

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

MOTION NO. 22-204

APPROVE A RECLASSIFICATION WITHIN THE
PLANNING & DEVELOPMENT SERVICES DEPARTMENT

WHEREAS, the 2022 Adopted Budget included a management-exempt Deputy Director position for the Planning & Development Services (PDS) Department at pay grade 114; and

WHEREAS, the Deputy Director was a key leadership position serving a dual role as the County Fire Marshal and department operations manager; and

WHEREAS, the need for this position, as defined in the job description, no longer exists due to management team restructuring and an analysis of the staff resources needed to meet department goals and objectives; and

WHEREAS, the department has a strong need for a management level position to focus on continuous improvement and address unmet needs in enhancing PDS's permitting process; and

WHEREAS, PDS has requested a reclassification of the Deputy Director position to an Operational Improvement Program Manager position who would work across the entire department, connect processes among work groups, further streamline PDS's permitting process, design training, monitor implementation of new processes and procedures, and measure results; and

WHEREAS, the proposed Operational Improvement Program Manager would connect with and support the goals of the County's Service Technology Excellence Program (STEP); and

WHEREAS, in April 2022, the Human Resources Department reviewed PDS's reclassification request and recommended that the Deputy Director position be reclassified to a newly-created Operational Improvement Program Manager position and adjusted to salary range 109; and

WHEREAS, the 2022 Adopted Budget includes sufficient funding for the recommended salary range within pay grade 109;

NOW, THEREFORE, ON MOTION, the Snohomish County Council approves the requested reclassification of position PDS1073R from a PDS Deputy Director to an Operational Improvement Program Manager.

PASSED this 25th day of May, 2022.

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington



Council Chair

ATTEST:



Asst. Clerk of the Council