



Planning and Community Development

Nicole Gorle

Council Initiated:

Yes

No

ECAF: 2026-1137

Motion: 26-197

Type:

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

Requested Handling:

- Normal
- Expedite
- Urgent

Fund Source:

- General Fund
- Other – Fund 309
- N/A

Executive Rec:

- Approve
- Do Not Approve
- N/A

Approved as to

Form:

- Yes
- No
- N/A

Subject: Kayak Point Park, Picnic Shelters – Agreement with Timer Framers Guild Inc.

Scope: Under the agreement, the Timber Framers Guild (Guild) will host community building workshops to construct three pavilion structures on pre-set concrete slabs at Kayak Point Park. The Guild will be the project managers, which includes workshop preparations and hosting/leading the community workshop which will be a 10-day event with approximately 24 volunteers and 3 instructors

The County will provide the timber for the structures along with roofing materials, equipment needed for installation, and access to campsites during the workshop for up to 35 participants and other campgrounds amenities.

Duration: Execution through December 31, 2026

Fiscal Impact: Current Year Multi-Year N/A

Expenditures	Current Year	2027	2028	2029	2030	Total
Fund 309	\$103,736					\$103,736
Total's	\$103,736					\$103,736

Revenue	Current Year	2027	2028	2029	2030	Total
Fund 309	\$103,736					\$103,736
Total's	\$103,736					\$103,736

Authority Granted: Authorizes the Executive to execute the contract and future amendments.

Background: The [2025-2026 Adopted CIP](#) added funding for the Kayak Point – Day Use Renovation project in the amount of \$7.1M. The funding is to be used for both Phase 1 and 2 of the project which includes renovation of the playground to include unitary surfacing and an inclusive play design, and three new picnic shelters. In 2025 the County went out to bid for the three new picnic shelters through RFP 25-0635SB, the Timber Framers Guild was the winning bidder. According to the [Guilds website](#), the workshop will be July 17, 2026 through July 24, 2026.

SCC [3.04.140\(2\)](#) requires that contracts for services exceeding \$50,000 go to Council for approval. Because this Professional Services Agreement is for over that amount, Council approval is required.

Requested Action: Move to GLS May 27th for consideration.