



Committee of the Whole

Cynthia Foley

Council Initiated:

☐ Yes

☒ No

ECAF: 2025-1489

Motion: 25-229

Type:

- ☐ Contract
☐ Board Appt.
☐ Code Amendment
☐ Budget Action
☒ Other

Requested Handling:

- ☐ Normal
☒ Expedite
☐ Urgent

Fund Source:

- ☐ General Fund
☐ Other
☒ N/A

Executive Rec:

- ☒ Approve
☐ Do Not Approve
☐ N/A

Approved as to

Form:

- ☐ Yes
☐ No
☒ N/A

Subject: Department of Social and Health Services Contract Signature Authorization Form

Scope: The Washington State Department of Social and Health Services (DSHS) Aging and Disability Administration (ADSA) requires Council approval of a signature authorization form. Motion 25-229 approves submission of this form.

The Signature Authorization Form is for DSHS use only. It grants no authority to County personnel. The form is used to ensure that the contracts received at DSHS from the County are signed by an authorized person.

Duration: The form is updated as needed to reflect personnel changes.

Fiscal Impact: ☐ Current Year ☐ Multi-Year ☒ N/A

Authority Granted: N/A

Background: On November 25, 2024, Council passed Motion 24-378¹ approving the 2025 Department of Human Services Grant Work Plan. The grant work plan includes several aging services grants with DSHS.

Requested Action: Consider taking action on Motion 25-229.

¹ [Snohomish County Council - File #: 2024-2025](#)