



Public Infrastructure and Conservation

Cynthia Foley

Council Initiated:

Yes

No

ECAF: 2026-0022

Motion: 26-044

Type:

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

Requested Handling:

- Normal
- Expedite
- Urgent

Fund Source:

- General Fund
- Other
- N/A

Executive Rec:

- Approve
- Do Not Approve
- N/A

Approved as to

Form:

- Yes
- No
- N/A

Subject: Software as a Service (SaaS) Agreement with StoneShare Corp. for a Document Management System

Scope: The Department of Information Technology is seeking to contract with StoneShare Corp. for the development of an electronic documents and records management system for Human Resources. The cost for the pilot system, including development and implementation, is \$13,750. The cost of the first year of the contract and optional four one-year term extensions is \$113,750 plus sales tax.

Duration: One year from date of execution with four optional one-year extensions.

Fiscal Impact: Current Year Multi-Year N/A

Expenditures	Current Year	Current and Future Years	Total
IT Repair/Maint. 505.5148704801	\$13,750	\$100,000	\$113,750
Totals	\$13,750	\$100,000	\$113,750

Revenue	Current Year	Current and Future Years	Total
Totals	0	0	0

Authority Granted: Motion 26-044 approves and authorizes the County Executive to execute the Agreement for Professional Services for an electronic document and records management system and associated amendments between Snohomish County and StoneShare Corp.

Background: On April 23, 2025, Council passed Motion 25-195 approving a Software as a Service Agreement with GxP Partners, LLC for a case management system.

Requested Action: Move to the GLS agenda for Council consideration.