



Snohomish County Council
Finance, Budget and Administration Committee
Meeting Minutes

Megan Dunn, Committee Chair
Nate Nehring, Committee Vice-Chair
Committee Members: Sam Low, Jared Mead, Strom Peterson

Jim Martin, Senior Legislative Analyst
Paula Rhyne, Legislative Aide
Cheri Danner, Assistant Clerk of the Council

Tuesday, August 8, 2023

10:00 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Committee Chair Dunn
Committee Vice-Chair Nehring
Committee Member Low
Committee Member Mead
Committee Member Peterson
Jim Martin, Council Staff
Kara Main-Hester, Executive's Office
Trudy Soriano, Executive's Office
Christian Fold, DVA Advertising and PR
Diane Kamionka, Northwest Innovation Resource Center
Natalya But, Graduate of Northwest Innovation Resource Center
Cheri Danner, Asst. Clerk of the Council

CALL TO ORDER

Committee Chair Dunn called the meeting to order at 10:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

ROLL CALL

The clerk called the roll and stated that five members were present.

[Clerk Note: Committee Member Peterson attended the meeting remotely, due to technical difficulties his response was not heard during roll call.]

PUBLIC COMMENT

There were no persons present wishing to provide public comment.

ACTION ITEMS

1. Ordinance 23-074, relating to purchasing and contracting; [2023-0805](#)
amending Chapter 3.04 Snohomish County Code

Jim Martin, Sr. Legislative Analyst, provided a staff report and explained the proposed ordinance updates sections of Code to better allow the county to operate faster, more efficiently, and to remove outdated language.

ACTION: Move to Administrative Matters, General Legislative Session August 16th to set time and date for a public hearing.

2. Motion 23-309, approval of Broadband Spending Plan through the [2023-0852](#)
American Rescue Plan Act (ARPA)

Jim Martin, Sr. Legislative Analyst, provided a staff report and explained the motion approves American Rescue Plan Act (ARPA) recommendations from the Broadband Task Force for \$300,000.00 to complete a broadband enhancement study, \$1,500,000.00 to fund a proposal from Sno-Isle Libraries, and \$8,500,000.00 to fund broadband access projects.

Committee Member Low expressed various concerns, including timelines, digital equity, broadband access, and funding distribution. Kara Main-Hester, Chief Recovery and Resilience Officer, responded in detail to each question.

ACTION: Move to Regular Agenda, General Legislative Session August 16th for consideration.

[Clerk Note: Mr. Martin erroneously stated \$8,500,000.00 for the Broadband Access Program. Mr. Martin later reviewed his Staff Report and the ECAF and has confirmed the correct amount is \$8,200,000.00.]

3. Motion 23-319, approving an increase in the number of employees authorized in the 2023 Annual Budget in the General Fund 002 for the Office of the Public Advocate [2023-0878](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report and explained the motion allows for one full-time administrative assistant within the Office of Public Advocate.

Committee Chair Dunn and Mr. Martin discussed the forecast of potential requests from various departments concerning the number of additional employees authorized in the 2023 Budget.

ACTION: Move to Regular Agenda, General Legislative Session August 16th for consideration.

4. Motion 23-320, approving a contract with CVL, LLC for on call interpreting and translating services for Snohomish County [2023-0836](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report and explained the motion approves the contract ending May 31, 2025, with a potential for up to two additional one-year terms and a not to exceed amount of \$150,000.00.

ACTION: Move to Consent Agenda, General Legislative Session August 16th for consideration.

5. Motion 23-322, approving a contract with GLOBO Language Solutions, LLC for on call interpreting and translating services for Snohomish County [2023-0885](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report and explained the motion approves the contract ending May 31, 2025, with a potential for up to two additional one-year terms and a not to exceed amount of \$150,000.00.

ACTION: Move to Consent Agenda, General Legislative Session August 9th for consideration.

DISCUSSION ITEMS

1. Tourism [2023-0906](#)
Trudy Soriano, Tourism
Christian Fold, DVA Advertising and PR

Trudy Soriano, Executive's Office, and Christian Fold with DVA Advertising and PR, discussed a recovery marketing campaign and presented a PowerPoint presentation and a YouTube video which outlined tourism and hospitality in Snohomish County impacting hotels, restaurants, and small business owners.

Committee Member Low said he appreciates the great work they are doing and looks forward to seeing the outcome of this campaign.

2. Northwest Innovation Resource Center [2023-0907](#)
Diane Kamionka, Executive Director
Natalya But

Diane Kamionka, Executive Director of the Northwest Innovation Resource Center, presented a PowerPoint presentation and gave an overview of the resources available to support innovators, entrepreneurs, and small businesses.

Ms. Kamionka introduced Natalia But, a Ukraine immigrant and recent graduate of Northwest Innovation Resource Center's Data Analytics Program. She spoke about learning new skills to be competitive in the job market.

Committee Member Mead inquired about services offered after graduation and discussion ensued.

Meeting adjourned at 10:59 a.m.