**ECAF:** 2026-0029

**Motion:** 26-017

**Type:**
☐Contract
☐Board Appt.
☐Code Amendment
☐Budget Action
☒Other

**Requested Handling:**
☒Normal
☐Expedite
☐Urgent

**Fund Source:**
☐General Fund
☒Other
☐N/A

**Executive Rec:**
☒Approve
☐Do Not Approve
☐N/A

**Approved as to Form:**
☐Yes
☐No
☒N/A

**Subject:** Retroactive approval of rental costs above expenditure authority

**Scope:** SCC 3.04.140(2) authorizes the County Executive (or delegate) to execute agreements where the aggregate total is $50,000 or less. Agreements over this amount require County Council approval by motion.

Public Works rented a front-end loader at the Cathcart Way Recycling and Transfer Center (CWRTS) while waiting on delivery of their new hybrid front-end loader. This rental was done in compliance with SCC 3.04.140(2) and Purchasing Policy POL -1735.

Unfortunately, the new hybrid front-end loader needed specialized service following delivery necessitating a longer than anticipated rental. The costs of the rental exceeded the purchasing authority of $50,000 and Public Works is now seeking Council authority of the overage so two outstanding rental invoices can be paid to the vendor.

Purchasing and the Solid Waste Division are working together to provide training and additional purchase order activities to ensure compliance for future purchasing activities.

**Duration:** N/A

**Fiscal Impact:** ☒**Current Year** ☐**Multi-Year** ☐**N/A**

| Expenditures | Current Year | 2026 | 2027 | 2028 | 2029 | Total |
|---|---|---|---|---|---|---|
| 402.5067044501 | $10,582.70 | | | | | $10,582.70 |
| | | | | | | |
| Total's | $10,582.70 | 0 | 0 | 0 | 0 | $10,582.70 |

| Revenue | Current Year | 2026 | 2027 | 2028 | 2029 | Total |
|---|---|---|---|---|---|---|
| Solid Waste 402 | $10,582.70 | | | | | $10,582.70 |
| | | | | | | |
| Total's | $10,582.70 | 0 | 0 | 0 | 0 | $10,582.70 |

**Authority Granted:** Authorizes the County Executive or designee to approve payment of the final two invoices.

**Background:** N/A

**Requested Action:** Move this motion to GLS on January 28th for Council to consider taking action.