

**Contract Amendment No. 1**

**RFP Number: 042-21BC**

**Amendment Date: July 17, 2023**

**Title: Print & Mail Documents with Electronic Delivery Option, Assessor**

**Contractor: The Master's Touch, LLC**

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By mutual agreement between Snohomish County and The Master's Touch, LLC., Schedule B Compensation is hereby deleted and replaced by 'Schedule B-1 Compensation' as attached to this Amendment 1.

Accordingly, the Contract Maximum specified in Article 3, subarticle f, will increase to \$135,600 for the initial term of this Agreement.

All other terms and conditions of the RFP shall remain unchanged.

"COUNTY"

"CONTRACTOR"

Signature: Ken Klein  
Digitally signed by Ken Klein  
Date: 2023.08.31 08:08:16  
-07'00'  
Ken Klein  
Executive Director

Signature:   
Name: Jim Cote'

Title: President

Date: \_\_\_\_\_

Date: 8/4/2023

**COUNCIL USE ONLY**

Approved 8/30/2023

ECAF # 2023-0908

MOT/ORD Motion 23-340

**Schedule B-1**  
**Compensation**

|    | <b>Print, Mail, and Description</b>                                                                                    | <b>Price</b>               | <b>Price/M</b> | <b>Electronic Delivery Option</b> | <b>Change Effective Date</b> |
|----|------------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|-----------------------------------|------------------------------|
| a. | 290,000(+/-) Real Property Notices of Assessed Value and FAQ insert annually.                                          | Included in Subtotal below | \$130.00/M     | \$.01 each                        | Sept/2023                    |
| b. | 10,000(+/-) New Construction & Revaluation Correction Real Property Notices of Assessed Value and FAQ insert annually. | Included in Subtotal below | \$153.00/M     | \$.01 each                        | Sept/2023                    |
| c. | 12,500(+/-) Personal Property Assessment Notices and FAQ insert annually.                                              | Included in Subtotal below | \$149.00/M     | \$.01 each                        | Sept/2023                    |
| d. | 12,500(+/-) Personal Property Listing and inserts annually.                                                            | Included in Subtotal below | \$272.00/M     | \$.01 each                        | Sept/2023                    |
| e. | Electronic Delivery Set Up and Management                                                                              | Included in Subtotal below | \$0.00         | \$0.00                            | NC                           |
| f. | Each Paperless Notice (eNotice) delivered                                                                              |                            |                | \$120.00/M                        | Sept/2023                    |
|    | Annual Subtotal:                                                                                                       |                            |                |                                   |                              |

| <b>Additional Items or Services</b>                                                   | <b>Price</b> | <b>Effective Date</b> |
|---------------------------------------------------------------------------------------|--------------|-----------------------|
| Online fillable personal property asset listing                                       | \$110.00/Hr  | NC                    |
| IMb Trace to track mail to taxpayer                                                   | Free         | NC                    |
| CASS and NCOA address updates                                                         | Free         | NC                    |
| Highlight color on forms for static and/or variable data (see example as a reference) | No charge    | NC                    |
| Proofs beyond the third proof set                                                     | \$75/ea. set | Sept/2023             |