



# Committee of the Whole

Nicole Gorle

**Council Initiated:**

Yes

No

**ECAF:** 2025-0526

**Motion:** 25-135

**Type:**

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

**Requested Handling:**

- Normal
- Expedite
- Urgent – 3.11.25

**Fund Source:**

- General Fund
- Other
- N/A

**Executive Rec:**

- Approve
- Do Not Approve
- N/A

**Approved as to**

**Form:**

- Yes
- No
- N/A

**Subject:** SaaS – ProcureWare Bid Management Portal

**Scope:** Under the agreement Contruent will provide ProcureWare, the County’s existing bid portal software, to the County. The contractor is responsible for providing the software, maintenance/updates to the software, and assistance with the software as needed. The contract will remain in effect until terminated.

Exhibit A – Service Level

- Contractor agrees to make services available 99% of the time, with exceptions provided for updates and force majeure.

Exhibit B – Data Processing Addendum

- Outlines data protections and guidelines

**Duration:** In effect until terminated. Annual renewals.

**Fiscal Impact:**  Current Year  Multi-Year  N/A

Expenditures	Current Year	2026	2027	2028	2029	Total
Fund 002	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$150,000
<b>Total's</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$150,000</b>

Revenue	Current Year	2026	2027	2028	2029	Total
<b>Total's</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Authority Granted:** Authorizes the Executive to execute the agreement and any subsequent amendments.

**Background:** The County’s current [purchasing portal](#) is a software called ProcureWare. This software was formerly owned by Bentley Systems and in Spring of 2024 [Contruent](#) acquired [ProcureWare](#). The prior contract for the County’s use of this software has expired and a new contract is needed. Before moving forward with continuing the contract for the same software, the department went out for three separate quotes.

**Requested Action:** For Council to consider taking action.