



# Snohomish County Council

## Administrative Session

### Meeting Minutes

Council Chair Jared Mead  
Council Vice-Chair Nate Nehring  
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

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**Tuesday, February 20, 2024**

**9:00 AM**

**Jackson Board Room - 8th Floor  
Robert J. Drewel Building  
& Remote Meeting**

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#### **PRESENT:**

Council Chair Mead  
Council Vice-Chair Nehring  
Councilmember Low  
Councilmember Dunn  
Councilmember Peterson (*remote*)  
Heidi Beazizo, Chief of Staff  
Nicole Gorle, Council Staff  
Jim Martin, Council Staff  
Cynthia Foley, Council Staff  
Ryan Countryman, Council Staff  
Sarah Titcomb, Planning & Development Services  
Elena Lao, Deputy Clerk of the Council

#### **A. Call to Order**

Chair Mead called the meeting to order at 9:00 a.m.

#### **B. Roll Call**

The clerk called the roll and stated that all five members were present.

#### **C. Special Reports**

#### **D. Public Comment**

There were no persons present wishing to provide public comment.

#### **E. Introduction and Assignment of Legislation to Committees**

*All items assigned as listed below:*

- 1. Community Safety and Justice**
- 2. Finance, Budget and Administration**
  - a. Ordinance 24-014, relating to County Budget and associated fiscal procedures; amending Chapters 2.16, 2.32, 3.36, 3.42, 4.35, 4.65, 4.70, 4.72, 4.73, 4.103, and 15.04 SCC [2024-0216](#)
  - b. Motion 24-080, authorizing the Executive to sign the Agreement for Scanning, Image Enhancement and Indexing Services between Snohomish County and US Imaging, Inc [2024-0157](#)
  - c. Motion 24-081, cancelling Uncollectible Personal Property Taxes [2024-0161](#)
  - d. Motion 24-086, accepting the 2023 Grant Work Plan Reconciliation Report from the County Executive [2024-0189](#)
  - e. Motion 24-092, authorizing an Intergovernmental Cooperative Purchasing Agreement with Pierce County [2024-0208](#)
- 3. Health and Community Services**
  - a. Ordinance 24-012, approving grant agreement with Darrington School District to support prevention of and treatment for substance use disorders [2024-0120](#)
  - b. Motion 24-076, authorizing the Executive to sign the Agreement for Naloxone Distribution between Snohomish County and the City of Mountlake Terrace Police Department [2024-0142](#)
  - c. Motion 24-077, authorizing the County Executive to sign a Professional Services Contract for Forensic Pathology with Amanda Maskovyak, MD [2024-0143](#)
  - d. Motion 24-084, authorizing the Executive to sign an amendment with Western Washington Medical Group, Inc, P.S., DBA Lake Serene Clinic to provide Sexually Transmitted Disease Services in Snohomish County [2024-0166](#)
  - e. Motion 24-083, approving Amendment 3 to the Interlocal Cooperation Agreement for the Snohomish County Inter-Jurisdictional Alliance for Housing Affordability [2024-0181](#)
- 4. Planning and Community Development**
- 5. Public Infrastructure and Conservation**
  - a. Ordinance 24-010, relating to the Snohomish County Flood Damage Reduction Grant Program; awarding Program Funds and Authorizing the Executive to execute an Interlocal Agreement with Marshland Flood Control District [2024-0132](#)
  - b. Ordinance 24-011, annual testing of County-Owned Housing Facilities for Contamination from hazardous chemicals [2024-0168](#)

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- c. Motion 24-074, authorizing the County Executive to sign Professional Services Agreement CC04-24 with Skagit City Trucking School, LLC for Commercial Driver's License Training [2024-0122](#)
  - d. Motion 24-075, approving real estate purchase and sale agreement between Marilyn C. Page, David Campbell-Stevenson Lynx, as seller and Snohomish County as buyer for real property identified by tax parcel number 320802-003-003-00 [2024-0039](#)
  - e. Motion 24-078, authorizing the County Executive to sign a Facility License Agreement with the Snohomish Conservation District [2024-0155](#)
  - f. Motion 24-082, authorizing the donation of real property known as Heirman Park - Parcel No. 00538902800000 [2024-0162](#)
  - g. Motion 24-085, authorizing approval of Professional Services Agreement SWMCC02-24 with Environmental Science Associates, Inc. for Meadowdale Restoration Monitoring [2024-0176](#)
  - h. Motion 24-088, authorizing the County Executive to sign Professional Services Agreement CC03-24 with Financial Consulting Solutions Group, Inc. for a Solid Waste Rate Study [2024-0196](#)
  - i. Motion 24-089, approving and authorizing the County Executive to execute Amendment 2 to the Services Agreement with American Platform Services, an Arizona LLC., d/b/a TheRecordXchange [2024-0164](#)
  - j. Motion 24-090, authorizing the County Executive to sign Agreement CC02-24 With NWFF Environmental for Spill Response at Public Works managed and operated facilities [2024-0200](#)
  - k. Motion 24-091, authorizing the County Executive to sign Agreement CC01-24 with Graymar Environmental Services, Inc. for Spill Response at Public Works managed and operated facilities [2024-0201](#)
  - l. Motion 24-094, approving solid waste disposal fee elimination for household materials damaged by the flood event of December 2023 [2024-0220](#)

