



Snohomish County Council

Administrative Session

Meeting Minutes

Megan Dunn, Council Chair
Jared Mead, Council Vice-Chair
Councilmembers: Stephanie Wright, Sam Low, Nate Nehring

Monday, April 18, 2022

10:30 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Council Chair Dunn
Council Vice-Chair Mead (*remote*)
Councilmember Wright (*remote*)
Councilmember Low (*remote*)
Councilmember Nehring
Geoffrey Thomas, Chief of Staff
Ryan Countryman, Council Staff
Heidi Beazizo, Council Staff
Jim Martin, Council Staff
Lacey Harper, Executive's Office
Josh Weiss, Gordon Thomas Honeywell
Annika Vaughn, Gordon Thomas Honeywell
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Dunn called the meeting to order at 10:30 a.m. and provided instructions for those wishing to provide public comment for both in-person and remotely via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

1. End of Session Report - Gordon Thomas Honeywell

[2022-0408](#)

Lacey Harper, Executive's Office, thanked staff, council, and electeds for a successful Legislative Session. Josh Weiss, Gordon Thomas Honeywell, provided a PowerPoint presentation and an introduction.

Annika Vaughn, Gordon Thomas Honeywell, provided an overview of the 2022 Legislative Session. She provided background on the Operating, Capital, and Transportation Budgets. She spoke about Legislative and Budget priorities.

Mr. Weiss spoke about Policy priorities and additional Legislative priorities and issues. He spoke about next steps and said they will be putting together a workplan going forward.

2. Resolution 22-017, recognizing May 1 - May 7, 2022, as National [2022-0417](#)
Small Business Week in Snohomish County

ACTION: Vice-Chair Mead made a motion to approve Resolution No. 22-017. Councilmember Wright seconded the motion and it carried unanimously.

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to committees

All items assigned as listed below.

1. Finance and Economic Development

- a. Motion 22-167, appointing Janet Pope to the Snohomish County Tourism Promotion Area (TPA) Advisory Board [2022-0344](#)

2. Law and Justice/Human Services

- a. Ordinance 22-019, approving and authorizing the Snohomish County Executive to sign a Memorandum of Understanding between the Washington State Patrol, Everett Police Department, Snohomish County Sheriff's Office, and Kitsap County Sheriff's Office to participate in the WSP Interagency Bomb Squad [2022-0377](#)
- b. Motion 22-160, approving Amendment #1 to the Puget Sound Taxpayer Accountability Act (PSTAA) Interlocal Agreement with Northshore School District [2022-0350](#)
- c. Motion 22-161, confirming the appointment of Luke Distelhorst to the Housing Authority of Snohomish County Board of Commissioners [2022-0348](#)
- d. Motion 22-162, approving the Snohomish County Urban County Consortium 2022 Annual Action Plan for HUD Housing and Community Development Programs [2022-0351](#)
- e. Motion 22-163, amending the 2021 Annual Action Plan to add additional 2020 HOME Program income to the city of Everett Community Housing Improvement Program [2022-0229](#)

- f. Motion 22-164, authorizing the recruitment and hiring of two new Court Reports-Superior Court [2022-0368](#)
- 3. **Conservation, Sustainability and Recreation**
 - a. Motion 22-168, approving and authorizing the County Executive to execute Critical Area Site Plans [2022-0364](#)
- 4. **Planning and Community Development**
- 5. **Public Works and Infrastructure**
- 6. **Committee of the Whole**
 - a. Ordinance 22-018, clarifying process for determining lead department with lead agency responsibilities under the State Environmental Policy Act; amending Section 30.61.045 of Snohomish County Code [2022-0391](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He explained the proposed changes are inline with current practice and reflect which Executive Departments would take on lead agency responsibilities under SEPA. He said his written staff report contains further detail.

Mr. Countryman noted that his staff report says this council-initiated proposal had not yet received a recommendation from the Executive. He said he received an e-mail this morning from Ken Klein, Executive Director, that the Executive Branch is okay with the proposal, with one small phrasing request that can be changed with an amendment, no substantive changes.

