



# Snohomish County Council

## Administrative Session

### Meeting Minutes

Council Chair Jared Mead  
Council Vice-Chair Nate Nehring  
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

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Tuesday, August 27, 2024

9:00 AM

Stillaguamish Room - First Floor  
Robert J. Drewel Building  
& Remote Meeting

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#### SPECIAL MEETING

#### PRESENT:

Council Vice-Chair Nehring (*presiding*)  
Council Chair Mead (*remote*)  
Councilmember Dunn (*remote*)  
Councilmember Low (*remote*)  
Councilmember Peterson (*remote*)  
Heidi Beazizo, Chief of Staff  
Cynthia Foley, Council Staff  
Jim Martin, Council Staff  
Nicole Gorle, Council Staff  
Debbie Eco, Clerk of the Council

#### A. Call to Order

Presiding Vice-Chair Nehring called the meeting to order at 9:02 a.m.

#### B. Roll Call

The clerk called the roll and stated that all five members were present.

#### C. Special Reports

#### D. Public Comment

There were no persons present wishing to provide public comment.

**E. Introduction and Assignment of Legislation to Committees**

*All items assigned as listed below:*

**1. Community Safety and Justice**

- a. Motion 24-352, approving a budget transfer from Non-Departmental Grant Control Fund 130 to Prosecuting Attorney's Fund 130 for an Assisted Outpatient Treatment (AOT) Program [2024-1892](#)
- b. Motion 24-353, approving Amendment 2 to contract between North Sound Behavioral Health-ASO and Snohomish County for the continued implementation of the Recovery Navigator Program in 2024-2025 [2024-1990](#)

**2. Finance, Budget and Administration**

- a. Motion 24-351, approving the animal relinquishment and redemption fees set by the Snohomish County Auditor [2024-1995](#)

**3. Health and Community Services**

- a. Ordinance 24-073, approving and authorizing the County Executive to sign an Interlocal Agreement between Snohomish County and Edmonds School District No. 15 for behavioral health facility [2024-1833](#)
- b. Motion 24-342, approving and authorizing the County Executive to execute the contract with Lodox [2024-1811](#)
- c. Motion 24-354, authorizing the Executive to sign the agreement for naloxone distribution (Leave-Behind Program) between Snohomish County and Snohomish County Fire District 24 [2024-2020](#)

**4. Planning and Community Development**

- a. Ordinance 24-072, approving and authorizing the County Executive to sign Grant Agreement No. K5410 with Washington State Department of Agriculture for capital projects at Evergreen State Fairground [2024-1944](#)
- b. Motion 24-340, authorizing approval of Professional Services Agreement SWMCC09-24 with Sandbox La Boite A Films Inc. for video production [2024-1881](#)
- c. Motion 24-344, authorizing approval of Professional Services Agreement # AGR101-24 with Innov8 Ag Solutions, Inc. for Agriculture Technology Improvements [2024-1880](#)
- d. Motion 24-345, authorizing the County Executive to sign Amendment No. 4 to Professional Services Agreement CC02-21 with SOLitude Lake Management, LLC for Lake Ketchum alum treatment services [2024-1913](#)

**5. Public Infrastructure and Conservation**

- a. Motion 24-343, approving and authorizing the County Executive to execute a Critical Area Site Plan [2024-1949](#)
- b. Motion 24-350, approving and authorizing the County Executive to execute the Interlocal Agreement with Community Transit to provide information technology services [2024-1459](#)
- c. Motion 24-356, approving and authorizing execution of the Software as a Service (SaaS) Agreement with OQPoint, LLC for a reservation management system [2024-0931](#)

**6. Committee of the Whole**

Cynthia Foley, Legislative Analyst, provided a staff report for the following items a. through e. on the agenda.

- a. Ordinance 24-071, approving Data Sharing Agreement with Washington State Department of Health [2024-1894](#)

**ACTION:** Councilmember Dunn made a motion to set time and date for Ordinance 24-071 for September 18, 2024, at the hour of 10:30 a.m. Councilmember Low seconded the motion and it carried unanimously.

