



Snohomish County Council

Committee: Public Infrastructure and Conservation

Analyst: Deb Evison Bell

ECAF: 2023-0782

Proposal: Motion 23-289

Date: July 18, 2023

Consideration:

The proposed motion would approve and authorize the County Executive to sign Professional Services Agreement CCF04-23 with PH Consulting, LLC, and further authorizes the Public Works Director or Deputy Director to approve and amendments to the agreement provided that sufficient appropriation authority exists, under SCC 3.04.190.

Background:

The 84th Street NE Corridor carries a high volume of traffic at high speeds which results in a high crash rate. Public Works intends to complete spot safety improvements on the 84th Street NE Corridor from SR9 to SR92, however Public Works does not currently have the capacity to provide design services for this project.

Through a Request for Qualifications (RFQ-23-002SB), Public Works solicited the services of a consultant to assist the County with design and implementation of the recommended near-term improvements outlined in the 84th Street NE Corridor implementation Action Plan. PH Consulting, LLC was selected through established Federal, State and County policies and practices. A Professional Services Agreement between Snohomish County and PH Consulting, LLC was negotiated to include technical reports, plans, estimates and specifications and environmental permitting.

Current Proposal:

Scope: Approval by motion is sought from Council to approve and authorize the County Executive to sign Professional Services Agreement CCF04-23 with PH Consulting, LLC, for \$95,311.40 and further authorize the Director of Public Works or designee to approve amendments up to \$9,531.14, provided that sufficient appropriation authority exists, for a total amount not to exceed \$104,842.54.

Duration: The term of this contract shall be from execution through June 30, 2024.

Fiscal Implications: The total budget for this Professional Services Agreement is not to exceed \$104,842.54 which includes the agreement amount of \$95,311.40 and an additional contingency amount of \$9,531.14 for allowable unforeseen costs.

CCF04-23	Start	End	Current Year	2 nd Year	Total
Original	Execution	06/30/2024	\$80,000	\$15,311.40	\$95,311.40

2023 Budget: The 2023 Budget includes appropriation authority for the proposed contract; project is approved Transportation Improvement Project D.67.03.

Future Budget Impacts: Funding for the consultant and professional services is included in the Public Works approved 2023 budget. The Department of Public Works has received federal funding to complete the spot safety improvements on the 84th Street NE Corridor from SR 9 to SR92.

Handling: NORMAL

Approved-as-to-form: YES (contract template only)

Risk Management: APPROVE

Executive Recommendation: APPROVE

Requests: The requested action is to move to GLS on July 19, 2023, for consideration.