ACTION: Vice-Chair Mead made a motion to set a public hearing date for May 11, 2022, at the hour of 10:30 a.m.

- b. Motion 22-165, approving Grant Contract for Recovery Navigator Program Services [2022-0367](#)

Heidi Beazizo, Sr. Legislative Analyst, provided a staff report. She stated that the term of the contract is from January 1, 2022, through December 31, 2022. There were no questions from councilmembers.

ACTION: Vice-Chair Mead made a motion to approve Motion No. 22-165. Councilmember Wright seconded the motion and it carried unanimously.

- c. Motion 22-166, approving the agreement with the City of Everett to provide funding for Wood Creek Open Space Planning, an approved Small Capital Projects Partnership (SCPP) Project

[2022-0392](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report. There were no questions from councilmembers.

ACTION: Vice-Chair Mead made a motion to approve Motion 22-166. Councilmember Wright seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council committees:

Committee Chairs announced upcoming meetings as listed on the agenda.

1. Finance and Economic Development

(Next meeting is scheduled for Tuesday, April 26, 2022, at 10:30 a.m.)

2. Law and Justice/Human Services

(Next meeting is scheduled for Monday, April 25, 2022, at 1:30 p.m.)

3. Conservation, Sustainability and Recreation

(Next meeting is scheduled for Tuesday, April 26, 2022, at 9:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, April 19, 2022, at 10:30 a.m.)

5. Public Works and Infrastructure

(Next meeting is scheduled for Tuesday, May 3, 2022, at 9:00 a.m.)

H. Reports of outside committees

Councilmember Wright announced that tomorrow (April 19, 2022) there will be a groundbreaking for the Community Transit Orange Line from 11:00 a.m. to 12:00 p.m.

I. Chairperson's Report

1. Planning Commission Pending Issues (April 6, 2022)

[2022-0380](#)

J. Chief of Staff's Report

There was no Chief of Staff's report.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Motion 22-169, approving Administrative Matters presented at Council General Legislative Session on April 20, 2022 [2022-0404](#)
 - a. Receiving the Land Conservation Initiative Quarterly Report - March 31, 2022 [2022-0366](#)
 - b. Approval of Council's Official Proceedings for March 2022 [2022-0405](#)

M. Executive Session(s):

1. Pending Litigation
Pursuant to RCW 42.30.110(1)(i)
DPA: George Marsh

At 11:12 a.m. Geoffrey Thomas, Chief of Staff, stated that pursuant to RCW 42.30.110(1)(i), the Council will convene into Executive Session to discuss a matter of Pending Litigation for an initial 10 minutes, with potential action to follow.

PRESENT:

Council Chair Dunn
Council Vice-Chair Mead (*remote*)
Councilmember Wright (*remote*)
Councilmember Low (*remote*)
Councilmember Nehring (*not present*)
Geoffrey Thomas, Chief of Staff
Jim Martin, Council Staff
Deb Bell, Council Staff
Ryan Countryman, Council Staff
Nicole Gorle, Council Staff
Ken Klein, Executive Director
Lacey Harper, Executive Director (*remote*)
Jason Cummings, Prosecutor's Office
George Marsh, Prosecutor's Office (*remote*)
Kelly Snyder, Public Works Director (*remote*)
Doug McCormick, Public Works Deputy Director (*remote*)
Dave Schonhard, Solid Waste Department (*remote*)
Jon Greninger, Solid Waste Department (*remote*)

Executive Session began at 11:13 a.m.

At 11:23 a.m., an extension was announced for five minutes to 11:28 a.m.

Executive Session ended at 11:28 a.m.

(There was no Council action as a result of the Executive Session)

N. Adjourn

At 11:28 a.m., Chair Dunn reconvened the meeting. There being no further business, she adjourned the Council for the day at 11:29 a.m.