



Snohomish County Council

Administrative Session

Meeting Minutes

Jared Mead, Council Chair
Nate Nehring, Council Vice-Chair
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, July 11, 2023

6:00 PM

**District 2 - Mukilteo Library
4675 Harbour Pointe Blvd,
Mukilteo 98275
& Remote Meeting**

PRESENT:

Acting Chair Dunn
Vice-Chair Nehring
Councilmember Mead (*remote*)
Councilmember Low (*remote*)
Councilmember Peterson
Heidi Beazizo, Chief of Staff
Deb Bell, Council Staff,
Debbie Eco, Clerk of the Council

A. Call to Order

Acting Chair Dunn called the meeting to order at 6:00 p.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

1. **Community Safety and Justice**
2. **Finance, Budget and Administration**
 - a. Motion 23-295, authorizing an Intergovernmental Cooperative Purchasing Agreement with the City of Ridgefield [2023-0803](#)
3. **Health and Community Services**
 - a. Ordinance 23-073, approving the interagency agreement with Department of Ecology for the Pollution Prevention Assistance Program [2023-0801](#)
 - b. Motion 23-296, approving and authorizing the Snohomish County Executive to execute the Interlocal Agreement County Lead Agency (CLA)-Early Intervention Services # 24-1107 with the State of Washington, Department of Children Youth and Families (DCYF) [2023-0806](#)
4. **Planning and Community Development**
 - a. Motion 23-300, authorizing the County Executive to sign a Consultant Services Agreement for Paine Field Fire Department environmental compliance at Snohomish County Airport at Paine Field [2023-0809](#)
5. **Public Infrastructure and Conservation**
 - a. Ordinance 23-071, approving the acceptance of a statutory warranty deed and establishing 87th Ave SE as a new county road [2023-0788](#)
 - b. Ordinance 23-072, relating to storm and surface water management; amending SCC 25.20.055 to extend service charges for Lake Ketchum restoration [2023-0802](#)
 - c. Motion 23-293, authorizing the County Executive to sign Amendment No.11 to the Master Contract for an Automated Vehicle Location System with CalAmp Radio Satellite Integrators, Inc. [2023-0798](#)
 - d. Motion 23-294, authorizing the County Executive to sign the 2023-2025 On-Call Consultant Services Master Agreement with Aspect Consulting, LLC for the engineering services discipline [2023-0799](#)
 - e. Motion 23-297, approving real estate purchase and sale agreement between John F. Roth III, Successor Trustee under the Patricia R. Roth Trust, u/a dated May 20, 2019, and Roth Family Investments, LLC as sellers and Snohomish County as buyer for real property [2023-0804](#)

- f. Motion 23-299, approving and authorizing the execution of Amendment 11 to the Integrated Financial Management System Contract between Snohomish County and Cayenta Canada Corporation [2023-0735](#)

6. Committee of the Whole

- a. Motion 23-277, approving and authorizing the execution of Amendment 1 to the Agreement for Professional Services [2023-0734](#)

Deb Bell, Sr. Legislative Analyst, provided a detailed staff report and explained that this motion would approve an amendment for professional services for Cayenta upgrades. Ms. Bell said the proposed increase is \$398,400.00, the contract was extended for two years and will cover services until August 31, 2025.

ACTION: Vice-Chair Nehring made a motion to approve Motion 23-277. Councilmember Peterson seconded the motion and it carried unanimously.

- b. Motion 23-302, approving awards of Small Capital Project Partnership (SCPP) Grants in 2023 [2023-0829](#)

Heidi Beazizo, Chief of Staff, provided a brief staff report and said there are four Small Capital Project Partnership projects recommended for funding. She highlighted the four projects and stated that the total amount for the recommended projects is \$32,656.00.

Ms. Beazizo noted that there is a scrivener's error in her staff report and the duration should be December 31, 2024.

ACTION: Vice-Chair Nehring made a motion to approve Motion 23-302. Councilmember Peterson seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council Committees:

1. Community Safety and Justice

(Next meeting is scheduled for Tuesday, August 8, 2023, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, August 8, 2023, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, August 8, 2023, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, July 18, 2023, at 11:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, July 18, 2023, at 10:00 a.m.)

H. Reports of Outside Committees

Acting Chair Dunn provided a brief update for WSAC. She noted that the next meeting is in August and if councilmembers had any input to reach out to Lacey [Harper] or Heidi [Beazizo].

Acting Chair Dunn also reported that she and Councilmember Peterson met with the Law and Justice Commission at the end of June; they are working on setting up bylaws and a code of conduct. Councilmember Peterson added they are also looking at ideas related to electronic home monitoring.

I. Chairperson's Report

1. Upcoming Planning Commission Meeting Topics June 28, 2023 [2023-0792](#)

J. Chief of Staff's Report

Heidi Beazizo, Chief of Staff, reminded councilmembers of the Council recess July 24 through August 4. She also noted for the month of September, Council will be meeting in the first floor/Admin East meeting room due to construction in council chambers.

K. Full Council Action on Items from Committee of the Whole

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Motion 23-298, approving Administrative Matters presented at General Legislative Session on July 12, 2023 [2023-0815](#)
 - a. Approving Bid Award Recommendation for Bid 23-043RB Bituminous Surface Coverstone to Heidelberg Materials and Granite Construction for an as-needed estimated annual amount of \$882,000.00 plus applicable Washington State Sales Tax [2023-0784](#)

M. Executive Session(s):

N. Adjourn

There being no further business, Acting Chair Dunn adjourned the Council for the day at 6:08 p.m.