



## **CHANGE ORDER**

Construction for  
New Start Center of Edmonds  
22721 Highway 99  
Edmonds, WA 98028

Contract # PW-24-028SB  
Dated: November 2024

CO Number: 04  
Date: 14 May 2025

Contractor:  
Lincoln Construction Inc.  
11803 101<sup>st</sup> Ave. East, Suite 201  
Puyallup, WA 98373

The Contract is changed as follows:

Pursuant to part 17 of the General Conditions the contractor shall:		
Increase in costs due to tariffs on imported steel and aluminum for the door hardware. Revisions due to code review requests for upgraded door hardware.		
Material	Contract Sum Adjustment	Contract Schedule Adjustment
Terrif Costs from COP 8	\$4,193.00	0 days
Door Hardware from COP 9	\$8,906.00	0 days
<b>Total</b>	<b>\$13,099.00</b>	<b>0 days</b>

Original Contract Sum	\$2,474,000.00
Change to Contract Sum by Previous Change Orders to date	\$629,314.00
Change to Contract Sum by this Change Order	\$13,099.00
<b>New Contract Sum</b>	<b>\$3,116,413.00</b>

All Contract Sums are exclusive of sale tax.

The Contract Completion Time shall be unchanged.

The Change Order shall not be valid until signed by the Owner and Contractor.

Contractor:

By: *Thomas Romberg*

*Tom Romberg-Project Manager*

Printed Name, Title

Date:

5-14-2025

Lincoln Construction Inc.

Consultant:

By: *Daniel W. Murray*

Daniel W. Murray, AIA  
Principal in the Firm

Printed Name, Title

Date: 5-14-2025

DRL Group

Owner:

By:

Ken Klein  
Executive Director

Printed Name, Title

Date:

Snohomish County

# CHANGE PROPOSAL REQUEST

Lincoln Construction

To: SNOCO New Start Edmonds

COP NO: 8

CCD/PR No.: Hardware Tariff

Date: 5/14/2025

Project:

LCI Project No.: 1265

Attn.: Lance Meinhold

A. TOTAL MATERIAL/EQ BASE COST \$ -

B. TOTAL LABOR COST \$ -

SUBTOTAL

\$ -

C. OVERHEAD AND PROFIT (15%) \$ -

SUBTOTAL

\$ -

D. SUBCONTRACT COST \$ 3,641.86

E. OVERHEAD AND PROFIT ON  
SUBCONTRACT COST (12%) \$ 437.02

SUBTOTAL

\$ 4,078.88

H. BOND (GC ONLY) \$ 114.21

SUBTOTAL

\$ 114.21

TOTAL CHANGE PROPOSAL COST

\$ 4,193

CONTRACT TIME ADJUSTMENT (DAYS)

TBD

Lincoln Construction, Inc.

CONTRACTOR

5/14/2025

DATE

Thomas Romberg

Tom Romberg

0

**Lincoln Construction**

**Change Order Request**

To: Lance Meinhold, RA  
Snohomish County

Date: 5/14/2025  
COP #: 8  
Owner COP/CCD/PR #: hardware Tariff Surcharge

Re: SNOCO New Start Edmonds

Please provide a change order for the following work:

Hardware Tariff Surcharge

Total price per attached breakdown: \$ 4,193  
State and local sales tax: include X not included  
Extension of time: TBD

We have proceeded with the work  
 Work will not proceed without formal authorization

This price is good for 20 days from the above date, after which this request is subject to revision.

