



Committee of the Whole

Deb Bell

Council Initiated:

☐ Yes

☒ No

ECAF: 2025-2691

Motion: 25-419

Type:

☒ Contract

☐ Board Appt.

☐ Code Amendment

☐ Budget Action

☐ Other

Requested Handling:

☐ Normal

☒ Expedite

☐ Urgent

Fund Source:

☐ General Fund

☒ Other

☐ N/A

Executive Rec:

☒ Approve

☐ Do Not Approve

☐ N/A

Approved as to

Form:

☐ Yes

☒ No-piggyback
award

☐ N/A

Subject:

Cooperative Purchasing Agreement and Statement of Work with Carahsoft Technology Corporation.

Scope:

The proposed agreement is for the purchase of Civic Platform and Environmental Health Civic Application, an Accela cloud solution software for Environmental Health Department Permitting and functions. The agreement includes twenty (20) different record types (permits), legacy system data extraction, conversion, and on-way integration with the County's AMANDA Planning and Development Services software.

Duration:

Upon mutual execution and for five (5) years from the date of Acceptance of the System. Agreement may be extended by the County for five (5) additional two (2) year terms. The County may terminate with 30 day's written notice.

Fiscal Impact:

☐ Current Year

☒ Multi-Year

☐ N/A

Funding was included in the Health Department's adopted 2025-2026 budget. On going expenditures will be included in the 2027/2028 IT rate model as a HD application.

Expenditures	2025	2026	2027-2029	NTE Total
HD30010EH3105 Implementation Fees 125.5156303105	\$734,196	\$0		\$734,196
505.5148914801 License fees already paid	\$193,000	\$0		\$193,000
HD30010EH3105 License fees over IT budget 125.516303105 Software	\$44,599	\$52,688		\$97,287
505.5148914801 License fees in IT budget	\$0	\$206,000	\$867,030	\$1,073,030
TOTAL	\$971,795	\$258,688	\$867,030	\$2,097,514
Revenue	2025	2026		Total
Total	\$0	\$0		\$0

Authority Granted: Approve and authorize the County Executive to execute the Cooperative Purchasing Agreement and the Accela Statement of Work for a cloud solution, and associated amendments between Snohomish County and Carahsoft Technology Corporation, under SCC 3.04.140(11).

Background:

The Snohomish County Health Department current permitting platform is reaching its end of life. Carahsoft Technology Corporation, through their NASPO Contract #AR2472, can offer Civic Platform and Environmental Health Civic Application (by Accela) as a product solution under the terms of the agreement and the Washington State Participating Award Recommendation (Piggyback).

Snohomish County Department of Information Technology has negotiated the Cooperative Purchasing Agreement and Statement of Work with Carahsoft Technology Corporation specifically for the purchase of the Accela cloud solution, for a total not to exceed \$2,097,514.08 (plus tax) for implementation and annual license fees for the initial five years.

Requested Action: For Council to consider the motion.