



Snohomish County Council

Administrative Session

Meeting Minutes

Jared Mead, Council Chair
Nate Nehring, Council Vice-Chair
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, June 20, 2023

9:00 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Council Chair Mead
Vice-Chair Nehring
Councilmember Low (*remote*)
Councilmember Dunn (*remote*)
Councilmember Peterson
Heidi Beazizo, Chief of Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Mead called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

1. Community Safety and Justice

- a. Motion 23-256, approving a Change in the Management Exempt Employee Compensation Plan, Classification Plan and Salary Range Tables, and associated reassignment of the Sheriff's Office Health Services Administrator to a new salary range [2023-0611](#)
- b. Motion 23-258, approving contract with Sonja Hardenbrook to provide indigent services for the period from June 1, 2023, through December 31, 2023 [2023-0687](#)
- c. Motion 23-264, approving the 2023-2026 Interlocal Agreement between Snohomish County and Stanwood Camano School District relating to School Resource Officer Services [2023-0705](#)

2. Finance, Budget and Administration

- a. Ordinance 23-064, related to the 2023 Budget; making an emergency appropriation in Employee Benefit Fund 508 to increase expenditure authority for LEOFF 1 Retiree Medical Costs [2023-0688](#)
- b. Motion 23-255, authorizing the County Executive to sign Amendment No. 4 to the Agreement for Compensation and Classification Services between Snohomish County and the Segal Group [2023-0659](#)

3. Health and Community Services**4. Planning and Community Development**

- a. Ordinance 23-062, relating to the Growth Management Act, amending Appendix B of the Countywide Planning Policies for Snohomish County to Establish 2044 Initial Housing Growth Targets [2023-0675](#)
- b. Motion 23-254, authorizing an increase in the number of employees authorized in the 2023 Annual Budget in the Airport Fund 410 by adding a management exempt position for the Airport Department [2023-0393](#)
- c. Motion 23-260, appointing an Airport Commission nomination (Business Community Representative) [2023-0694](#)

5. Public Infrastructure and Conservation

- a. Ordinance 23-063, granting a non-exclusive franchise authorizing limited use of the public road rights-of-way in portions of Snohomish County, Washington to Mukilteo Water and Wastewater District [2023-0665](#)

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- b. Motion 23-249, approving and authorizing the County Executive to execute Amendment 3 to the Software License and Services Agreement Relating to Automated Cashiering System [2023-0630](#)
 - c. Motion 23-250, authorizing the County Executive to sign Amendment No. 3 to Professional Services Agreement CC03-21 with Parametrix, Inc. for Supervisory Control and Data Acquisition (SCADA) System Technical Support Services [2023-0671](#)
 - d. Motion 23-251, authorizing the County Executive to sign Supplement No. 8 to Professional Services Agreement CCF01-19 with Jacobs Engineering Group, Inc. to provide consulting services for 43rd Avenue SE from SR 524 to 180th Street SE [2023-0672](#)
 - e. Motion 23-252, approving the Conservation Futures Property Tax Funds Return to Fund Balance [2023-0676](#)
 - f. Motion 23-253, authorizing approval of Professional Services Agreement SWMCC 05-23 with Lake Defense Force Corporation for Invasive Aquatic Plant Diving Services [2023-0683](#)
 - g. Motion 23-257, approving and authorizing the County Executive to execute Amendment 3 to the Software as a Service Agreement between Snohomish County and Legal Atoms Corporation [2023-0635](#)
 - h. Motion 23-259, adoption of County/City Partnership Project Benchmarks [2023-0697](#)
 - i. Motion 23-262, approving and authorizing the County Executive to execute Amendment 8 to the Software License Agreement for Permit Tracking Software System (AMANDA) [2023-0604](#)
 - j. Motion 23-263, authorizing the County Executive to sign Amendment No. 2 to the agreement between Snohomish County and the Mukilteo Water and Wastewater District [2023-0701](#)

6. Committee of the Whole

F. Clerk's Report on Pending Legislation

- 1. Pending Legislation Report [2023-0699](#)

G. Reports of Council Committees:

1. Community Safety and Justice

(Next meeting is scheduled for Tuesday, June 27, 2023, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, June 27, 2023, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, June 27, 2023, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, June 20, 2023, at 11:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, June 20, 2023, at 10:00 a.m.)

H. Reports of Outside Committees**I. Chairperson's Report**

1. Upcoming Planning Commission Meeting Topics June 1, 2023 [2023-0684](#)

J. Chief of Staff's Report

Heidi Beazizo, Chief of Staff, noted the following information:

- The Council's first in-district meeting will be a General Legislative Session held on July 5th [at 6:00 p.m.] at Marysville Civic Center.
- Communications Manager recruitment closed last week, the review panel is currently reviewing applications to determine who will move forward, and interviews are currently scheduled for July 10th.

K. Full Council Action on Items from Committee of the Whole**L. Other Business**

1. Motion 23-261, approving Administrative Matters presented at General Legislative Session on June 21, 2023 [2023-0702](#)
 - a. Approving Bid Award Recommendation RFP-22-017TB for On Call Interpreting and Translating Services to CVL Languages, GLOBO Language Solutions, Language Exchange, Purple Communications and Universal Language Services with a not to exceed amount of \$150,000; initial term is through May 31, 2025, with option to extend for an additional two-year term [2023-0488](#)
 - b. Approval of Council's Official Proceedings for May 2023 [2023-0704](#)

M. Executive Session(s):**N. Adjourn**

At 9:02 a.m., Chair Mead recessed the Council until the 10:00 a.m. Public Infrastructure and Conservation Committee Meeting.