Sincerely,  
*Thomas Romberg - Project Manager*

# Lincoln Construction

## CHANGE ORDER REQUEST SUMMARY

**SNOCO-NEW START EDMONDS**

COP: **008**

REV: **000**

DATE: **5/14/2025**

**DESCRIPTION:** Owner COP/CCD/PR #: Hardware Tariff Surcharge

LABOR	HOURS		RATE		TOTAL
PROJECT MANAGER		X	99.58	= \$	-
SUPERINTENDENT		X	98.35	= \$	-
ASSISTANT SUPERINTENDENT		X	97.65	= \$	-
CARPENTER		X	97.65	= \$	-
LABORER		X	97.65	= \$	-
		X		= \$	-
		X		= \$	-
SUBTOTAL				= \$	-
SMALL TOOL ALLOWANCE @			0.0%		\$ -
SUBTOTAL					\$ -
MARK-UP @			15.0%		\$ -
<b>TOTAL LABOR</b>					<b>\$ -</b>
<b>MATERIALS/EQUIPMENT</b>	PHASE CODE	UNITS		RATE	
		1	X		= \$ -
		1	X		= \$ -
		1	X		= \$ -
		1	X		= \$ -
SUBTOTAL					\$ -
USE TAX ON MATERIALS AND EQUIPMENT			0.0%		\$ -
MARK-UP @			15.0%		\$ -
<b>TOTAL MATERIAL/EQUIPMENT</b>					<b>\$ -</b>
<b>SUBCONTRACTS</b>	PHASE CODE	UNITS		RATE	
		1	X		= \$ -
		1	X		= \$ -
Builders Hardware		1	X	3,641.86	= \$ 3,641.86
		1	X		= \$ -
		1	X		= \$ -
		1	X		= \$ -
			X		= \$ -
			X		= \$ -
SUBTOTAL					\$ 3,641.86
MARK-UP @	Sub Direct Cost	0	12.0%	Less Sub Fee	\$ 437.02
<b>TOTAL SUBCONTRACTS</b>					<b>\$ 4,078.88</b>
<b>PROPOSAL SUBTOTAL</b>					<b>\$ 4,078.88</b>
BONDS/Liability/Builders Risk/B&O Tax			2.800%		\$ 114.21
<b>PROPOSAL TOTAL</b>					<b>\$ 4,193.09</b>

CP# 001  
DATE: 05/01/25

TO: Lincoln Construction  
ATTN: Tom Romberg

PROJECT: New Start Edmonds

SALES PERSON	JOB NUMBER	SECTION	REF:	ACTION	IMPORTANCE
Erin Mott	25003	087100	Tariff Surcharges	FOR APPROVAL	
DESCRIPTION					NET AMOUNT

### SECTION 087100 - DOOR HARDWARE

\$ 3,641.86

1 lot Tariff Surcharges on all Hardware per below breakdown and attached vendor back up.

Manufacturer:	Hardware type:	Original Cost:	Tariff %	Added Cost:
Falcon	Locks	\$ 5,680.90	4.50%	\$ 255.64
Falcon	Exit Devices	\$ 2,883.84	4.50%	\$ 129.77
Falcon	Closers	\$ 8,672.82	12.00%	\$ 1,040.74
GJ	Overhead Stops	\$ 1,203.84	4.50%	\$ 54.17
Ives	Hinges & Accessories	\$ 7,274.48	8.00%	\$ 581.96
LCN	Auto Operators	\$ 7,596.53	4.50%	\$ 341.84
Schlage	Locks	\$ 3,030.71	4.50%	\$ 136.38
Schlage	Access Control Locks	\$ 15,513.97	4.50%	\$ 698.13
Von Duprin	Power Transfers	\$ 1,597.53	8.00%	\$ 127.80
Zero	Accessories	\$ 6,120.38	4.50%	\$ 275.42
		\$ 59,575.00		\$ 3,641.86

To Proceed with this change, please issue a formal Change Order to append the contract amount or sign and return this change proposal.

**TOTAL** \$ 3,641.86

BUYER /APPROVED BY

DATE:

**April 1, 2025**

**Lincoln Construction**

Re: New Start Edmonds

BHS Project# 25003

Dear Tom and Debbie,

I am writing to inform you about the recent tariff charges that have been applied to the door hardware being supplied for your project. Due to changes in international trade policies, certain tariffs have been imposed, resulting in increased costs for these materials.

Please find the attached letter from our manufacturer giving a detailed breakdown of the tariff charges along with our increased expense due to these added fees. I will be sending specific costs for your project in the next week or so.

If you have any questions or require further clarification, please do not hesitate to contact us. We value your business and appreciate your understanding during this time.

Thank you for your attention to this matter.

Sincerely,

Erin Mott

Builders Hardware & Supply Co. Inc

April 22, 2025

To: Allegion Customer

RE: Notice of Updated Tariff Surcharges

Valued Allegion Customer,

As previously communicated, we have continued to monitor market conditions related to tariffs affecting the Americas region. Recently, the United States imposed additional tariffs on raw materials, components, and finished products from all countries while also increasing tariffs previously announced on China. As we continue our efforts to mitigate the impact to you, it is necessary we announce an update to our current tariff surcharge rates. The new rates below will supersede previous tariff surcharges established on Monday, March 17, 2025.

