



Planning and Community Development

Ryan Hembree

Council Initiated:

☐ Yes

☒ No

ECAF: 2025-1676

Motion: 25-309

Type:

☒ **Contract**

☐ Board Appt.

☐ Code Amendment

☐ Budget Action

☐ Other

Requested Handling:

☐ Normal

☐ Expedite

☒ **Urgent**

Fund Source:

☒ **General Fund**

☐ Other

☐ N/A

Executive Rec:

☒ **Approve**

☐ Do Not Approve

☐ N/A

Approved as to

Form:

☒ **Yes**

☐ No

☐ N/A

Subject: Vector financial solutions contract with Snohomish County

Scope: Motion 25-309, regards a contract with Vector Airport Systems, LLC for an automated aircraft landing fee billing and collections solution at Snohomish County Airport.

Duration: August 1, 2025 through July 31, 2030

Fiscal Impact: ☐ Current Year ☒ **Multi-Year** ☐ N/A

| Expenditures | 2025 | 2026-2030 | Total |
|----------------|------------|------------|------------|
| 410.5216804101 | 12% | 12% | 12% |
| Total | 12% | 12% | 12% |

| Revenue | 2025 | 2026-2030 | Total |
|---|------------|------------|------------|
| 410.32168004430 - Airport Landing Fees | 12% | 12% | 12% |
| Total | 12% | 12% | 12% |

Authority Granted:

Motion 25-309 authorizes the Executive to execute a contract with Vector Airport Systems, LLC automated aircraft fee billing and collections solutions at Paine Field Airport.

Background:

Snohomish County Airport needs a more effective landing fee revenue collection system for general aviation. Vector Airport Systems, LLC has over 17 years of experience in airport billing and debt collection, offering a fully automated, full-service solution. Their software provides comprehensive aircraft and operator data, with integration into flight tracking systems used for noise abatement. Vector serves numerous airports across the U.S., including early adopters like Boeing Field in King County and Port Angeles in Washington State.

Vector's cost-effective solution will significantly reduce staff time spent on collections and increase the airport's landing fee recovery rate, justifying the associated service fee. Additionally, the streamlined process is expected to improve customer satisfaction for airport users.

Vector was sole sourced (SS-24-003BC) under SCC 3.04.180 and will charge 12% of collected revenues-the same rate paid by Boeing Field. This contract excludes, Boeing, Passenger/Terminal Air Carriers, and other agreements where it's more lucrative for the airport to collect directly from the customer. Total revenues collected under this contract are anticipated to be around \$400,000 but will vary depending on aircraft operations.

The initial term is for five (5) years but may be terminated with thirty days written notice by either party after the first twelve (12) months.

Request: Move Motion 25-309 to GLS on July 23rd for consideration.