

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

MOTION 21-251

AMENDING THE 2019 ANNUAL ACTION PLAN TO ADD SUPPLEMENTAL  
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS  
FOR THE CORONAVIRUS PANDEMIC

WHEREAS, Snohomish County is the representative member of the Snohomish County Urban County Consortium (Consortium) for purposes of application, receipt, and administration of federal grant funds under the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG) Program; and

WHEREAS, pursuant to Council Motion 19-093, the 2019 Annual Action Plan was approved on May 1, 2019;

WHEREAS, on March 27, 2020, the Coronavirus Aid, Relief and Economic Security Act (CARES Act) (Public Law 116-136) was signed by President Trump to respond to the effects of the Coronavirus pandemic and made available \$5 billion in supplemental CDBG-CV funds to prevent, prepare for, and respond to the Coronavirus; and

WHEREAS, the U.S. Department of Housing and Urban Development (HUD), allocated \$3,095,878 to the Consortium in the third phase of CDBG supplemental funding (CDBG-CV3); and

WHEREAS, in a HUD Memorandum dated March 31, 2020, HUD waived requirements to update the Consolidated Plan's housing and homeless needs assessment, housing market analysis, and strategic plan for substantial amendments, to the extent the action plan is limited to a specific program year to permit grantees to prepare substantial amendments to their most recent annual action plan; and

WHEREAS, in order to apply for these funds a substantial amendment to the 2019 Annual Action Plan is needed to add CDBG-CV3 funds, project descriptions, and allocation amounts for each project; and

WHEREAS, the County has complied with the notification requirements regarding this substantial amendment to the Consortium's Housing and Community Development Policy Advisory Board; and

WHEREAS, the County has complied with the Consortium's citizen participation requirements regarding this substantial amendment; and

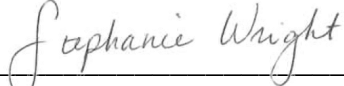
WHEREAS, the proposed amendment, if approved, would help prevent, prepare for, and respond to the coronavirus by assisting families who are experiencing housing instability or homelessness, by improving public facilities & infrastructure to benefit low- and moderate-income households, and by supporting local microenterprise businesses; and

WHEREAS, substantial amendments to Annual Action Plans must be approved by the Snohomish County Council;

NOW, THEREFORE, ON MOTION, the 2019 Annual Action Plan is hereby amended to allocate \$3,095,878 in supplemental CDBG-CV3 funds for projects to prevent, prepare for, and respond to the Coronavirus pandemic, as more fully described in Attachments A, B, C, D, E, F, G, H and I.

PASSED this 28<sup>th</sup> day of July, 2021.

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

  
\_\_\_\_\_  
Council Chair

ATTEST:

  
\_\_\_\_\_  
Asst. Clerk of the Council

Attachment A  
 Motion 21-251  
 2019 Action Plan AP-35 Project Description  
 CDBG-CV3 Public Services – Non-Homeless Special Needs

|  |   |
|--|---|
| <b>Project Sponsoring Agency</b>   | Cares of Washington   |
| <b>Project Title</b>   | Employment Support Services Program   |
| <b>Program Year</b>  | 2021  |
| <b>Grantee/PJ Project ID # (Contract #)</b>  | Leave Blank   |
| <b>Project Description (Brief summary nature of project and overall goal/outcome of project).</b>  | In response to the pandemic, the project will provide outreach and individualized employment services to engage, connect and support individuals and families who are experiencing housing instability or homelessness to obtain and maintain employment stability. At least 51% of the those served with the funds will be low- and moderate-income, who reside in Snohomish County, outside the cities of Everett and Marysville. |
| <b>2019 CDBG-CV3 Award</b>   | \$206,391   |
| <b>Con Plan Goal Supported</b>   | CDBG Public Services – Non-Homeless Special Needs   |
| <b>Priority Need Addressed</b>   | Public Services   |
| <b>HUD Objective</b>   | Suitable Living Environment   |
| <b>HUD Outcome</b>   | Availability/Accessibility  |
| <b>Planned Activities (Brief summary of eligible activities to be funded as part of project)</b>   | It is anticipated that CDBG funds will be used to provide a portion of the staffing, supplies, and operating costs of the program to be billed to the grant.  |
| <b>Target Date for Completion</b>  | December 31, 2025   |
| <b>Estimate the number and type of families that will benefit from the project (including income targeting or presumed benefit category)</b> | 40 low- and moderate-income individuals served annually   |
| <b>Location Description (if applicable, include addresses where activities will be undertaken)</b>   | Administrative Office located at 1833 N. 105th Street, Suite 201, Seattle WA 98133. Services are provided County-wide, outside the cities of Everett and Marysville.  |
| <b>Goal Outcome Indicator - # of Persons to Be Assisted<br/>(Public service activities other than LMI Housing Benefit)</b>                   | 40 individuals to be assisted annually (130 total individuals over 3.25 years)  |

