



Snohomish County Council

Administrative Session

Meeting Minutes

Megan Dunn, Council Chair
Jared Mead, Council Vice-Chair
Councilmembers: Stephanie Wright, Sam Low, Nate Nehring

Monday, May 2, 2022

10:30 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Council Chair Dunn
Council Vice-Chair Mead (*remote*)
Councilmember Wright (*remote*)
Councilmember Low
Councilmember Nehring
Geoffrey Thomas, Chief of Staff
Jim Martin, Council Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Dunn called the meeting to order at 10:30 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

1. Resolution 22-025, recognizing May 2022 as Asian American and Pacific Islander Heritage Month in Snohomish County [2022-0476](#)

ACTION: Vice-Chair Mead made a motion to approve Resolution No. 22-025. Councilmember Wright seconded the motion and it carried unanimously.

2. Resolution 22-026, recognizing May 2022 as Drug Court Month [2022-0477](#)

ACTION: Vice-Chair Mead made a motion to approve Resolution No. 22-026. Councilmember Wright seconded the motion and it carried unanimously.

3. Resolution 22-027, celebrating the 53rd Annual Professional Municipal Clerks Week and designating May 1 – May 7, 2022, as Professional Municipal Clerks Week in Snohomish County [2022-0478](#)

ACTION: Vice-Chair Mead made a motion to approve Resolution No. 22-027. Councilmember Wright seconded the motion. Councilmember Low provided supportive comments and thanked the clerks for their work. Councilmembers Nehring and Wright also complimented the clerks.

The question was called for and the motion to approve Resolution No. 22-027 carried unanimously.

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to committees

All items assigned as listed below:

1. Finance and Economic Development

- a. Motion 22-183, authorizing the County Executive to sign an agreement providing for capital financing for Snohomish County Regional Public Safety Communications Agency [2022-0438](#)

2. Law and Justice/Human Services

- a. Motion 22-187, confirming the reappointment of Argelia Grassfield to the Snohomish County Children's Commission [2022-0452](#)
- b. Motion 22-188, confirming the appointment of Lark Kesterke to the Snohomish County Children's Commission [2022-0451](#)
- c. Motion 22-189, confirming the appointment of Becky Megard to the Snohomish County Children's Commission [2022-0453](#)
- d. Motion 22-190, confirming the appointment of Ashvi Shah to the Snohomish County Children's Commission [2022-0454](#)
- e. Motion 22-191, confirming the appointment of Shakima Tozay to the Snohomish County Children's Commission [2022-0455](#)
- f. Motion 22-192, confirming the reappointment of Courtney Wooten to the Snohomish County Children's Commission [2022-0456](#)

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- g. Motion 22-194, confirming the appointment of Monica Best-Wilson to the Snohomish County Children's Commission [2022-0458](#)
- h. Motion 22-195, confirming the appointment of Charles Adkins to the Snohomish County Children's Commission [2022-0459](#)
- 3. Conservation, Sustainability and Recreation**
- a. Motion 22-197, appointing one member to Position 8 on the Agricultural Advisory Board (Allyson Green) [2022-0460](#)
- b. Motion 22-198, reappointing one member to Position 3 on the Agricultural Advisory Board (Eric Fritch) [2022-0466](#)
- c. Motion 22-199, reappointing one member to Position 1 on the Agriculture Advisory Board (Jeremy Visser) [2022-0467](#)
- d. Motion 22-200, reappointing one member to Position 10 on the Agriculture Advisory Board (David Youngquist) [2022-0468](#)
- e. Motion 22-201, reappointing one member to Position 11 on the Agricultural Advisory Board (Marvin Thomas) [2022-0469](#)
- 4. Planning and Community Development**
- a. Ordinance 22-021, relating to Growth Management; administrative appeal hearing notice requirements for Type 1 and Type 2 Permits; amending Chapters 30.71 and 30.72 SCC [2022-0450](#)
- b. Motion 22-185, concerning the consolidation of fire investigation services; authorizing the County Executive to terminate interlocal agreements limited to the city of Stanwood and city of Arlington and execute a new interlocal agreement with North County Regional Fire Authority [2022-0423](#)
- c. Motion 22-204, approve a reclassification within the Planning & Development Services Department [2022-0474](#)
- 5. Public Works and Infrastructure**
- a. Motion 22-181, appointment to Diking District No. 1 Board of Commissioners, Position No. 1 [2022-0432](#)
- b. Motion 22-182, authorizing the County Executive to sign Amendment No. 1 to the Intergovernmental Service Agreement with PUD No. 1 of Snohomish County - Customer Service Contract #100076090 [2022-0436](#)
- c. Motion 22-196, authorizing the Executive to approve Change Order No. 3 to Contract CA01-21 with Rodarte Construction for the North Creek Trail, Phase 1 Project [2022-0463](#)
- d. Motion 22-203, approve and authorize Notice to Proceed with payment for Year 2022-2023 Microsoft Support Services [2022-0435](#)
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6. Committee of the Whole

