



CONTRACT AMENDMENT STATE AFGHAN PLACEMENT AND ASSISTANCE SERVICES AND SUPPORT

DSHS CONTRACT NUMBER:
2263-39512

Amendment No. 01

This Contract Amendment is between the State of Washington Department of Social and Health Services (DSHS) and the Contractor identified below.

Program Contract Number
[Click here to enter text.](#)
Contractor Contract Number

CONTRACTOR NAME Snohomish County		CONTRACTOR doing business as (DBA) Snohomish County, Human Services Department	
CONTRACTOR ADDRESS 3000 Rockefeller Ave M/S 508 Everett, WA 98201-		WASHINGTON UNIFORM BUSINESS IDENTIFIER (UBI) 313-014-461	DSHS INDEX NUMBER 1065
CONTRACTOR CONTACT Mike Fulcher	CONTRACTOR TELEPHONE (425) 388-7400	CONTRACTOR FAX (425) 388-7405	CONTRACTOR E-MAIL ADDRESS michael.fulcher@co.snohomish.wa.us

DSHS ADMINISTRATION Economic Services Administration		DSHS DIVISION Community Services Division	DSHS CONTRACT CODE 3000CC-63
DSHS CONTACT NAME AND TITLE Sarah Peterson Office Chief		DSHS CONTACT ADDRESS 1700 E Cherry Street Seattle, WA 98122	
DSHS CONTACT TELEPHONE (360)890-0691	DSHS CONTACT FAX Click here to enter text.		DSHS CONTACT E-MAIL ADDRESS petersk@dshs.wa.gov
IS THE CONTRACTOR A SUBRECIPIENT FOR PURPOSES OF THIS CONTRACT? Yes		CFDA NUMBERS 93.566	
AMENDMENT START DATE 06/29/2022	CONTRACT END DATE 09/30/2022		
PRIOR MAXIMUM CONTRACT AMOUNT \$2,025,000.00	AMOUNT OF INCREASE OR DECREASE \$0.00	TOTAL MAXIMUM CONTRACT AMOUNT \$2,025,000.00	

REASON FOR AMENDMENT;
CHANGE OR CORRECT OTHER: SEE PAGE TWO

ATTACHMENTS. When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract Amendment by reference:
 Additional Exhibits (specify):

This Contract Amendment, including all Exhibits and other documents incorporated by reference, contains all of the terms and conditions agreed upon by the parties as changes to the original Contract. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract Amendment shall be deemed to exist or bind the parties. All other terms and conditions of the original Contract remain in full force and effect. The parties signing below warrant that they have read and understand this Contract Amendment, and have authority to enter into this Contract Amendment.

CONTRACTOR SIGNATURE Lacey Harper <small>Digitally signed by Lacey Harper Date: 2022.06.15 14:00:42 -07'00'</small>	PRINTED NAME AND TITLE Lacey Harper, Executive Director	DATE SIGNED June 15, 2022
DSHS SIGNATURE <i>Doina Dobrin</i>	PRINTED NAME AND TITLE Doina Dobrin, Contracts Officer DSHS,ESA-Community Services Division	DATE SIGNED 06/21/2022

COUNCIL USE ONLY
Approved <u>6/15/2022</u>
ECAF # <u>2022-0611</u>
MOT/ORD <u>Motion 22-262</u>

This Contract between the State of Washington Department of Social and Health Services (DSHS) and the Contractor is hereby amended as follows:

1. The Contract period of performance is extended to September 30, 2022.
2. Exhibit B, Statement of Work, subsection 2. Background Information, third paragraph is replaced with the following:

Snohomish County Human Services Department will use the structure and processes that have been established and implemented by its existing Snohomish Partners. As part of the SAPA program, Snohomish County will ensure that services and resources are developed and closely coordinated to effectively and timely provide the Basic Needs Support and Resettlement Services identified in this Contract to up to 150 Afghan arrivals.

3. Exhibit B, Statement of Work, section 4. Contractor Responsibilities, subsection a. SAPA Administration and Coordination, (xi) is replaced with the following:

xi. Ensure Snohomish Partners' staff are providing services under this Exhibit's Basic Needs Support and Resettlement Services (Section 8) in an effective and timely manner.

4. Exhibit B, Statement of Work, section 8, Basic Needs Support and Resettlement Services, first paragraph is replaced with the following:

Basic Needs Support and Resettlement Services are required to be provided within the first 30-90 days of the Participant's arrivals, unless explicitly stated otherwise.

5. Exhibit B, Statement of Work, Section 8, Basic Needs Support and Resettlement Services, is amended to include following two new subsections "e" and "f":

e. Extended Case Management Services

- i. The Contractor shall continue to provide follow-up and extended case management services to SAPA clients after 90 days from their arrival date and throughout the duration of the contract to ensure continuous stability and resettlement support.
- ii. Extended Case Management Services includes and it not limited to:
 - (A) Reassessment of individual Participant's and/or Participant's family needs;
 - (B) Additional in-person and/or virtual home visits to assess welfare, living conditions and any current or expected needs.
 - (C) Review on monthly basis for progress and transition to exit
 - (D) Revision of Participant's Case Management Plan to include support services after 90 days from arrival date and develop an exit plan;
- iii. SAPA Participants' continued case management shall be reported monthly on the SAPA Monthly Report.

f. Six Months Housing Assistance

- i. After transition from short-term housing into a long-term housing placement, the Contractor shall provide continued housing assistance to ensure SAPA clients are in stable housing during the remainder of the contract period.
- ii. Housing assistance includes but is not limited to:
 - (A) Applying for rental housing and paying for rental application fees;
 - (B) Paying for rental deposits, security deposits, utility deposits;
 - (C) Paying for rent up to six (6) months;
 - (D) Paying for housing needs and other essential items deemed necessary to help stabilize the SAPA individual's/family's housing situation; and
 - (E) Assisting with other housing-related assistance, such as utilities payment and/or applying for third-party housing assistance (rent, utilities, etc.) if needed and cannot be provided directly through this contract,
- iii. SAPA participants' monthly housing assistance shall be reported monthly on the SAPA Monthly Report.

6. Exhibit B, Statement of Work, section 9. File Documentation, subsection f., is replaced with the following language:

- f. Housing assessment, short-term and long-term placement documentations. Six months Housing assistance and materials support documentation.

7. Exhibit B, Statement of Work, section 10. Reporting Requirements, is amended to include a new subsection "c" as follows:

- c. Reports shall be submitted to DSHS on a monthly basis throughout the duration of the contract period.

8. Exhibit B, Statement of Work, section 11. Performance Outcomes, is replaced with the following language:

The Contractor's performance outcome goal is to serve up to 150 participants, which will be achieved through direct referral by DSHS and acceptance by the Contractor. The Contractor's performance outcome will be based on the satisfactory submission of required Reports to the DSHS Contact in a timely manner. DSHS reserves the right to adjust the outcomes as a result in changes to the federal SAPA program.

9. Exhibit B, Statement of Work, section 12. Consideration, subsection (c) is replaced with the following language:

- c. Participant Support. This amount includes \$225,000.00 for up to 150 Participants. The Contractor will receive up to \$1,500 per participants to cover direct costs required for housing, furniture, basic household goods, and other necessary items. The Contractor will provide pocket money to the family while they apply for cash assistance. The Contractor is required to retain sufficient documentation and verification of cash and in-kind goods provided to each Participant (individual or family). In the event DSHS referral is less than 150 Participants, the Contractor may use any remaining balance for other general participant support, such as rental assistance.

All other terms and conditions of this Contract remain in full force and effect.