



# Snohomish County

## Upgrade v9 – Oracle to SQL Migration

### Change Order CO-012

V1.2

#### Title

1. Descop the implementation of Cayenta Budget Preparation and Void related Payment Milestones. (See Change Order 002 “Budget Prep conditions and re-defining of deliverables.”)
2. \*Remove “Estimated Travel Costs” from Statement of Work.

#### Background and Justification

The purpose of this Change Order is to amend the Statement of Work for Upgrade v9 / New Feature Implementation & Oracle to SQL Migration as follows:

1. **Implementation:** Descop the implementation of Cayenta Budget Preparation.
2. **Implementation Payment Milestone:** Void MP08-Budget Prep Payment Milestone.
3. **Implementation Hours:** Move the Budget Prep 266.42 hours from MP08 to a new milepost MP24 “Post Upgrade Work” for future use toward not yet specified deliverables.
4. **License (paid):** Create a credit for pre-paid Cayenta Budget Preparation license fees by moving payment from LIC-03 (\$20,000) into a new milepost line item MP025 “Post-Upgrade Prepaid Work” as a 100-hour pre-paid allotment of hours for future use not yet tied to specific deliverables.
5. **Maintenance:** Void MN-03 Budget Prep Maintenance Payment Milestone.
6. **Estimated Travel Costs:** Remove the estimated Travel Costs of \$28,000 from SOW as there was no travel required during V9 upgrade project, and there is no intended travel.

This Change Order and Amendment is made by and between Cayenta, a Division of N. Harris Computer Corporation and Snohomish County and the Statement of Work made effective as of October 1, 2021.

#### Contact & General Information

	Snohomish County	Cayenta
<b>Contact</b>	Ken Klein	Tracey Whitmore
<b>Email</b>	kenneth.klein@co.snohomish.wa.us	twhitmore@harriscomputer.com
<b>Date</b>		
<b>Product</b>	Cayenta ERP	



## Description of Change Request

Cayenta to cease implementation and configuration of Budget Prep.

Use of the Contingency hours to occur via Change Order, as per CO-006, MP23.

Use of the Non-billable, pre-paid hours to occur via Change Order.

Remove \$28,000.00 Estimated Travel Costs from SOW.

## Payment Milestones

The tables below outline:

- Tables 1 & 2: Milestone Payments both before and after CO-012 related to Budget Prep.
- Table 3: Contingency bucket hours and \$ amount both before and after CO-012.
- Table 3: Shows Pre-paid total hours.

**Table 1: Budget Prep Milestones Prior to signature of CO-012:**

Payment ID	Payment Milestone Name/Description	Status	Hours	Amount
MP08	Budget Prep Delivery	Not Invoiced	266.42	\$53,284
LIC-03	License – Budget Prep	Invoiced-Paid	100.00	\$20,000
MN-03	Maintenance – Budget Prep Annual Maintenance due upon delivery	Not Invoiced	N/A	\$5,000

**Table 2: Budget Prep Milestones After signature of CO-012:**

Payment ID	Payment Milestone Name/Description	Status	Hours	Amount
MP08	Budget Prep Delivery (descoped)	Move 266.42 hours to Contingency	0.00	\$0
LIC-03	License – Budget Prep (Move 100 hours to Pre-paid Task.)	Pre-Paid	0.00	\$0
MN-03	Maintenance – Budget Prep Annual Maintenance due upon delivery	Void	N/A	\$0



Table 3:

- Contingency Bucket prior to CO-012, and balance after signature of CO-012
- Pre-Paid Hours after CO-012

Payment ID	Payment Milestone Name/Description	Status	Hours	Amount	Balance
MP23 (Prior to CO-012)	<b>Contingency Bucket</b> (custom mods, future use)	Invoice via Change Order process, as needed.	232.00		\$46,400
MP23	<b>Contingency Bucket</b> (Move 266.42 hours from MP08)	Invoice via Change Order process, as needed.	266.42	\$53,284	\$99,684
MP23 (Post CO-012)		<b>Contingency Total:</b>	<b>498.42</b>		<b>\$99,684</b>
N/A	<b>Pre-paid Task</b> (Move 100 hours from LIC-03)	Pre-paid	100.00	N/A	N/A

<b>Budget</b>	No impact
<b>Resources</b>	No impact
<b>Payment Milestones</b>	As per above, proposed
<b>Schedule</b>	No impact



**Approval**

0	N/A	\$0
<b>Chargeable Hours</b>	<b>Rate</b>	<b>Amount</b>
0	0	
<b>Non-Chargeable Hours</b>	<b>Total Hours</b>	

**Klein, Ken** Digitally signed by Klein, Ken  
Date: 2024.01.26 07:43:42 -08'00'

**Ken Klein**

**Date**

DocuSigned by:  
*Larissa Wong*  
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2/1/2024

**Larissa Wong**

**Date**

**Vice President Professional Services**

Any applicable travel and lodging expenses shall be billed monthly as the work is performed and due thirty (30) days from the date of invoice.

Your signature serves as an acceptance of the "Amount" listed above as it relates to the description of work contained in this Change Order. Your signature also indicates you have reviewed and agree to the scope of work as detailed in any accompanying enclosures or attachments. This signed document indicates that you have provided all of the accurate information necessary to produce the work as stated in the above Change Order.

**Internal Use Only**

Customer # \_\_\_\_\_ Application # \_\_\_\_\_ Originated by # \_\_\_\_\_ PO# 000000