

Finance Department

2024 Council Budget Presentation



2024 Budget Questions

1. Please provide a breakdown by: Permanent FTE (total FTE, how many are new in 2023, requested in 2024) and Temporary/Project (total FTE, how many are new in 2023, requested in 2024).

- *Finance Department has a total of 49.25 FTEs (46.25 permanent & 3 project) for 2023 and requests 49.25 FTEs (47.25 permanent & 2 project) for 2024.*

2. Of those positions, how many are filled, actively recruiting, or vacant? What unfunded positions from the 2023 budget are you requesting to fund/fill in 2024?

- *Finance requests to convert its one unfilled project positions to a permanent G/L Supervisor Position, offset with additional revenue. In addition, Finance is requesting to extend the two filled project positions paid with IT project dollars since the Cayenta upgrade project will not be completed until 2024. Finance has two permanent positions under active recruitment and all other positions are filled.*

3. What are your experiences with a hybrid/remote working environment?

- *Mixed. It depends on the individual employee. Some employees are more productive working from home, others are not. Maintaining departmental unity is a bit more difficult in the remote environment but housing current number of staff has been easier, with some staff sharing office space.*

4. Please describe how much CARES/ARPA funds your department has requested or received in 2023 and 2024, and the utilization of those funds.

- *Directly, Finance has requested no CARES/ARPA funding. ARPA funding may be a source of funds for future ERP system that Finance is strongly in favor of.*

Fund Divisions and Programs

Please show high-level financial structure

Fund 002

- 423 Budget And Systems Servic
- 425 Finance Operations
- 840 Purchasing Services

Fund 506

- 471 Administration-General

Fund 508

- 410 Administration
- 730 Health Insurance Services
- 740 LEOFF I

Revenues

FUND	DIVISION/PROGRAM	2023 ADOPTED	2024 PROPOSED	CHANGE
002	425 Finance Operations	464,000	544,000	80,000
506	471 Administration-General	24,983,820	26,691,181	1,707,361
508	730 Health Insurance Service	67,737,580	69,877,740	2,140,160
508	740 LEOFF I	455,000	509,000	54,000
TOTAL		93,640,400	97,621,921	3,981,521

Expenditures

FUND	DIVISION/PROGRAM	2023 ADOPTED	2024 PROPOSED	CHANGE
002	423 Budget And Systems Servic	1,012,612	1,079,748	67,136
002	425 Finance Operations	3,151,631	3,521,069	369,438
002	840 Purchasing Services	1,089,574	1,149,289	59,715
506	471 Administration-General	21,061,157	22,476,026	1,414,869
508	410 Administration	857,532	970,421	112,889
508	730 Health Insurance Services	65,958,873	67,971,569	2,012,696
508	740 LEOFF I	642,200	742,650	100,450
TOTAL		93,773,579	97,910,772	4,137,193

FTE

FUND	DIVISION/PROGRAM	2023 ADOPTED	2024 PROPOSED	CHANGE
002	Budget And Systems Services	5.30	5.30	0
002	Finance Operations	24.20	24.10	-0.10
002	Purchasing Services	8.00	8.00	0
506	Administration General	8.45	8.45	0
508	Administration	3.30	3.40	0.10
TOTAL		49.25	49.25	0