



Snohomish County Council

Committee: Finance
ECAF: 2022-0844
Proposal: Mot. 22-366

Analyst: Jim Martin
Date: September 7, 2022

Consideration:

Authorizing the County Executive to sign Amendment No. 1 to the software as a service agreement TC01-21 with Kronos Incorporated, a UKG Company for electronic timekeeping and attendance services.

Background

In 2021, Snohomish County Public Works started implementation on a new electronic timekeeping and attendance system under a software as a service agreement with Kronos, Incorporated. Implementation of this system has improved auditability and efficiency, reducing annual labor hours required for timekeeping activities. The original agreement allows for additional departments to use the system, and at this time the Airport wishes to use Kronos for its electronic attendance and timekeeping system.

Current Proposal

This motion amends the existing agreement to include the Airport. Total amount payable in the agreement will increase to a not to exceed amount of \$744,799.10, which is an increase of \$94,340, which includes one-time onboarding and setup fees, and monthly service fees. It is expected that \$35,500 of the increase will be in 2022, and the airport has sufficient authority in their existing budget. Future costs will be included in budget proposals annually.

Duration: N/A

Fiscal Implications: Not to exceed \$744,799.10, an increase of \$94,340.00

2022 Budget: Yes

Future Budget Impacts: \$46,750 in 2023.

Handling: Normal

Approved-as-to-form: Yes.

Risk Management: Yes.

Executive Recommendation: APPROVE.

Attachments: See ECAF packet.

Amendments: NONE.

Request: Move to GLS on September 21st for consideration.