

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

MOTION NO. 21-295

ESTABLISHING REIMBURSEMENT ALLOCATIONS FOR COUNCIL OFFICE TRAVEL
EXPENSES IN THE 2021 BUDGET PURSUANT TO SCC 3.36.010

WHEREAS, elected officials are responsible for authorizing business travel expenses that are within the annual budget appropriation and otherwise consistent with law; and

WHEREAS, Snohomish County Code Section 3.36.010 provides that the expenses for any business trip outside of the state of Washington “by a council member and the council member’s designated legislative aide shall not exceed the amount allocated to each councilmember by motion in conjunction with the annual budget for the year;” and

WHEREAS, due to uncertain revenues forecasted in 2021 as a result of the COVID-19 pandemic, the 2021 Budget included Condition (1) which appropriated \$100,000 to Nondepartmental for the purpose of funding travel, meals, and lodging for the General Fund programs and provided further that Council would consider motions to transfer funds during 2021; and

WHEREAS, on August 17, 2021, the Executive requested said funds be transferred, and Council approved Motion 21-270 which transferred said funds to make them available for travel related expenditures in the 2021 Budget; and

WHEREAS, the amount transferred to the Council Office was \$9,691; and

WHEREAS, following the approval of Motion 21-270 pursuant to Condition (1) of the 2021 Budget, it is necessary for the County Council to identify the amount allocated to each council district and council staff for the 2021 Annual Budget;

NOW THEREFORE ON MOTION, the County Council does hereby:

Section 1. Allocate for Council Office all travel, meals and lodging for official county business, including conferences, education, professional development, and business missions both out of state as described in SCC 3.36 and in the State of Washington, for 2021 as follows:

Non-District	\$ 500.00
District 1	\$1,838.20
District 2	\$1,838.20
District 3	\$1,838.20

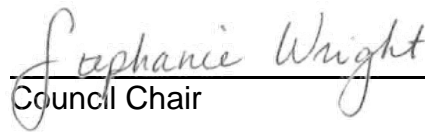
District 4	\$1,838.20
District 5	\$1,838.20
Total:	\$9,691.00

Section 2. Designate the approval of non-district expenses as follows:

- a. The Council Chief of Staff may authorize non-district expenses for staff other than the Chief of Staff, and
- b. The Chair of the Council may authorize non-district expenses for the Council Chief of Staff.

PASSED this 30th day of August, 2021.

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington



Council Chair

ATTEST:



Clerk of the Council