Attachment B  
 Motion 21-251  
 2019 Action Plan AP-35 Project Description  
 CDBG-CV3 Public Services – Non-Homeless Special Needs

|  |   |
|--|---|
| <b>Project Sponsoring Agency</b>   | Housing Hope  |
| <b>Project Title</b>   | Employment Support Services Program   |
| <b>Program Year</b>  | 2021  |
| <b>Grantee/PJ Project ID # (Contract #)</b>  | Leave Blank   |
| <b>Project Description (Brief summary nature of project and overall goal/outcome of project).</b>  | In response to the pandemic, the project will provide outreach and individualized employment services to engage, connect and support individuals and families who are experiencing housing instability or homelessness to obtain and maintain employment stability. At least 51% of the those served with the funds will be low- and moderate-income, who reside in Snohomish County, outside the cities of Everett and Marysville. |
| <b>2019 CDBG-CV3 Award</b>   | \$206,391   |
| <b>Con Plan Goal Supported</b>   | CDBG Public Services – Non-Homeless Special Needs   |
| <b>Priority Need Addressed</b>   | Public Services   |
| <b>HUD Objective</b>   | Suitable Living Environment   |
| <b>HUD Outcome</b>   | Availability/Accessibility  |
| <b>Planned Activities (Brief summary of eligible activities to be funded as part of project)</b>   | It is anticipated that CDBG funds will be used to provide a portion of the staffing, supplies, and operating costs of the program to be billed to the grant.  |
| <b>Target Date for Completion</b>  | December 31, 2025   |
| <b>Estimate the number and type of families that will benefit from the project (including income targeting or presumed benefit category)</b> | 40 low- and moderate-income individuals served annually   |
| <b>Location Description (if applicable, include addresses where activities will be undertaken)</b>   | Administrative Office located at 5830 Evergreen Way, Everett WA 98203. Services are provided County-wide, outside the cities of Everett and Marysville.   |
| <b>Goal Outcome Indicator - # of Persons to Be Assisted<br/>(Public service activities other than LMI Housing Benefit)</b>                   | 40 individuals to be assisted annually (130 total individuals over 3.25 years)  |

Attachment C  
 Motion 21-251  
 2019 Action Plan AP-35 Project Description  
 CDBG-CV3 Public Services – Non-Homeless Special Needs

|  |   |
|--|---|
| <b>Project Sponsoring Agency</b>   | Orion Industries  |
| <b>Project Title</b>   | Employment Support Services Program   |
| <b>Program Year</b>  | 2021  |
| <b>Grantee/PJ Project ID # (Contract #)</b>  | Leave Blank   |
| <b>Project Description (Brief summary nature of project and overall goal/outcome of project).</b>  | In response to the pandemic, the project will provide outreach and individualized employment services to engage, connect and support individuals and families who are experiencing housing instability or homelessness to obtain and maintain employment stability. At least 51% of the those served with the funds will be low- and moderate-income, who reside in Snohomish County, outside the cities of Everett and Marysville. |
| <b>2019 CDBG-CV3 Award</b>   | \$206,391   |
| <b>Con Plan Goal Supported</b>   | CDBG Public Services – Non-Homeless Special Needs   |
| <b>Priority Need Addressed</b>   | Public Services   |
| <b>HUD Objective</b>   | Suitable Living Environment   |
| <b>HUD Outcome</b>   | Availability/Accessibility  |
| <b>Planned Activities (Brief summary of eligible activities to be funded as part of project)</b>   | It is anticipated that CDBG funds will be used to provide a portion of the staffing, supplies, and operating costs of the program to be billed to the grant.  |
| <b>Target Date for Completion</b>  | December 31, 2025   |
| <b>Estimate the number and type of families that will benefit from the project (including income targeting or presumed benefit category)</b> | 40 low- and moderate-income individuals served annually   |
| <b>Location Description (if applicable, include addresses where activities will be undertaken)</b>   | Administrative Office located at 1590 A Street NE, Auburn WA 98002. Services are provided County-wide, outside the cities of Everett and Marysville.  |
| <b>Goal Outcome Indicator - # of Persons to Be Assisted<br/>(Public service activities other than LMI Housing Benefit)</b>                   | 40 individuals to be assisted annually (130 total individuals over 3.25 years)  |