**6. Committee of the Whole**

- a. Ordinance 24-013, approving Snohomish County Fire Protection District No. 26 Interlocal Agreement CLFR-118a1 [2024-0154](#)

Nicole Gorle, Sr. Legislative Analyst, provided a staff report.

**ACTION:** Vice-Chair Nehring made a motion to set time and date for a public hearing for Ordinance 24-013 for March 13, 2024, at the hour of 10:30 a.m. Councilmember Low seconded the motion and it carried unanimously.

- b. Motion 24-067, approving award for Glacier Peak Institute CLFR-122 [2024-0061](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report.

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 24-067. Councilmember Dunn seconded the motion and it carried unanimously.

- c. Motion 24-066, approving and authorizing the Snohomish County Executive to execute the Supplemental Community Services Block Grant (CSBG) - for Biennium 2023-2025 [2024-0051](#)

Cynthia Foley, Legislative Analyst, provided a staff report.

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 24-066. Councilmember Low seconded the motion and it carried unanimously.

- d. Motion 24-068, approving a 2023 Budget transfer between programs within the Superior Court General Fund 002 [2024-0139](#)

Nicole Gorle, Sr. Legislative Analyst, provided a staff report.

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 24-068. Councilmember Dunn seconded the motion and it carried unanimously.

- e. Motion 24-079, authorizing the County Executive to sign [2024-0153](#)  
2023-2025 On-Call Consultant Services for Comprehensive  
Plan Review Task No. 1 (OCC23/3-1(B)) with Berk  
Consulting, Inc

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. Sarah Titcomb, Planning & Development Services, provided a summary of Berk Consultant Services' scope of work.

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 24-079. Councilmember Low seconded the motion and it carried unanimously.

- f. Motion 24-087, authorizing the County Executive to sign an [2024-0184](#)  
amendment to Task Assignment #1 with David Evans and  
Associates for Land Use and Plan Review Services for  
Planning & Development Services

Ryan Countryman, Sr. Legislative Analyst, provided a staff report.

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 24-087. Councilmember Dunn seconded the motion and it carried unanimously.

