 to provide expenditure authority for American Rescue Plan Act Funds [2021-0740](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report.

Councilmember Nehring requested information prior to the hearing about the following two items:

1. Multi-pronged sheltering expansion effort and funding for treatment/behavioral health. He said he would like to see a plan from Human Services on how those dollars will be spent and would like to see accountability built in.
2. Childcare for job seekers. He noted that the plan specifically calls out expending childcare for job seekers and he wants to make sure that people who are employed are not at a disadvantage. He asked to get clarification from Human Services and suggested making childcare available to anyone in need.

Councilmember Nehring said it would be helpful to get this information prior to the hearing. Mr. Martin said he would work with Human Services.

ACTION: Councilmember Mead made a motion to set time and date for a public hearing for Wednesday, October 6, 2021, at the hour of 1:30 p.m. Council Chair Wright seconded the motion and it carried unanimously.

- b. Ordinance 21-071, relating to the 2021 Annual Budget; revising the 2021 FTE limitation; amending Amended Ordinance No. 20-075 [2021-0743](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report.

Committee Member Nehring asked if this is specific to this year. Mr. Martin confirmed that this is specific to 2021.

ACTION: Councilmember Mead made a motion to set time and date for a public hearing for Wednesday, October 6, 2021, at the hour of 1:30 p.m. Council Chair Wright seconded the motion and it carried unanimously.

- c. Motion 21-337, approving an increase in the number of employees authorized in the 2021 Annual Budget in the General Fund 002, Crime Victims/Witness Fund 118, Facility Services Fund 511, and Security Services Fund 513 [2021-0744](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report.

ACTION: Councilmember Mead made a motion to set time and date for a public hearing for Wednesday, October 6, 2021, at the hour of 1:30 p.m. Councilmember Wright seconded the motion and it carried unanimously.

[Clerk Note: A public hearing is not required for a motion, Motion 21-337 will be considered along with Ordinances 21-070 and 21-071 at the public hearing scheduled on October 6, 2021]

- d. Motion 21-338, approving the County Executive to change two positions in the Office of Recovery and Resilience [2021-0769](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report.

ACTION: Council Chair Wright made a motion to approve Motion No. 21-338. Councilmember Low seconded the motion it carried unanimously.

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council committees:

Committee Chairs announced upcoming committee meetings, as listed on the agenda below.

1. Finance and Economic Development

(Next meeting is scheduled for Tuesday, September 28, 2021, at 10:30 a.m.)

2. Law and Justice/Human Services

(Next meeting is scheduled for Monday, September 27, 2021, at 1:30 p.m.)

3. Conservation, Sustainability and Recreation

(Next meeting is scheduled for Tuesday, September 28, 2021, at 9:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, September 21, 2021, at 10:30 a.m.)

5. Public Works and Infrastructure

(Next meeting is scheduled for Tuesday, September 21, 2021, at 9:00 a.m.)

H. Reports of outside committees

No report.

I. Chairperson's Report

Planning Commission Pending Issues - No new report

J. Chief of Staff's Report

Geoffrey Thomas, Chief of Staff, provided a report on the Districting Committee.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE

See above Introduction and assignment of legislation to committees under Committee of the Whole for additional actions taken.

1. Motion 21-314, relating to the 2022 Annual Budget process, [2021-0697](#)
adopting procedures for Council action on the budget and related
legislation, and suspending certain Council rules

Jim Martin, Sr. Legislative Analyst, provided a staff report.

ACTION: Council Chair Wright made a motion to approve Motion No. 21-314.
Councilmember Mead seconded the motion and it carried unanimously.

L. Other Business

1. Motion 21-333, approving Administrative Matters presented at [2021-0748](#)
Council General Legislative Session on September 22, 2021
 - a. Receiving response to Budget Note 6 in the 2021 Adopted [2021-0679](#)
Budget

- b.** Ordinance 21-069, relating to Animal Licensing and Licensing Fees; amending Sections 9.04.010, 9.04.040, 9.04.050, and 9.04.060 of Snohomish County Code
Setting time and date for a public hearing on Wednesday, October 13, 2021, at the hour of 10:30 a.m. [2021-0676](#)
- c.** Receiving Notice of Council Final Action - Adoption of Amendments to the Snohomish County Engineering Design and Development Standards (EDDS) [2021-0763](#)
- d.** Approving Bid Award Recommendation 026-21SB to Zones LLC for Surface products and equipment for the County's Technology Replacement Program in the amount of \$506,068.69 [2021-0745](#)

M. Executive Session(s):

N. Adjourn

Meeting adjourned at 11:11 a.m.