- a. Motion 22-186, extending the deadline for applications for [2022-0449](#)
Small Capital Project Partnership (SCPP) Grants in 2022

Jim Martin, Sr. Legislative Analyst, provided a staff report and explained that this motion would approve extending applications to June 15, 2022, for small capital projects.

ACTION: Vice-Chair Mead made a motion to approve Motion No. 22-186. Councilmember Wright seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation - No Report**G. Reports of Council committees:****1. Finance and Economic Development**

(Next meeting is scheduled for Tuesday, May 10, 2022, at 10:30 a.m.)

2. Law and Justice/Human Services

(Next meeting is scheduled for Monday, May 9, 2022, at 1:30 p.m.)

3. Conservation, Sustainability and Recreation

(Next meeting is scheduled for Tuesday, May 10, 2022, at 9:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, May 3, 2022, at 10:30 a.m.)

5. Public Works and Infrastructure

(Next meeting is scheduled for Tuesday, May 3, 2022, at 9:00 a.m.)

H. Reports of outside committees

No reports of outside committees.

I. Chairperson's Report

1. Planning Commission Pending Issues (April 6, 2022) [2022-0380](#)

J. Chief of Staff's Report

Geoffrey Thomas, Chief of Staff, announced that Council will have an in-district meeting on May 23rd in the Lake Stevens area and one on June 6th in the Everett area near Casino Road. He said both meetings will be hybrid and said there will be more information to follow.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE

See above Introduction and assignment of legislation to committees under Committee of the Whole for action taken.

L. Other Business

1. Review of Motion 22-202, approving Administrative Matters presented at Council General Legislative Session on May 4, 2022 [2022-0472](#)
 - a. Receiving the 4th Quarter 2021 Contract Report from the Executive Office [2022-0403](#)
 - b. Receiving the 2021 Apprentice Utilization Report [2022-0446](#)
 - c. Receiving the Snohomish County Tomorrow's Steering Committee Action Items for the 1st Quarter of 2022 [2022-0475](#)
 - d. Setting a public hearing date on May 18, 2022, at the hour of 10:30 a.m., to consider Ordinance 22-019, approving and authorizing the Snohomish County Executive to sign a Memorandum of Understanding between the Washington State Patrol, Everett Police Department, Snohomish County Sheriff's Office, and Kitsap County Sheriff's Office to participate in the WSP Interagency Bomb Squad [2022-0377](#)
 - e. Approving the Bid Award Recommendation 22-005SB to Lodox NA, LLC for a Forensic X-ray Imaging Solution in the amount of \$510,000.00 plus applicable Washington State Sales Tax [2022-0473](#)

M. Executive Session(s):**N. Adjourn**

There being no further business, Chair Dunn adjourned the Council for the day at 10:37 a.m.