

<b>PIGGYBACK AWARD RECOMMENDATION</b>	
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<u>To:</u> Council Chair <u>Through:</u> Dave Somers, County Executive	<u>Date:</u> September 8, 2023
<u>From:</u> Purchasing Division	<u>Bidding Agency:</u> Kitsap County
<u>General Legislative Session:</u> September 13, 2023	<u>Agency's Bid No:</u> RFP 2021-129
<u>Product/Service:</u> Incarcerated Persons Communications	<u>Agency's Bid Term:</u> 2021-2026
<u>Requestor/User Department:</u> Corrections and Information Technology	<u>Recommended Supplier:</u> Smart Communications
<u>Estimated Award Amount:</u> N/A	<u>Proposed Piggyback Term:</u> Five (5) years

**BRIEF DESCRIPTION:**

The Departments of Correction and Information Technology respectfully request authorization to engage in a "piggyback" or "cooperative purchase" arrangement under SCC 3.04.22. This would involve utilizing a competitive bid process conducted and awarded by Kitsap County. An Interlocal Agreement (ILA) between Snohomish County and Kitsap County, which authorizes cooperative purchases, was previously approved by the County Council under Motion 18-365 and is currently in effect.

Kitsap County initiated a competitive solicitation, identified as RFP-2021-129 for Incarcerated Persons Communications, on June 16, 2021. Following a rigorous evaluation process, this RFP was successfully awarded to Smart Communications Holding, Inc. The awarded contract encompasses the provision of Telephone services, Remote video visitation, and Tablet usage.

We believe that Snohomish County's utilization of this awarded contract from Kitsap County will address the current inefficiencies in our communications system. By adopting this approach, we aim to improve the effectiveness of our communications infrastructure, particularly for incarcerated individuals.

**AWARD AUTHORITY:**

This piggyback award recommendation is before the County Council for approval to award in accordance with Snohomish County Code section 3.04.120, "Competitive bidding," and section 3.04.140(8), "Award, execution, by whom," which establishes the County Council as the award authority for all contracts. The County Council approves this recommendation and authorizes the County Executive to execute and agreement for the products/services describe above.

**AWARD RECOMMENDATION:**

The Director of Finance endorses the award recommendation.

The Purchasing Manager has electronically reviewed and recommends this award on ECAF 2023-1110.

The County Executive has electronically reviewed and recommends this award on ECAF 2023-1110.

*Jared Mead*  
Council Chair

9/20/2023  
Date