Attachment D  
 Motion 21-251  
 2019 Action Plan AP-35 Project Description  
 CDBG-CV3 Public Services – Non-Homeless Special Needs

|  |   |
|--|---|
| <b>Project Sponsoring Agency</b>   | Refugee and Immigrant Services Northwest  |
| <b>Project Title</b>   | Employment Support Services Program   |
| <b>Program Year</b>  | 2021  |
| <b>Grantee/PJ Project ID # (Contract #)</b>  | Leave Blank   |
| <b>Project Description (Brief summary nature of project and overall goal/outcome of project).</b>  | In response to the pandemic, the project will provide outreach and individualized employment services to engage, connect and support individuals and families who are experiencing housing instability or homelessness to obtain and maintain employment stability. At least 51% of the those served with the funds will be low- and moderate-income, who reside in Snohomish County, outside the cities of Everett and Marysville. |
| <b>2019 CDBG-CV3 Award</b>   | \$206,396   |
| <b>Con Plan Goal Supported</b>   | CDBG Public Services – Non-Homeless Special Needs   |
| <b>Priority Need Addressed</b>   | Public Services   |
| <b>HUD Objective</b>   | Suitable Living Environment   |
| <b>HUD Outcome</b>   | Availability/Accessibility  |
| <b>Planned Activities (Brief summary of eligible activities to be funded as part of project)</b>   | It is anticipated that CDBG funds will be used to provide a portion of the staffing, supplies, and operating costs of the program to be billed to the grant.  |
| <b>Target Date for Completion</b>  | December 31, 2025   |
| <b>Estimate the number and type of families that will benefit from the project (including income targeting or presumed benefit category)</b> | 40 low- and moderate-income individuals served annually   |
| <b>Location Description (if applicable, include addresses where activities will be undertaken)</b>   | Administrative Office located at 2000 Tower Street, Everett WA 98201. Services are provided County-wide, outside the cities of Everett and Marysville.  |
| <b>Goal Outcome Indicator - # of Persons to Be Assisted (Public service activities other than LMI Housing Benefit)</b>                       | 40 individuals to be assisted annually (130 total individuals over 3.25 years)  |

Attachment E  
 Motion 21-251  
 2019 Action Plan AP-35 Project Description  
 CDBG-CV3 Public Services – Non-Homeless Special Needs

|  |   |
|--|---|
| <b>Project Sponsoring Agency</b>   | Seattle Goodwill Industries   |
| <b>Project Title</b>   | Employment Support Services Program   |
| <b>Program Year</b>  | 2021  |
| <b>Grantee/PJ Project ID # (Contract #)</b>  | Leave Blank   |
| <b>Project Description (Brief summary nature of project and overall goal/outcome of project).</b>  | In response to the pandemic, the project will provide outreach and individualized employment services to engage, connect and support individuals and families who are experiencing housing instability or homelessness to obtain and maintain employment stability. At least 51% of the those served with the funds will be low- and moderate-income, who reside in Snohomish County, outside the cities of Everett and Marysville. |
| <b>2019 CDBG-CV3 Award</b>   | \$206,391   |
| <b>Con Plan Goal Supported</b>   | CDBG Public Services – Non-Homeless Special Needs   |
| <b>Priority Need Addressed</b>   | Public Services   |
| <b>HUD Objective</b>   | Suitable Living Environment   |
| <b>HUD Outcome</b>   | Availability/Accessibility  |
| <b>Planned Activities (Brief summary of eligible activities to be funded as part of project)</b>   | It is anticipated that CDBG funds will be used to provide a portion of the staffing, supplies, and operating costs of the program to be billed to the grant.  |
| <b>Target Date for Completion</b>  | December 31, 2025   |
| <b>Estimate the number and type of families that will benefit from the project (including income targeting or presumed benefit category)</b> | 40 low- and moderate-income individuals served annually   |
| <b>Location Description (if applicable, include addresses where activities will be undertaken)</b>   | Administrative Office located at 700 Dearborn Place South, Seattle WA 98144. Services are provided County-wide, outside the cities of Everett and Marysville.   |
| <b>Goal Outcome Indicator - # of Persons to Be Assisted<br/>(Public service activities other than LMI Housing Benefit)</b>                   | 40 individuals to be assisted annually (130 total individuals over 3.25 years)  |

