

LOG NUMBERS		
BGT.	,	CEO

### EXECUTIVE/COUNCIL APPROVAL FORM

**MANAGEMENT ROUTING:**

EXECUTIVE Dave Somers  
 EXEC. DIR. Ken Klein  
 DIRECTOR/ELECTED Kelly Snyder *KS*  
 DEPARTMENT Public Works  
 DIV. MGR. Brian Beason *BT*  
 DIVISION Administrative Operations  
 ORIGINATOR Alexander Hamm *agh*  
 DATE October 22, 2021 Ext. 3306

**TO: COUNCIL CHAIRPERSON:**  
SNOHOMISH COUNTY COUNCIL

**EXECUTIVE RECOMMENDATION:**  
 Approve \_\_\_\_\_ No Recommendation \_\_\_\_\_  
 Further Processing \_\_\_\_\_  
 Requested By \_\_\_\_\_

PW Review: Fiscal *agh* Admin *BT* Deputy Director *dwm*

Executive Office Signature \_\_\_\_\_  
 CEO Staff Review \_\_\_\_\_  
 Received at Council Office \_\_\_\_\_

**DOCUMENT TYPE:**

BUDGET ACTION: \_\_\_\_\_ GRANT APPLICATION \_\_\_\_\_  
 \_\_\_\_\_ Emergency Appropriation \_\_\_\_\_ ORDINANCE \_\_\_\_\_  
 \_\_\_\_\_ Supplemental Appropriation \_\_\_\_\_ Amendment to Ord. # \_\_\_\_\_  
 Budget Transfer \_\_\_\_\_ PLAN \_\_\_\_\_  
 \_\_\_\_\_ CONTRACT: \_\_\_\_\_ OTHER \_\_\_\_\_  
 \_\_\_\_\_ New \_\_\_\_\_  
 \_\_\_\_\_ Amendment \_\_\_\_\_

**DOCUMENT / AGENDA TITLE:**

Budget Transfer between Programs within Road Fund 102

**APPROVAL AUTHORITY:**

EXECUTIVE \_\_\_\_\_ COUNCIL   
 CITE BASIS **SCC 4.26.130**

**HANDLING:** NORMAL \_\_\_\_\_ EXPEDITE  URGENT \_\_\_\_\_ DEADLINE DATE \_\_\_\_\_

**PURPOSE:**

Approval of this action will authorize the transfer of expenditure authority between programs in the Road Fund 102, 2021 budget, with no net change to the Road Fund 102 overall budget.

**BACKGROUND:**

- The Engineering Services (ES) division’s Reimbursable program requires a budget transfer due to a strong construction season resulting in higher than anticipated contractor payments.
- The Road Maintenance (RM) division’s Operations program has excess budget capacity due to several projects being delayed into 2022, including development of a replacement site for the Sand Hill Pit.

**FISCAL IMPLICATIONS:**

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
102 50630474102 ES Construction Payments	\$700,000		\$700,000
102 50620156101 RM Land Payment	(\$200,000)		(\$200,000)
102 50620159101 RM I/F Professional Services	(\$500,000)		(\$500,000)
TOTAL	\$0		\$0

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
TOTAL			

**DEPARTMENT FISCAL IMPACT NOTES:**

This budget action transfers expenditure authority between programs of Fund 102, with a net effect of zero dollars.

**BUDGET REVIEW:** Analyst \_\_\_\_\_ Administrator \_\_\_\_\_ Recommend Approval \_\_\_\_\_

**CONTRACT INFORMATION:**

ORIGINAL \_\_\_\_\_ CONTRACT # \_\_\_\_\_ AMOUNT \$ \_\_\_\_\_  
 AMENDMENT \_\_\_\_\_ CONTRACT # \_\_\_\_\_ AMOUNT \$ \_\_\_\_\_

**CONTRACT PERIOD:**

ORIGINAL Start \_\_\_\_\_ End \_\_\_\_\_  
 AMENDMENT Start \_\_\_\_\_ End \_\_\_\_\_

**CONTRACT / PROJECT TITLE:**

**CONTRACTOR NAME & ADDRESS (City/State only):**

**APPROVED:**

RISK MANAGEMENT: Yes  N/A  No \_\_\_\_\_

COMMENTS:

PROSECUTING ATTY - AS TO FORM: Yes  N/A  No \_\_\_\_\_

**OTHER DEPARTMENTAL REVIEW / COMMENTS:**

**ELECTRONIC ATTACHMENTS:** (List & include path & filename for each, e.g. G:\ECAF\deptname\docname\_Motion)

- G:\ECAF\Dept\06\_pw\Roads\2021\2021 Road Fund Budget Transfer 2\_BVA
- G:\ECAF\Dept\06\_pw\Roads\2021\2021 Road Fund Budget Transfer 2\_ECAF
- G:\ECAF\Dept\06\_pw\Roads\2021\2021 Road Fund Budget Transfer 2\_Motion

**NON-ELECTRONIC ATTACHMENTS:**