



# Public Infrastructure and Conservation

Deb Bell

Council Initiated:

☐ Yes

☒ No

**ECAF:** 2025-3097

**Motion:** 25-436

**Type:**

- ☒ Contract  
☐ Board Appt.  
☐ Code Amendment  
☐ Budget Action  
☐ Other

**Requested Handling:**

- ☒ Normal  
☐ Expedite  
☐ Urgent

**Fund Source:**

- ☐ General Fund  
☒ Other  
☐ N/A

**Executive Rec:**

- ☒ Approve  
☐ Do Not Approve  
☐ N/A

**Approved as to**

**Form:**

- ☒ Yes  
☐ No  
☐ N/A

**Subject:** Agreement for Professional Services CC05-25 with Citadel Environmental Services, Inc.

**Scope:** The proposed contract is for Dust Hazard Analysis (DHA) at the Airport Road Recycling & Transfer Station (ARTS) and Southwest Recycling and Transfer Station (SWRTS). In accordance with NFPA 652, Standard on the Prevention of Fire and Dust Explosions in Chemical, Pharmaceutical, and Plastics Industries, and other relevant industry standards, the completion of a DHA analysis at least every 5-years for new and existing process facilities in industries where combustible dust may be present is mandated.

The proposed contract includes, but is not limited to the following:

- Site Survey and Documentation
- Hazard Identification and Risk Assessment

Upon completion of the DHA, the contractor shall also provide:

- Mitigation Strategies and Services
- Documentation and Presentation to management staff
- Training for up to 50 Solid Waste facility personnel

**Duration:** Execution through December 31, 2026.

**Fiscal Impact:** ☐ Current Year ☒ Multi-Year ☐ N/A

Funds are included in the adopted 2025-2026 budget.

Expenditures	2025	2026	Total
402.5067044101 Operations Professional Services	\$66,720		\$66,720
<b>TOTAL</b>	<b>\$66,720</b>		<b>\$66,720</b>
Revenue	2025	2026	Total
Solid Waste 402	\$66,720		\$66,720
<b>Total</b>	<b>\$66,720</b>		<b>\$66,720</b>

**Authority Granted:** Approve and authorize the County Executive to sign the Professional Services Agreement CC05-25 with Citadel Environmental Services, Inc. in the amount of \$66,720, under SCC 3.04.140(11).

**Background:** The County ARTS and SWRTS are responsible for consolidating and temporarily storing Snohomish County's waste before it is transported to its final disposal or treatment location. Dust and spillage at transfer stations can have negative consequences including, health risks for workers, fire hazards and potential environmental issues.

The County issued RFP-25-047RB for a comprehensive Dust Hazard Analysis and Citadel Environmental Services, Inc. was one of two firms that responded. Citadel Environmental Service, Inc. was selected through established Federal, State and County policies and procedures. The agreement between Snohomish County and Citadel was negotiated.

**Requested Action:** For Council to move the motion to GLS on October 15<sup>th</sup>, 2025, for consideration.