- b. Motion 24-341, approving and authorizing the Snohomish County Executive to execute the State/Federal Agreement #2469-57079 with the State of Washington, Department of Social and Health Services [2024-1912](#)

**ACTION:** Councilmember Dunn made a motion to approve Motion 24-341. Councilmember Low seconded the motion and it carried unanimously.

*Items c. through e. were discussed together.*

- c. Motion 24-346, approving the Interlocal Agreement for Emergency Management Services between Snohomish County and the City of Arlington [2024-1975](#)

**ACTION:** Councilmember Dunn made a motion to approve Motion 24-346. Councilmember Low seconded the motion and it carried unanimously.

- d. Motion 24-347, approving the Interlocal Agreement for Emergency Management Services between Snohomish County and the Town of Darrington [2024-1976](#)

**ACTION:** Councilmember Dunn made a motion to approve Motion 24-347. Councilmember Peterson seconded the motion and it carried unanimously.

- e. Motion 24-348, approving the Interlocal Agreement for Emergency Management Services between Snohomish County and the City of Stanwood [2024-1977](#)

**ACTION:** Councilmember Dunn made a motion to approve Motion 24-348. Councilmember Low seconded the motion and it carried unanimously.

- f. Motion 24-349, relating to the 2025-2026 Biennial Budget process, adopting procedures for Council action on the budget and related legislation, and suspending certain Council rules [2024-2012](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report.

**ACTION:** Councilmember Dunn made a motion to approve Motion 24-349. Council Chair Mead seconded the motion and it carried unanimously.

Nicole Gorle, Sr. Legislative Analyst, provided a staff report for the following items g. through m. on the agenda.

- g. Motion 24-328, approving the Interlocal Agreement between Snohomish County and the city of Everett relating to the Sex Offender Address and Residency Verification Program [2024-1491](#)

**ACTION:** Councilmember Dunn made a motion to approve Motion 24-328. Councilmember Low seconded the motion and it carried unanimously.

- h. Motion 24-329, approving 1st Amendment to agreement for LEAD services with Purpose. Dignity. Action. f/k/a Public Defender Association [2024-1845](#)

**ACTION:** Councilmember Dunn made a motion to approve Motion 24-329. Councilmember Peterson seconded the motion and it carried unanimously.

- i. Motion 24-330, approving 1st Amendment to agreement with [2024-1882](#) for LEAD and RNP services with Evergreen Recovery Centers

**ACTION:** Councilmember Dunn made a motion to approve Motion 24-330. Councilmember Low seconded the motion and it carried unanimously.

*Items j. through m. were discussed together.*

- j. Motion 24-336, confirming the reappointment of Charles [2024-1928](#) Wichert to the Snohomish County Ethics Commission

**ACTION:** Councilmember Dunn made a motion to approve Motion 24-336. Councilmember Peterson seconded the motion and it carried unanimously.

- k. Motion 24-337, confirming the reappointment of Kyle Strand [2024-1929](#) to the Snohomish County Ethics Commission

**ACTION:** Councilmember Dunn made a motion to approve Motion 24-337. Councilmember Low seconded the motion and it carried unanimously.

- l. Motion 24-338, confirming the reappointment of Aaron Losik [2024-1930](#) to the Snohomish County Ethics Commission

**ACTION:** Councilmember Dunn made a motion to approve Motion 24-338. Councilmember Peterson seconded the motion and it carried unanimously.

- m. Motion 24-339, confirming the reappointment of Josh [2024-1932](#) Casson to the Snohomish County Ethics Commission

**ACTION:** Councilmember Dunn made a motion to approve Motion 24-339. Councilmember Peterson seconded the motion and it carried unanimously.

- n. Motion 24-357, authorizing the County Executive to sign the [2024-2015](#) January 1, 2024 through December 31, 2027 Collective Bargaining Agreement between Snohomish County, Washington and the Washington State Council of County and City Employees, AFSCME, AFL-CIO, LOCAL 1811-PA

Jim Martin, Sr. Legislative Analyst, provided a staff report.