Attachment F  
 Motion 21-251  
 2019 Action Plan AP-35 Project Description  
 CDBG-CV3 Public Services – Non-Homeless Special Needs

|  |   |
|--|---|
| <b>Project Sponsoring Agency</b>   | TRAC Associates   |
| <b>Project Title</b>   | Employment Support Services Program   |
| <b>Program Year</b>  | 2021  |
| <b>Grantee/PJ Project ID # (Contract #)</b>  | Leave Blank   |
| <b>Project Description (Brief summary nature of project and overall goal/outcome of project).</b>  | In response to the pandemic, the project will provide outreach and individualized employment services to engage, connect and support individuals and families who are experiencing housing instability or homelessness to obtain and maintain employment stability. At least 51% of the those served with the funds will be low- and moderate-income, who reside in Snohomish County, outside the cities of Everett and Marysville. |
| <b>CDBG-CV3 Award</b>  | \$206,391   |
| <b>Con Plan Goal Supported</b>   | CDBG Public Services – Non-Homeless Special Needs   |
| <b>Priority Need Addressed</b>   | Public Services   |
| <b>HUD Objective</b>   | Suitable Living Environment   |
| <b>HUD Outcome</b>   | Availability/Accessibility  |
| <b>Planned Activities (Brief summary of eligible activities to be funded as part of project)</b>   | It is anticipated that CDBG funds will be used to provide a portion of the staffing, supplies, and operating costs of the program to be billed to the grant.  |
| <b>Target Date for Completion</b>  | December 31, 2025   |
| <b>Estimate the number and type of families that will benefit from the project (including income targeting or presumed benefit category)</b> | 40 low- and moderate-income individuals served annually   |
| <b>Location Description (if applicable, include addresses where activities will be undertaken)</b>   | Administrative Office located at 8625 Evergreen Way, Suite 106, Everett WA 98208. Services are provided County-wide, outside the cities of Everett and Marysville.  |
| <b>Goal Outcome Indicator - # of Persons to Be Assisted (Public service activities other than LMI Housing Benefit)</b>                       | 40 individuals to be assisted annually (130 total individuals over 3.25 years)  |



Attachment G  
Motion 21-251  
2019 Action Plan AP-35 Project Description  
CDBG-CV3-Economic Development - Community and Economic Development

**Project Sponsoring Agency**

Workforce Snohomish

**Project Title**

Snohomish County Small Business Relief, Recovery, and Resiliency Program

**Program Year**

2021

**Grantee/PJ Project ID # (Contract #)**

**Project Description**

Provide small business relief, recovery, and resiliency grants of up to \$25,000, to small businesses (microenterprises of five or fewer employees, including the owner(s)) that are critical to supporting the community's broad-based recovery from the impacts of the Coronavirus Pandemic, consistent with the priority considerations listed in Planned Activities below.

