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**Snohomish County**  
**Planning and Development Services**

**MEMORANDUM**

3000 Rockefeller Ave., M/S 604  
Everett, WA 98201-4046  
(425) 388-3311  
[www.snoco.org](http://www.snoco.org)

TO: Councilmember Jared Mead, Council Chair, District 4  
Councilmember Nate Nehring, Council Vice-Chair, District 1  
Councilmember Megan Dunn, District 2  
Councilmember Strom Peterson, District 3  
Councilmember Sam Low, District 5

**Dave Somers**  
*County Executive*

VIA: Michael McCrary, Director  
Planning and Development Services

FROM: Matthew Siddons, Senior Planner

SUBJECT: Proposed Interlocal Agreement between the City of Gold Bar and Snohomish County concerning provision of building, construction, and fire plan review, and code inspection services.

DATE: January 6, 2023

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**INTRODUCTION**

The purpose of this staff report is to provide the County Council with a proposed motion for consideration. The motion would authorize the County Executive to sign the attached interlocal agreement (ILA) between the City of Gold Bar and Snohomish County regarding the provision of fire inspection services. This includes building, construction, and fire plan review, and on-site code inspections such as new construction inspections and annual inspections for fire and life/safety. The City of Gold Bar has a population of around 2,403 residents.

**BACKGROUND**

An updated ILA for the provision of fire inspection services including a new fee schedule has been agreed to by the parties.

The attached ILA titled, "Interlocal Agreement Between the City of Gold Bar and Snohomish County Concerning Provision of Building, Construction, Fire Plan Review, and Code Inspection Services," would:

- Allow the Office of the County Fire Marshall (OCFM) to provide fire inspection services on a case-by-case basis when requested by the City of Gold Bar. The County would perform inspection functions pursuant to the terms and conditions in the agreement; and
- The parties have negotiated and agreed to the terms of the agreement.
  - The City of Gold Bar approved the agreement on November 20, 2022.

If the motion is approved, the Executive is authorized to complete the following:

- Execute the "Interlocal Agreement Between the City of Gold Bar and Snohomish County Concerning Provision of Building, Construction, Fire Plan Review, and Code Inspection Services."

**STAFF RECOMMENDATION**

PDS recommends that County Council approve the motion to authorize the County Executive to sign the attached ILA with the City of Gold Bar regarding the provision of fire inspection services.

cc: Ken Klein, Executive Director  
Mike McCrary, Director, PDS  
David Killingstad, Manager, PDS  
Lori Burke, Assistant Fire Marshal, PDS  
Dan Lorentz, Deputy Fire Marshal, PDS  
Ryan Countryman, Senior Legislative Analyst