**ACTION:** Councilmember Dunn made a motion to approve Motion 24-357. Councilmember Low seconded the motion and it carried unanimously.

- o. Motion 24-358, approving the Classification Plan and Salary Schedule for Prosecuting Attorney Career Retention System and implementing compensation increases as authorized in the 2024 Annual Budget for unrepresented Deputy Prosecuting Attorneys [2024-2021](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report.

**ACTION:** Councilmember Dunn made a motion to approve Motion 24-358. Councilmember Peterson seconded the motion and it carried unanimously.

**F. Clerk's Report on Pending Legislation - No Report**

**G. Reports of Council Committees:**

**1. Community Safety and Justice**

*(Suspended during budget deliberations)*

**2. Finance, Budget and Administration**

*(Suspended during budget deliberations)*

**3. Health and Community Services**

*(Suspended during budget deliberations)*

**4. Planning and Community Development**

*(Suspended during budget deliberations)*

**5. Public Infrastructure and Conservation**

*(Next meeting is scheduled for Tuesday, September 3, 2024, at 10:00 a.m.)*

**H. Reports of Outside Committees****I. Chairperson's Report****J. Chief of Staff's Report****K. Full Council Action on Items from Committee of the Whole**

*See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.*

**L. Other Business**

1. Motion 24-355, approving Administrative Matters presented at General Legislative Session on August 28, 2024 [2024-2035](#)
  - a. Receiving and referring the following Open Space applications to Planning and Development Services for recommendation:
    - 1) Open Space Farm and Agriculture Conservation Application #3300 - William and Amber Morrison [2024-1897](#)
  - b. Receiving the following Report:
    - 1) Snohomish County Early Head Start Monthly Program Update: June - July 2024 [2024-2031](#)
  - c. Setting a public hearing date on September 18, 2024, at the hour of 10:30 a.m. to consider the following:
    - 1) Ordinance 24-068, approving and authorizing the Snohomish County Executive to sign the interlocal agreements between Snohomish County and the Snohomish Conservation District and Tulalip Tribes for implementation of portions of the Shorelands Floodplains by design phase III grant [2024-1697](#)
  - d. Setting a public hearing date on September 25, 2024, at the hour of 10:30 a.m. to consider the following:
    - 1) Ordinance 24-067, relating to Growth Management, amending SCC 30.23A.100; concerning urban residential design standards review [2024-1541](#)

**M. Executive Session(s):**

Potential Litigation  
Pursuant to RCW 42.30.110(1)(i)  
DPAs: Bridget Casey and Sean Reay

At 9:22 a.m. Heidi Beazizo, Chief of Staff, stated there is a need for an Executive Session for a matter of potential litigation pursuant to RCW 42.30.110(1)(i), anticipated duration is 20 minutes, with no anticipated action to follow.

**PRESENT:**

Council Chair Mead (*remote*)  
Council Vice-Chair Nehring  
Councilmember Low (*remote*)  
Councilmember Dunn (*remote*)  
Councilmember Peterson (*remote*)  
Heidi Beazizo, Chief of Staff  
Jim Martin, Council Staff (*remote*)  
Ryan Countryman, Council Staff (*remote*)  
Nicole Gorle, Council Staff (*remote*)  
Cynthia Foley, Council Staff (*remote*)  
Ken Klein, Executive's Office  
Bridget Casey, Prosecutor's Office  
Sean Reay, Prosecutor's Office  
Kelly Snyder, Public Works Director  
Doug McCormick, Public Works Deputy Director  
Dave Schonhard, Solid Waste Director  
Jon Greninger, Solid Waste  
Jill Ford, Council Staff

Executive Session began at 9:22 a.m. for an initial 20 minutes to 9:42 a.m.

The Executive Session ended at 9:36 a.m.

**N. Adjourn**

at 9:42 a.m., Vice-Chair Nehring called the Council back to order. There being no further business, he adjourned the Council for the day.