The following tariff surcharges are effective Monday, April 28, 2025:

1) Allegion will apply a tariff surcharge on all new orders received on or after the effective date as follows:

- Locks & Access Solutions
  - Schlage & Falcon Commercial Locks: 4.5%
  - Dexter Commercial Locks: 8%
  - Schlage Commercial Electronics (Elocks, Credentials/Readers): 4.5%
  - Schlage ECS (Maglocks & Power Supplies): 8%
  - Locknetics: 8%
- Exits
  - Von Duprin & Falcon Exits: 4.5%
  - Dexter Exits: 8%
  - Von Duprin Electronic Accessories (6000 series, Power Supplies): 8%
- Accessories
  - GJ, Zero: 4.5%
  - Ives, SOSS: 8.0%
  - Trimco: 0.0% (Previously announced 4.5% list price effective 4/1/2025)
- Door Controls
  - LCN Cast Iron: 4.5%
  - LCN & Falcon Auto Operators: 4.5%
  - LCN 4050: 8.0%
  - LCN, Falcon & Dexter Aluminum: 12%
  - LCN Magnets: 12%
- AD Systems: 4.5% (for all orders that have not been released for production on or before 4/28/2025)
- Residential
  - Schlage Mechanical/Electronics: 4.5%
  - J Series & Dexter: 8%
  - Builders Hardware: 12%

2) The increased tariff surcharges apply to all order types including project quotes and buy program orders and will supersede (not incremental to) prior tariff surcharges.

3) All orders received prior to April 28, 2025 will maintain the original surcharge amount effective on March 17, 2025

- 4) For additional resources regarding specific family series of products and the relevant tariff surcharge rate, please visit the Allegion customer portal at <https://360portal.allegion.com>.

We will continue to monitor market conditions and will take any appropriate actions to keep you informed. If you have any questions regarding these updates, please reach out to your Allegion sales representative.

Thank you for your continued support, business, and partnership with Allegion.

Sincerely,



Dave Ilardi  
Senior Vice President and President, Allegion Americas



# CHANGE PROPOSAL REQUEST

Lincoln Construction

To: SNOCO New Start Edmonds

COP NO: 9

CCD/PR No.: Hardware Submittal

Date: 5/14/2025

Project: \_\_\_\_\_

Attn.: Lance Meinhold

LCI Project No.: 1265

A. TOTAL MATERIAL/EQ BASE COST \$ -

B. TOTAL LABOR COST \$ -

SUBTOTAL \$ -

C. OVERHEAD AND PROFIT (15%) \$ -

SUBTOTAL \$ -

D. SUBCONTRACT COST \$ 7,735.00

E. OVERHEAD AND PROFIT ON  
SUBCONTRACT COST (12%) \$ 928.20

SUBTOTAL \$ 8,663.20

H. BOND (GC ONLY) \$ 242.57

SUBTOTAL \$ 242.57

TOTAL CHANGE PROPOSAL COST \$ 8,906

CONTRACT TIME ADJUSTMENT (DAYS) **TBD**

Lincoln Construction, Inc.

CONTRACTOR

5/14/2025

DATE

*Thomas Romberg*

Tom Romberg

0

**Lincoln Construction**

**Change Order Request**

To: Lance Meinhold, RA  
Snohomish County

Date: 5/14/2025  
COP #: 9  
Owner COP/CCD/PR #: Hardware Submittal

Re: SNOCO New Start Edmonds

Please provide a change order for the following work:

Door hardware submittal review comments adds and deletions

Total price per attached breakdown: \$ 8,906  
State and local sales tax: include X not included  
Extension of time: TBD

We have proceeded with the work  
 Work will not proceed without formal authorization

This price is good for 20 days from the above date, after which this request is subject to revision.