**2019 CDBG-CV3 Award**

\$619,176

**Con Plan Goal Supported**

Small Business Relief, Recovery & Resiliency Grant Program

**Priority Need Addressed**

Community and Economic Development

**HUD Objective**

Economic Opportunity

**HUD Outcome**

Sustainability

**Planned Activities (Brief summary of eligible activities to be funded as part of project)**

Workforce Snohomish will utilize CDBG-CV3 funds for economic development grants for CDBG-eligible microenterprises of five or fewer employees, including the owner(s) that successfully submitted applications through the Workforce Snohomish - Small Business Relief, Recovery, and Resiliency Grant Program, with the following priority considerations:

1. Geographic diversity consistent with the five Snohomish County Council Districts;

2. Ethnic diversity consistent with the diversity of eligible applications; and
3. Allocate funds to council district applications based on percentage of total funds requested within districts and apply to the amount of CDBG-CV3 funds available. If funds are remaining in any district allocation, then repropotion to remaining applications not funded.

**Target Date for Completion**

December 31, 2025

**Estimate the number of businesses that will benefit from the proposed activities:**

24 Businesses assisted

**Location Description (if applicable, include the address where activities will be undertaken)**

Snohomish County outside the Cities of Everett and Marysville, and the King County area of Bothell. Administrative offices located at: 808 134th St SW Ste 105, Everett, WA 98204. 425-921-3423.

**Goal Outcome Indicator**

24 Businesses assisted

Attachment H  
Motion 21-251  
2019 Action Plan AP-35 Project Description  
CDBG-CV3 Public Improvements and Infrastructure & Public Facilities

**Project Sponsoring Agency**

TBD

**Project Title**

TBD

**Program Year**

2021

**Grantee/PJ Project ID # (Contract #)**

**Project Description:**

A total of \$619,176 will be used to fund public facilities and infrastructure projects that are carried out to prevent, prepare for, and respond to the Coronavirus. Specific projects will be determined. A Notice of Funding Availability will be published inviting applications for public facility and infrastructure projects.

Types of eligible projects include:

- **Infrastructure:** Acquisition, construction, rehabilitation, or installation of public facilities and improvements such as: sewer projects, flood drainage facilities, solid waste disposal facilities, neighborhood parks, recreation, open space, streets, sidewalks and walkways, and removal of architectural barriers.
- **Public Facilities:** Acquisition, construction or rehabilitation of community facilities, such as food banks, senior centers, community centers.

**2019 CDBG-CV3 Award**

\$619,176

**Con Plan Goal Supported**

Infrastructure Goals - TBD

Public Facilities Goals - TBD

**Priority Need Addressed**

Public Improvements and Infrastructure

Public Facilities

**HUD Objective**

Suitable Living Environment

**HUD Outcome**

Availability/Accessibility

**Planned Activities (Brief summary of eligible activities to be funded as part of project)**

See project description above.

**Target Date for Completion**

December 31, 2025

**Estimate the number and type of families that will benefit from the proposed activities:**

TBD

**Location Description (if applicable, include the address where activities will be undertaken)**

TBD

**Goal Outcome Indicator**

TBD

**Other Funding Sources**

TBD

Attachment I  
Motion 21-251  
2019 Action Plan AP-35 Project Description  
Snohomish County - CDBG Planning & Administration

**Project Sponsoring Agency**

N/A

**Project Title**

CDBG Planning & Administration

**Program Year**

2021

**Grantee/PJ Project ID # (Contract #)**

**Project Description**

Funds will be used by Snohomish County to provide general management, oversight, and coordination of the CDBG-CV3 grant program.

**2019 CDBG-CV3 Award**

\$619,175

**Con Plan Goal Supported**

Grant Planning and Administration

**Priority Need Addressed**

Grant Planning and Administration

**HUD Objective**

N/A

**HUD Outcome**

N/A

**Planned Activities (Brief summary of eligible activities to be funded as part of project)**

Eligible costs include: project selection process, contract development and management, monitoring, reporting and other compliance activities, engaging in citizen participation and consultation process, evaluating program performance, fulfilling program audit obligations, development of consolidated plan and annual action plan and other consolidated planning and reporting requirements, fair housing, and other eligible planning and administration activities. The cost of planning and administration activities falls within the allowed rate of 20% of 2021 CDBG-CV3 allocation.

**Target Date for Completion**

December 31, 2025

**Estimate the number and type of families that will benefit from the project**  
N/A

**Location Description**  
3000 Rockefeller Ave, Everett, WA 98201

**Goal Outcome Indicator**  
N/A