



# Health and Community Services

Cynthia Foley

Council Initiated:

☐ Yes

☒ No

**ECAF:** 2024-0893  
**Ordinance:** 24-041

**Type:**

- ☒ Contract  
☐ Board Appt.  
☐ Code Amendment  
☐ Budget Action  
☐ Other

**Requested Handling:**

- ☒ Normal  
☐ Expedite  
☐ Urgent

**Fund Source:**

- ☐ General Fund  
☒ Other  
☐ N/A

**Executive Rec:**

- ☒ Approve  
☐ Do Not Approve  
☐ N/A

**Approved as to**

**Form:**

- ☒ Yes  
☐ No  
☐ N/A

**Subject:**

Setting an Emergency Management Service Rate and Approving Form Interlocal Agreements for Emergency Management Services

**Scope:**

Ordinance 24-041 approves form agreements with cities and tribes for emergency management services from the County. It establishes a per capita rate of \$1.44 for 2025. The service charge will be adjusted annually based on population data and the Bureau of Labor Statistic Consumer Price Index.

Schedule D of the contract shows 2023 population data, the 2025 rate for services (\$1.44 per capita), and the estimated 2025 annual services fee based on 2023 population data. Schedule D is shown in the Exhibit section.

In 2018, the annual service charge was established by ordinance. To allow more time to execute contracts, Ordinance 24-041 establishes a method for setting the charge and the charge will be adjusted following Council action, based on 2024 Washington State Office of Financial Management (OFM) population data when it is released.

Participating cities and tribes receive assistance with planning, developing emergency operations center protocols, training, and exercises. Cities and tribes may elect to contract for additional emergency management services. Additional services are shown in Schedule B in the contract. Costs for these services are added to quarterly invoices.

Contracted emergency management services are approximately revenue neutral. Costs per contract are not tracked and charged to each entity. Instead, each pays an established amount and this approximately pays for program costs.

Cities and tribes that contract with the County for emergency management services are entitled to voting representation on the Snohomish County Department of Emergency Management Advisory Board.

**Duration:**

Execution through December 31, 2026, and may be extended or renewed for up to two additional terms of two years.

**Fiscal Impact:**

☐ Current Year   ☐ Future-Year   ☒ N/A

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**Authority Granted:** Ordinance 24-041 approves a service rate for 2025 and authorizes the Executive, or a designee, to negotiate interlocal agreement in substantially the same form as Exhibits A and B. Such agreements are subject to approval by Council by motion.

**Background:** In September 2018, Council passed Ordinance 18-046 approving the method for calculating EMS rates and a template ILA form for agreements through 2021, with the allowance for a three-year extension and annual rate adjustments. This ordinance established the 2019 fees per jurisdiction.

Snohomish County's Department of Emergency Management Services (DEM) is established in SCC 2.36.050<sup>1</sup> and operates as a local emergency management organization as provided for in RCW 38.52<sup>2</sup>. In that capacity, SCDEM provides support and coordination among participating agencies within Snohomish County for emergency management services through Interlocal agreements (ILAs).

**Requested Action:** Set time and date for Public Hearing.

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<sup>1</sup> [ch. 2.36 Emergency Management | Snohomish County Code](#)

<sup>2</sup> [Chapter 38.52 RCW: EMERGENCY MANAGEMENT \(wa.gov\)](#)

**Schedule D**  
**2025 Estimated Annual Service Fees by**  
**Jurisdiction**

<b>2025- Annual Service Fees</b>			
<b>Jurisdiction</b>	<b>April 1, 2023 Population Est.<sup>1</sup></b>	<b>2025 Per Capita Rate<sup>2</sup></b>	<b>2025 Estimated Annual Service Fees<sup>3</sup></b>
Arlington	21,740	\$1.44	\$31,306
Brier	6,610	\$1.44	\$9,518
Darrington	1,505	\$1.44	\$2,167
Edmonds	43,370	\$1.44	\$62,453
Gold Bar	2,305	\$1.44	\$3,319
Granite Falls	4,775	\$1.44	\$6,876
Index	155	\$1.44	\$223
Lake Stevens	41,260	\$1.44	\$59,414
Lynnwood	40,790	\$1.44	\$58,738
Mill Creek	21,630	\$1.44	\$31,147
Monroe	20,590	\$1.44	\$29,650
Mountlake Terrace	23,810	\$1.44	\$34,286
Mukilteo	21,590	\$1.44	\$31,090
Snohomish	10,330	\$1.44	\$14,875
Stanwood	8,585	\$1.44	\$12,362
Sultan	6,730	\$1.44	\$9,691
Woodway	1,340	\$1.44	\$1,930
Tulalip Tribes <sup>4</sup>	5,272	\$1.44	\$792
Stillaguamish Tribe <sup>5</sup>	395	\$1.44	\$569

<sup>1</sup>Source: Based on projected growth and the State of Washington, Office of Financial Management, April 1, 2023 Estimates; <https://ofm.wa.gov/washington-data-research/population-demographics/population-estimates/april-1-official-population-estimates>. The population estimates will be updated to April 1, 2024 population estimates once such data becomes available.

<sup>2</sup> The 2023 rate (\$1.38) increased by the February to February CPI-W for Seattle-Bellevue-Everett (4.2%) = \$1.43796. The per capita rate will be updated to the 2024 per capita rate once such data becomes available.

<sup>3</sup>The 2025-26 estimated annual service fees are based on the April 1, 2024 population estimate multiplied by the per capita rate. The estimated annual service fees will be updated to a final annual service fee based on April 1, 2024 population estimates and the 2024 per capita rate once such data becomes available.

<sup>4</sup>The Tulalip Tribes population numbers will be obtained from the Tulalip Tribes Enrollment Department every

<sup>5</sup>The Stillaguamish Tribe population numbers will be obtained from the Stillaguamish Tribe Enrollment Officer every year.