



Snohomish County Human Services
MEETING MINUTES



SNOHOMISH COUNTY
EARLY HEAD START POLICY COUNCIL

Zoom Meeting Link

<https://us02web.zoom.us/j/84858665081?pwd=LFoarVIsxgBsCelpOIKrGA1dmtKEaf.1>

Passcode: 936410

Tuesday, March 24, 2026
1:30 – 2:30 PM

Attending

- County Staff Present: Kristina Saunsaucie, Mellissa Hiatt, Sofia Altuve (providing interpretive services)
- Policy Council Members Present: Nipada (Nikki) Long, Yuri Ochoa, Hilda Rodriguez, Esmeralda Carranza, Vanessa Cruz, Aalyer Alexander

Called to Order

- Yuri Ochoa called the meeting to order at 1:32 PM.
Quorum = 6 Quorum met Quorum not met

Welcome and Introductions

- Kristina welcomed members and expressed gratitude for their time in attending.

Orientation to Policy Council

Kristina provided required annual training, *Policy Council Orientation*.

Family Involvement

Purpose to share information from Parent Committee.

Kristina opened the floor for sharing.

- Parent Committee share out
 - None
- Ideas for Summer Family Events
 - End of Year Celebration
 - Policy Council members shared ideas for the End of Year Celebration. Ideas included gardening activities, water parks, jumping/trampoline centers (suggested Jump, Rattle, and Roll in Monroe Absolute Air in Everett, and The Flying Squirrel in Everett), beaches, and parks.
 - Kristina will research suggested activities and provide a list of potential event locations (top three choices) for consideration. Participants can contact either Kristina or their Infant Toddler Specialist with any other ideas.

- Harvest of the Month- Parent Choice (April)
 - Kristina asked for parent input and expressed a current challenge of the need to choose vegetables that do not need to be refrigerated during transport.
 - Member input:
 - None.

Approval of Minutes

- Member Comments
 - Due to viewing challenges of electronic documents and the considerable number of minutes needing to be reviewed, Policy Council Members requested paper copies be provided prior to next meeting to ensure the ability to fully review the minutes prior to approving those minutes.
 - Kristina will print meeting minutes and copies will be provided to participants to review prior to the next Policy Council meeting.
- October 2025
 - Action: Approval of October minutes moved to the next meeting as participants requested paper copies to review before approving minutes.
- November 2025
 - Action: Approval of November minutes moved to the next meeting as participants requested paper copies to review before approving minutes.
- December 2025
 - Action: Approval of December minutes moved to the next meeting as participants requested paper copies to review before approving minutes.
- January 2026
 - Action: Approval of January minutes moved to the next meeting as participants requested paper copies to review before approving minutes.
- February 2026
 - Action: Approval of February minutes moved to the next meeting as participants requested paper copies to review before approving minutes.

Orientation to EHS Budget

Required Annual Training for Policy Council members

- Opportunity to review policies
- Questions/Comments
 - Orientation to EHS budget moved to next meeting due to time restraints.

Program Financials

Snohomish County Human Services Admin/Finance Division ensures all EHS expenditures are consistent with and allowable under EHS Grant and EHS Performance Standards

Program financials and credit card reports were not shared based on Policy Council member feedback and the request for hard copies of the program financials and credit card reports.

September, October, November, and December 2025 Program Financials

- September, October, and November, and December 2025 Credit Card Reports
 - Approval of receipt of the September, October, November and December 2025 financials and the September, October, November, and December 2025 Credit Card Reports moved to the next meeting.

Management Report

Kristina presented the Management report.

- Enrollment Update including vacancies over 30 days
 - Program is fully enrolled at 82.
 - There were no vacancies over 30 days.
 - 19 Families (children or pregnant mothers) currently on waitlist
- Staffing updates
 - Interviews Update:
 - There is currently one vacant ITS full-time position.
 - Interviews were conducted resulting in three candidates.
- Program Information Data (see below)
This Report shows data about families enrolled during 2025-26 Program Year. If there are questions, contact Kristina.

Update – Office of Head Start

- There were no official updates from the Office of Head Start this month.

Continuation Grant Application -Year 3

5-year grant award with annual continuation application with budget (2025-2029)

Kristina shared information about the status of the Year 3 Continuation Grant Application with budget.

- Self-Assessment Timeline
 - A meeting will be scheduled in June to offer the opportunity for EHS Program staff and families to review the EHS Program data and data from other community needs assessments. Data will be used to inform and aid in setting priorities for the EHS Program's upcoming program year.
 - Families and Policy Council members will be provided an opportunity to review the current enrollment process and help to decide eligibility factors for upcoming enrollment.
 - The date for the Self-Assessment meeting is still to be decided.

Announcements

- Next meeting April 28th at 1:30-2:30 pm
 - Participants confirmed availability for Tuesday meetings.
 - Printed packets of documents for Policy Council meetings will be provided prior to next meeting for review.

Meeting Adjourned

Meeting adjourned at 2:26 PM.

Note: If you have questions, please contact Kristina Saunsaucie at 425-388-6439 or Kristina.Saunsaucie@snoco.org

PROGRAM INFORMATION REPORT

Program Year 2025-2026 –Data as of January 31, 2026/!:&YOh

Program Enrollment and Attendance

Early Head Start program enrollment as of January 31, 2026

Total Cumulative Enrollment:	<u>100</u>
Total Current Enrollment:	<u>82</u>
• Under 100% FPL:	<u>20</u>
• Public Assistance:	<u>48</u>
• Foster Care:	<u>5</u>
• Homeless Families:	<u>22</u>
• % of Over-Income Families (100-130% FPL):	<u>6%</u>
• % of Over-Income Families (> 130% FPL):	<u>1%</u>
• % of Children with an IFSP:	<u>21%</u>
• Current Waiting List:	14
• % of Completed Home Visits	<u>70%</u>
• Vacancies over 30 Days:	0

Demographics and Health Data

• Pregnant People:	<u>7</u>
• Children Under 1 Year:	<u>23</u>
• Children 1 – 2 Years:	<u>25</u>
• Children 2 – 3 Years:	<u>27</u>
• Families with home language other than English:	<u>56%</u>
• Children with a medical home:	<u>100%</u>
• Children with a dental home:	<u>98%</u>
• Well-Child Exams Completed:	<u>89%</u>
• Dental Screenings:	<u>74%</u>
• Immunizations Up to Date:	<u>79%</u>