



Snohomish County Council

Committee: COW

ECAF: 2021-0370 & 2021-0371

Motion: 21-206 & 21-207

Analyst: Nicole Gorle

Date: June 2, 2021

Consideration:

Motion 21-206 would add 7 FTE Project positions to the Executive's Office in the 2021 budget under Program 311, Office of Recovery, with an end date of December 31, 2023.

Motion 21-207 would provide the funding for these positions in the 2021 budget by transferring \$637,928 of American Rescue Plan Act (ARPA) funds from Pending Grants to Executive Grant Control Funds, Program 311 Office of Recovery.

Background:

On March 11, 2021 H.R. 1319 was signed into law, American Rescue Plan Act. This bill included \$65.1 billion in direct aid to counties for Coronavirus recovery efforts.

Snohomish County is slated to receive just shy of \$160 million¹ from this allocation, of which \$80 million has already been received and the remainder will be transferred to the County next year. These funds may be used for costs incurred beginning March 3, 2021 through December 31, 2024.²

The Executive's office is requesting to create a temporary Office of Recovery comprised of seven project positions that would be funded with our ARPA allocation. The seven project positions that would be added through Motion 21-206 are:

- 1.0 Deputy Director – DEM/Local Disaster Recovery Manager
- 2.0 Sr. Executive Management Analyst
- 1.0 Administrative Assistant – Executive
- 1.0 Communications Specialist III or Public Information Officer
- 1.0 Communications Specialist 1
- 1.0 Grant Accountant

A breakdown of each positions purpose and salary/benefits is outlined in Attachment 1 – Memo to Council – Recovery Coordination.

Fiscal Impact:

Motion 21-207 provides funding for the six months in 2021 and Motion 21-206 terminates the positions on December 31, 2023. The fiscal analysis below assumes 2.5 years of funding for these positions.

The 2021 fiscal impact provided by the Executive (reflected in the green column) assumes six months of employment and each position being funded at the highest step. The 2022

¹ NACo – ARPA State and Local Coronavirus Fiscal Recovery Funds – [County Allocation Breakdown](#)

² [US Treasury Interim final Rule on Coronavirus State and Local Fiscal Recovery Funds](#) (see page 122)

and 2023 fiscal estimates are based on 12 months of employment at the highest step and carries forward other ongoing expenses. COLA increases are not included in the 2022 and 2023 estimates.

The Executive’s Office has stated that the intent is to fund these positions through 2023 with ARPA funds. If approved, roughly \$2,945,694 of the County’s \$160 million ARPA allocation would go towards funding the Office of Recovery.

Description	2021	2022*	2023*
Salary & Benefits	\$555,928	\$1,111,856	\$1,111,856
Interfund Charges	\$25,500	\$25,500	\$25,500
Miscellaneous	\$250	\$250	\$250
Mileage	\$1,250	\$1,250	\$1,250
Communications	\$3,000	\$3,000	\$3,000
Prof Services	\$10,000	\$10,000	\$10,000
Supplies	\$2,000	\$2,000	\$2,000
Software	\$5,000		
Operating Equipment	\$35,000		
Total	\$637,928	\$1,153,856	\$1,153,856

Handling: Expedite

Approved-as-to-form: N/A

Risk Management: N/A

Executive Recommendation: Approve

Attachment:

- Attachment 1 – Memo to Council – Recovery Coordination