Health and Community Services

Cynthia Foley

Council Initiated:
☐Yes
☒No

ECAF: 2024-2471, 2503, 2664, 2756, 2820, 3017, 3035, 3061
Motion: 24-412, 418, 431, 462, 467, 492, 495, 498

Type:
☒Contract
☐Board Appt.
☐Code Amendment
☐Budget Action
☐Other

Requested Handling:
☒Normal
☐Expedite
☐Urgent

Fund Source:
☐General Fund
☒Other
☐N/A

Executive Rec:
☒Approve
☐Do Not Approve
☐N/A

Approved as to Form:
☒Yes
☐No
☐N/A

Subject: Interlocal Agreements for Emergency Services

Scope: The Cities of Lake Stevens, Granite Falls, Lynnwood, Monroe, Sultan, Snohomish, and Gold Bar and the Stillaguamish Tribe of Indians signed Interlocal Agreements for Emergency Management Services provided by the Snohomish County Department of Emergency Management. Pursuant to the agreements, the cities and tribe will receive assistance with the development of jurisdiction-specific annexes to the County Comprehensive Emergency Management Plan and Hazard Mitigation Plan, and assistance in the development of recovery plans and continuity of operations plans upon request. The County will provide emergency management training and work with jurisdictions to develop community volunteer capabilities. The services provided under the interlocal agreement are detailed in Schedule A of the contract.

The cities and tribe will pay the amounts shown in the table below in return for receiving services. Charges are based on a per capita rate that is adjusted annually based on OFM population data and inflation as calculated in the Consumer Price Index.

Table: Fees for Schedule A Services

Motion Number	Jurisdiction	2025 Service Fee
24-412	City of Lake Stevens	$59,818
24-418	City of Granite Falls	$6,876
24-431	City of Lynnwood	$59,760
24-462	City of Monroe	$29,995
24-467	City of Sultan	$10,310
24-492	City of Snohomish	$14,904
24-495	City of Gold Bar	$3,326
24-498	Stillaguamish Tribe of Indians	$557

*The 2025 service fee for the Stillaguamish Tribe has been corrected from the amount shown in the ECAF.

The City of Snohomish and the Stillaguamish Tribe of Indians selected additional services (shown in Schedule B of the contracts) that will be delivered at additional cost to that jurisdiction. The cost for additional services will be agreed upon by the administrators of the agreements. Contracted emergency management services are approximately revenue neutral.

Duration: Upon execution until December 31, 2026, and may be extended for up to two additional two-year terms.

Fiscal Impact: ☐**Current Year** ☒**Future-Year** ☐**N/A**

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Expenditures	Current Year	2025	2026	2027	2028	Total
						0
Totals	**0**	**0**	**0**	**0**	**0**	**0**

Revenue	Current Year	2025	2026	2027	2028	Total
ILA Revenue – City of Lake Stevens		$59,818				**$59,818**
ILA Revenue – City of Granite Falls		$6,876				**$6,876**
ILA Revenue – City of Lynnwood		$59,760				**$59,760**
ILA Revenue – City of Monroe		$29,995				**$29,995**
ILA Revenue – City of Sultan		$10,310				**$10,310**
ILA Revenue – City of Snohomish		$14,904				**$14,904**
ILA Revenue - City of Gold Bar		$3,326				**$3,326**
ILA Revenue - Stillaguamish Tribe of Indians		$557				**$557**
Totals	**0**	**$185,546**	**0**	**0**	**0**	**$185,546**

Authority Granted: Motions 24-412 (Lake Stevens), 24-418 (Granite Falls), 24-431 (Lynnwood), 24-462 (Monroe), 24-467 (Sultan), 24-492 (Snohomish), 24-495 (Gold Bar), and 24-498 (Stillaguamish Tribe of Indians) authorize the County Executive to execute the Interlocal Agreements for Emergency Management Services with cities and the Stillaguamish Tribe of Indians.

Background: On June 12, 2024, Council approved Ordinance 24-041[1] establishing a form interlocal agreement for emergency management services. The form agreement establishes a rate for emergency managements services provided by Snohomish County to cities and tribes. The rate is adjusted annually. Agreements established with jurisdictions that are substantially the same form as approved in Ordinance 24-041 may be approved by Council by motion.

[1] 2024-0893 - Ordinance 24-041 (legistar.com)

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Cities and tribes that contract with the County for emergency management services are entitled to voting representation on the Snohomish County Department of Emergency Management Advisory Board.

Requested Action: Move to the GLS agenda for Council consideration.