



Public Infrastructure and Conservation

Deb Bell

Council Initiated:

☐ Yes

☒ No

ECAF: 2025-0233

Motion: 25-025

Type:

☐ Contract

☐ Board Appt.

☐ Code Amendment

☐ Budget Action

☒ Other

Requested Handling:

☒ Normal

☐ Expedite

☐ Urgent

Fund Source:

☐ General Fund

☐ Other

☒ N/A

Executive Rec:

☒ Approve

☐ Do Not Approve

☐ N/A

Approved as to

Form:

☐ Yes

☐ No

☒ N/A

Subject: Approval of the 2025 County Office Space Report.

Scope: Council shall review and approve the office space plan with such revisions as it deems appropriate. Upon council approval, the plan shall govern the use of county office space by all county officers and employees and shall be implemented by the property management division.

Duration: NA

Fiscal Impact: ☐ Current Year ☒ Multi-Year ☐ N/A

The funding for all proposed projects is provided by the requesting department during the budget process. Total estimated costs: \$127,215,000 (Non-general Fund). Please note some projects are projected for 2025 and 2026.

Authority Granted: Approves the 2025 County Office Space Report, as submitted by the Department of Facilities and Fleet.

Background: In compliance with Amended Ordinance 08-139 and [SCC 4.46.400](#), the Department of Facilities and Fleet submits an Office Space Report to council review and approval.

The plan report also includes Exhibit A which includes a detailed description of changes in the use or configuration of County office space, including cost estimates, implementation plans and schedules for each change, as recommended by the Director of Facilities and Fleet.

Action Requested: For Council to move the motion to GLS on January 29, 2024, for consideration.