**F. Clerk's Report on Pending Legislation - No Report**

**G. Reports of Council Committees:**

**1. Community Safety and Justice**

*(Next meeting is scheduled for Tuesday, February 27, 2024, at 1:00 p.m.)*

**2. Finance, Budget and Administration**

*(Next meeting is scheduled for Tuesday, February 27, 2024, at 10:00 a.m.)*

**3. Health and Community Services**

*(Next meeting is scheduled for Tuesday, February 27, 2024, at 11:00 a.m.)*

**4. Planning and Community Development**

*(Next meeting is scheduled for Tuesday, March 19, 2024, at 11:00 a.m.)*

**5. Public Infrastructure and Conservation**

*(Next meeting is scheduled for Tuesday, February 20, 2024, at 10:00 a.m.)*

**H. Reports of Outside Committees****I. Chairperson's Report**

1. Upcoming Planning Commission Meeting Topics - February 7, 2024 [2024-0185](#)

**J. Chief of Staff's Report****K. Full Council Action on Items from Committee of the Whole**

*See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.*

**L. Other Business**

1. Motion 24-093, approving Administrative Matters presented at General Legislative Session on February 21, 2024 [2024-0218](#)
  - a. Receiving the 2023 Annual Tree Canopy Monitoring Report [2024-0175](#)
  - b. Approving Bid Award Recommendation PW-23-020SB for 84th ST NE & 163rd Ave NE Intersection Improvements (Roundabout) to Reece Construction Company for the amount of \$1,999,048.00 plus applicable Washington State Sales Tax [2024-0173](#)
  - c. Approving Purchasing Award Recommendation RFP-24-012JM-C for Licenses, Maintenance, and Support, Absolute Secure Access to vCloud Tech Inc. for an approximate five-year term amount of \$650,000.00 plus applicable Washington State sales tax. [2024-0203](#)
  - d. Approving Piggyback Award Recommendation for the use of a "piggyback" competitive RFP 29720 issued and awarded by The National Association of State Procurement Professionals (NASPO) in conjunction with The State of Minnesota for Computer Equipment (Desktops, Laptops, Servers, and Storage including related Peripherals & Services) for an estimated award amount of \$6,500,000.00 (Dell) [2024-0204](#)
  - e. Approving Piggyback Award Recommendation for the use of a "piggyback" for competitive RFP number 29720 issued and awarded by The National Association of State Procurement Professionals (NASPO) in conjunction with The State of Minnesota for Computer Equipment (Desktops, Laptops, Servers, and Storage including related Peripherals & Services) for an estimated award amount of \$6,500,000.00 (HP) [2024-0206](#)

- f. Approving Piggyback Award Recommendation for the use of a “piggyback” for competitive RFP number 29720 issued and awarded by The National Association of State Procurement Professionals (NASPO) in conjunction with The State of Minnesota for Computer Equipment (Desktops, Laptops, Servers, and Storage including related Peripherals & Services) for an estimated award amount of \$6,500,000.00 (Panasonic) [2024-0207](#)
- g. Approving Bid Award Recommendation Bid PW-23-015SB for Larch Way/Logan Road and Locust Way Intersection Improvements to Faber Construction for the amount of \$4,547,364.40, plus applicable Washington State Sales Tax [2024-0214](#)
- h. Approving Bid Award Recommendation PW-24-001SB for 132nd St SE, 134th PI SE, Cathcart Way from Seattle Hill Road to SR 9 to Granite Construction Company in the amount of \$4,816,850.00 plus applicable Washington State sales tax [2024-0215](#)

#### M. Executive Session(s):

At 9:14 a.m. Heidi Beazizo, Chief of Staff, stated there is a need for two Executive Sessions, one related to Pending Litigation, pursuant to RCW 42.30.110(1)(i) and one for Personnel Matters, pursuant to RCW 42.30.110(1)(g), for an estimated duration of 10 minutes or both, with no anticipated action to follow.

1. Pending Litigation  
Pursuant to RCW 42.30.110(1)(i)  
DPAs: Bridget Casey, Geoff Enns, Scott Marlow

#### PRESENT:

Council Chair Mead  
Council Vice-Chair Nehring  
Councilmember Low  
Councilmember Dunn  
Councilmember Peterson (*remote*)  
Heidi Beazizo, Chief of Staff  
Jim Martin, Council Staff  
Nicole Gorle, Council Staff  
Ryan Countryman, Council Staff  
Deb Bell, Council Staff  
Cynthia Foley, Council Staff  
Ken Klein, Executive's Office  
Alessandra Durham, Executive's Office  
Tom Teigen, Conservation and Natural Resources Director  
Sharon Swan, Parks Division Director  
Geoff Enns, Prosecutor's Office  
Scott Marlow, Prosecutor's Office  
Jill Ford, Council Staff (*remote*)

Executive Session #1 began at 9:14 a.m.

At 9:24 a.m., the Chair extended the Executive Session six minutes to 9:30 a.m.

Executive Session #1 ended at 9:30 a.m. and the Chair extended the Executive Session #2 for five minutes to 9:35 a.m.

2. Personnel Matters  
Pursuant to RCW 42.30.110(1)(g)

**PRESENT:**

Council Chair Mead

Council Vice-Chair Nehring

Councilmember Low

Councilmember Dunn

Councilmember Peterson (*remote*)

Heidi Beazizo, Chief of Staff

Executive Session #2 began at 9:30 a.m. for an initial five minutes to 9:35 a.m.

At 9:35 a.m., the Chair extended the Executive Session three minutes to 9:38 a.m.

At 9:38 a.m., the Chair extended the Executive Session three minutes to 9:41 a.m.

Executive Session #2 ended at 9:41 a.m.

**N. Adjourn**

At 9:41 a.m., Chair Mead called the meeting back to order and immediately recessed the Council until the 10:00 a.m. Public Infrastructure and Conservation Committee meeting.

*(Minutes prepared by Debbie Eco, Clerk of the Council)*