

## State Purchasing Checklist-Goods PB-24-029LY

Use this checklist to determine if an awarded contract meets the requirements to 'piggyback'.

Agency	State DES #15122	Item	Playground Equipment
RFP #	S-10700-0001200 State of Oregon w/ NASPO	Amount	\$150,000
RFP Title	Parks & Recreation and Playground Equipment, Installation etc	Dept	Parks
Supplier	Landscape Structures	Requestor	Emily Griffith

  

DOES THE BID MEET THE RCW REQUIREMENTS?		YES	NO	Copies/ Comments
1	Do we have the authority to bid/contract for the item?	X		Motion
2	Did the State process the bid consistent with the RCW?	X		
3	Was the bid advertised in compliance with the state's requirements? Where: DES/WEBS	X		See Advert on 3.21.22
4	Firms located in Snohomish County submitted bids. If there are no qualified firms located in Snohomish County, enter N/A.	N/A		Local dealer is in Burien
5	Is the bid/contract current and does its current life equal or exceed the time being requested? Term: 7/1/23-12/31/24	X		DES Participating Addm
6	Does the bid and/or contract contain the language to piggyback? Where: Section 2	X		DES Participating Addm
7	Requested items are listed in the bid/contract			Need Quote from Supplier
8	Was the award consistent to the Bid/RCW? Review the bid tabs or evaluation summary and award recommendations.	X		See Intent to Award
9	Awarded made to the lowest, responsible bidder? If multiple awards, the requested supplier/item is the lowest, resp. bidder	N/A		See Intent to Award
10	There are no terms and conditions in the bid or contract that conflict with County code.	X		Master Agm and amds 1-4
11	Risk Management approves the insurance. Or the supplier has agreed to insurance requested by RM.			Pending insurance
12	The requestor understands and agrees to the bid/contract terms and conditions of the state.	X		
13	Check the State and Federal debarment list. The supplier is not listed	X		
14	If services are included-An internet search of the awarded supplier was conducted and there were no human rights violations found. Indicate N/A if no services	N/A		
15	If services are included, confirm existing paperwork is sufficient.	N/A		Amd 4 adds Prevailing wage

I have reviewed the items on the above checklist for this solicitation and it:

☒ meets the requirements     
 ☐ partially meets     
 ☐ does not meet the requirements

Buyer Name Lynne Yara Date 9/26/2024

Per SCC 3.04.140(2) and Executive Order 24-02(2.D.2), the following approval authorizes purchases and services not to exceed \$50,000 under the above referenced RFP for the life of the contract, any purchases exceeding \$50,000 shall also require county council approval.

Piggyback Approved \_\_\_\_\_ Date \_\_\_\_\_