



Committee of the Whole

Deb Bell

Council Initiated:

☐ Yes

☒ No

ECAF: 2025-2320

Motion: 25-352

Type:

- ☒ Contract
☐ Board Appt.
☐ Code Amendment
☐ Budget Action
☐ Other

Requested Handling:

- ☐ Normal
☒ Expedite
☐ Urgent

Fund Source:

- ☒ General Fund
☐ Other
☐ N/A

Executive Rec:

- ☒ Approve
☐ Do Not Approve
☐ N/A

Approved as to

Form:

- ☒ Yes
☐ No
☐ N/A

Subject: Professional Services Agreement with Community Attributes Inc.

Scope: The proposed contract is for an economic impact analysis associated with commercial terminal expansion at Paine Field and the development of the Sustainable Aviation Fuel (SAF) Research and Development (R&D) Center, including an analysis of the occupations needed by both projects; and identify additional strategic opportunities for Snohomish County tied to commercial terminal expansion and the SAF R&D Center. Additional detail regarding the scope of services is outlined in Schedule A of the Professional Services Agreement, including but not limited to Project Kickoff & Management, Outreach to and Engagement with Key External and Internal Partners, Economic Impact Analysis and Strategic Assessment, and a Final Report to be delivered no later than January 31, 2026.

Duration: July 1, 2025, through March 31, 2026.

Fiscal Impact: ☐ Current Year ☒ Multi-Year ☐ N/A

Funding for these services is included in the adopted 2025-2026 budget.

Expenditures	2025	2026	Total
002.5123114101 Professional Services	\$75,000	\$0	\$75,000
TOTAL	\$75,000	\$0	\$75,000
Revenue	2025	2026	Total
Total	\$0	\$0	\$0

Authority Granted: Authorizes the County Executive to sign the Professional Services Agreement with CAI to provide an economic impact analysis, under SCC 3.04.203.

Background: Snohomish County Executive Dave Somers issued [Executive Order 25-02](#) to advance activities related to expanding commercial service operations at Paine Field Airport to meet forecasted demand for commercial air travel. Paine Field's Airport Master Plan forecasts commercial terminal demand exceeding 4 million passengers within the next 15 years. The SAF R&D Center at Paine Field will be the first of its kind low-carbon solution for aviation for the next 70+ years.

A Service Competition Waiver (SCC 3.04.203) has been submitted with this ECAF, which allows for Economic development consulting services to be waived from competitive requirements per Purchasing Policy POL-1733. Community Attributes Inc. will develop an economic impact analysis to quantify the economic and workforce impacts of projected commercial terminal expansion and the SAF R&D Center.

Requested Action: For Council to consider the motion.