



# Committee of the Whole

Deb Bell

Council Initiated:

Yes

No

**ECAF:** 2023-1426

**Motion:** 23-536

**Type:**

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

**Requested Handling:**

- Normal
- Expedite
- Urgent

**Fund Source:**

- General Fund
- Other
- N/A

**Executive Rec:**

- Approve
- Do Not Approve
- N/A

**Approved as to**

**Form:**

- Yes
- No
- N/A

**Subject:** Agreement for Professional Services with RedCloud Consulting, Inc., for Financial Enterprise Resource (ERP) Planning and System Implementation Services.

**Scope:** The proposed agreement would provide consulting services, project management support, and advisory services to support the County's financial enterprise resource planning system implementation initiative.

**Duration:** The Agreement shall be effective upon signature and shall terminate on May 31, 2025 (18 months).

**Fiscal Impact:**  Current Year  Multi-Year  N/A

Funding for these professional services fees is available in the ERP Project funds authorized in the IT budget within Fund 315, Division 416.

Expenditures	2023	2024	2025	Total
315 51144164907 IT Capital Projects	\$23,000	\$276,000	\$115,000	<b>\$414,000</b>
<b>Total</b>	<b>\$23,000</b>	<b>\$276,000</b>	<b>\$115,000</b>	<b>\$414,000</b>

**Authority Granted:** Approve and authorize the County Executive to execute the Agreement for Professional Services for ERP planning and system implementation services and any associated amendments, between Snohomish County and RedCloud Consulting, Inc., under SCC 3.04.140(8).

**Background:** At present the County does not have an effective Enterprise Resource Planning (ERP) solution that meets modern business needs for an enterprise the size of Snohomish County. A consultant is recommended to provide project planning support and advisory services for a comprehensive ERP system. The selection and implementation to replace the current Financial and Human Resources management systems, creating efficient business processes, and decreasing risk while managing the complexity of county operations is necessary. RedCloud Consulting, Inc. was selected to provide these consulting services in accordance with Snohomish County Code section 3.04.203. This process will take a large amount of time to implement and complete, expedited handling is requested.

**Action Requested:** For Council to consider the motion.