Sincerely,  
*Thomas Romberg - Project Manager*

# Lincoln Construction

## CHANGE ORDER REQUEST SUMMARY

**SNOCO-NEW START EDMONDS**

COP: **008**

REV: **000**

DATE: **5/14/2025**

**DESCRIPTION:** Owner COP/CCD/PR #: Hardware Submittal Review

LABOR	HOURS		RATE		TOTAL
PROJECT MANAGER		X	99.58	= \$	-
SUPERINTENDENT		X	98.35	= \$	-
ASSISTANT SUPERINTENDENT		X	97.65	= \$	-
CARPENTER		X	97.65	= \$	-
LABORER		X	97.65	= \$	-
		X		= \$	-
		X		= \$	-
SUBTOTAL				= \$	-
SMALL TOOL ALLOWANCE @			0.0%		\$ -
SUBTOTAL					\$ -
MARK-UP @			15.0%		\$ -
<b>TOTAL LABOR</b>					<b>\$ -</b>
<b>MATERIALS/EQUIPMENT</b>	PHASE CODE	UNITS		RATE	
		1	X		= \$ -
		1	X		= \$ -
		1	X		= \$ -
		1	X		= \$ -
SUBTOTAL					\$ -
USE TAX ON MATERIALS AND EQUIPMENT			0.0%		\$ -
MARK-UP @			15.0%		\$ -
<b>TOTAL MATERIAL/EQUIPMENT</b>					<b>\$ -</b>
<b>SUBCONTRACTS</b>	PHASE CODE	UNITS		RATE	
		1	X		= \$ -
		1	X		= \$ -
Builders Hardware		1	X	7,735.00	= \$ 7,735.00
		1	X		= \$ -
		1	X		= \$ -
		1	X		= \$ -
			X		= \$ -
			X		= \$ -
SUBTOTAL					\$ 7,735.00
MARK-UP @	Sub Direct Cost	0	12.0%	Less Sub Fee	\$ 928.20
<b>TOTAL SUBCONTRACTS</b>					<b>\$ 8,663.20</b>
<b>PROPOSAL SUBTOTAL</b>					<b>\$ 8,663.20</b>
BONDS/Liability/Builders Risk/B&O Tax			2.800%		\$ 242.57
<b>PROPOSAL TOTAL</b>					<b>\$ 8,905.77</b>

CP# 002  
DATE: 05/12/25

TO: Lincoln Construction  
ATTN: Tom Romberg

PROJECT: New Start Edmonds

SALES PERSON	JOB NUMBER	SECTION	REF:	ACTION	IMPORTANCE
Erin Mott	25003	087100	Submittal Review	FOR APPROVAL	
DESCRIPTION					NET AMOUNT

### SECTION 087100 - DOOR HARDWARE

\$ 7,735.00

1 lot Hardware Submittal changes per below breakdown

DR#:	Change:	Cost:
102-1	Add 39A Door Sweep	\$ 25.00
102-1	Add 545A Threshold	\$ 35.00
105	Delete W101 Passage	\$ (50.00)
105	Add W581 Storeroom	\$ 85.00
105	Add C606 Core	\$ 30.00
108-1	Delete W101 Passage	\$ (50.00)
108-1	Add W581 Storeroom	\$ 85.00
108-1	Add C606 Core	\$ 30.00
110-1	Delete W581 Storeroom	\$ (85.00)
110-1	Add 25-R 510L-NL Panic	\$ 935.00
110-1	Add 6111 630 Electric Strike	\$ 885.00
S2-1	Delete W581 Storeroom	\$ (85.00)
S2-1	Add 25-R 510L-NL Panic	\$ 935.00
S2-1	Add 6111 630 Electric Strike	\$ 885.00
S1-2	Delete W101 Passage	\$ (50.00)
S1-2	Add F-25-R 510L-BE Panic	\$ 1,075.00
S2-2	Delete W101 Passage	\$ (50.00)
S2-2	Add F-25-R 510L-BE Panic	\$ 1,075.00
S1-3	Delete W101 Passage	\$ (50.00)
S1-3	Add F-25-R 510L-BE Panic	\$ 1,075.00
S2-3	Delete W101 Passage	\$ (50.00)
S2-3	Add F-25-R 510L-BE Panic	\$ 1,075.00
		\$ -
		\$ 7,735.00

To Proceed with this change, please issue a formal Change Order to append the contract amount or sign and return this change proposal.

**TOTAL** \$ 7,735.00

BUYER /APPROVED BY

DATE: