

# Memorandum

To: PM/Department Director

From: Gidget Ames

Date: July 19, 2021

Re: Approval Authority – Equinox Cultural TA #3 – Meadowdale Beach Park & Estuary Restoration Project

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Approval of the attached agreement must be in accordance with your department's procedures. The signature authority for this document is the same as any other consultant service or professional services agreement.

Please refer to Snohomish County Code and the Executive Order, pertaining to the Delegation of Signature Authority for your department, to determine appropriate approval authority.

If this document requires Executive or Council approval, please return to Contract Admin once that approval has been obtained.

*Please return the electronic Task assignment to [gidget.ames@sncoco.org](mailto:gidget.ames@sncoco.org)*

If you have any questions, please feel free to contact me directly at ext. 2360.

Thank you!