

LOG NUMBERS		
BGT.	,	CEO

EXECUTIVE/COUNCIL APPROVAL FORM

MANAGEMENT ROUTING:

EXECUTIVE Dave Somers
 EXEC. DIR. Ken Klein
 DIRECTOR/ELECTED Kelly Snyder KS
 DEPARTMENT Public Works
 DIV. MGR. Brian Beason BB
 DIVISION Administrative Operations
 ORIGINATOR Alexander Hamm AGH
 DATE October 1, 2021 Ext. 3306

TO: COUNCIL CHAIRPERSON:
SNOHOMISH COUNTY COUNCIL

EXECUTIVE RECOMMENDATION:
 Approve _____ No Recommendation _____
 Further Processing _____
 Requested By _____

PW Review: Fiscal BB Admin BT Deputy Director dwn

Executive Office Signature _____
 CEO Staff Review _____
 Received at Council Office _____

DOCUMENT TYPE:

BUDGET ACTION: _____ GRANT APPLICATION _____
 _____ Emergency Appropriation _____ ORDINANCE _____
 _____ Supplemental Appropriation _____ Amendment to Ord. # _____
 Budget Transfer _____ PLAN _____
 _____ CONTRACT: _____ OTHER _____
 _____ New _____
 _____ Amendment _____

DOCUMENT / AGENDA TITLE:

Motion Approving a Budget Transfer Between Programs Within the Road Fund 102

APPROVAL AUTHORITY:

EXECUTIVE _____ COUNCIL
 CITE BASIS SCC 4.26.130

HANDLING: NORMAL EXPEDITE _____ URGENT _____ DEADLINE DATE _____

PURPOSE:

Approval of this action will authorize the transfer expenditure authority between programs in the Road Fund 102, 2021 budget, with no net change to the Road Fund 102 overall budget.

BACKGROUND:

- The Transportation and Environmental Services (TES) division’s Capital program requires a budget transfer due to timing of work on the Adaptive Signal Systems multi-year project.
- The Engineering Services (ES) division’s Maintenance program requires a budget transfer due to increased bridge maintenance work, as well as additional staff time for emergency response related to COVID 19.
- The ES division’s Capital program requires a budget transfer due to timing of construction contractor payments for multi-year construction projects.
- The Road Maintenance (RM) division’s Maintenance program requires a budget transfer due to increased roadway maintenance activities.
- Other Road Fund program budgets are available with excess budget capacity that can be transferred due to lower than anticipated expenditures in 2021.

FISCAL IMPLICATIONS:

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
102 50610314109 TES Capital Consultant	\$300,000		\$300,000
102 50620231011 RM Maintenance Salaries	\$220,000		\$220,000
102 50620232013 RM Maintenance Benefits	\$75,000		\$75,000
102 50620233123 RM Maintenance Supplies	\$520,000		\$520,000
102 50630291011 ES Maintenance Salaries	\$70,000		\$70,000
102 50630292013 ES Maintenance Benefits	\$30,000		\$30,000
102 50630336399 ES Capital Contractor Payments	\$1,500,000		\$1,500,000
102 50650134101 AO Operations Prof. Services	(\$300,000)		(\$300,000)
102 50620471011 RM Reimbursable Salaries	(\$220,000)		(\$220,000)
102 50620472013 RM Reimbursable Benefits	(\$75,000)		(\$75,000)
102 50620473123 RM Reimbursable Maint. Supplies	(\$130,000)		(\$130,000)
102 50620479302 RM Reimbursable I/F Supplies	(\$165,000)		(\$165,000)
102 50620333123 RM Capital Maintenance Supplies	(\$75,000)		(\$75,000)
102 50620343123 RM Capital Maintenance Supplies	(\$150,000)		(\$150,000)
102 50630131011 ES Operations Salaries	(\$70,000)		(\$70,000)
102 50630132013 ES Operations Benefits	(\$30,000)		(\$30,000)
102 50620156399 RM Operations Contractor Payments	(\$1,500,000)		(\$1,500,000)
TOTAL	\$0		\$0

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
TOTAL			

DEPARTMENT FISCAL IMPACT NOTES:

This budget action transfers expenditure authority between programs of Fund 102, with a net effect of zero dollars.

BUDGET REVIEW: Analyst _____ Administrator _____ Recommend Approval _____

CONTRACT INFORMATION:

ORIGINAL _____ CONTRACT # _____ AMOUNT \$ _____
 AMENDMENT _____ CONTRACT # _____ AMOUNT \$ _____

CONTRACT PERIOD:

ORIGINAL Start _____ End _____
 AMENDMENT Start _____ End _____

CONTRACT / PROJECT TITLE:

CONTRACTOR NAME & ADDRESS (City/State only):

APPROVED:

RISK MANAGEMENT:

Yes N/A No _____

COMMENTS:

PROSECUTING ATTY - AS TO FORM:

Yes N/A No _____

OTHER DEPARTMENTAL REVIEW / COMMENTS:

ELECTRONIC ATTACHMENTS: (List & include path & filename for each, e.g. G:\ECAF\deptname\docname_Motion)

G:\ECAF\Dept\06_pw\Roads\2021\Road Fund Budget Transfer\Road Fund Budget Transfer_BVA

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G:\ECAF\Dept\06_pw\Roads\2021\Road Fund Budget Transfer\Road Fund Budget Transfer_Motion

NON-ELECTRONIC ATTACHMENTS: